

A meeting of the Dover School Board was called to order by Chairperson Marjorie Fisher on Monday, May 8, 2006, at 7:05 p.m. in the City Council Chambers.

A. ROLL CALL: Present were Marjorie Fisher, Dorothea Hooper, Carolyn Mebert, Audra Lurvey, Brandon Foye, Kara Winton, and Doris Grady.

Also present were Superintendent John O'Connor; Laurie Verville, Business Manager; Anne Watson, Woodman Park School Principal; Anna Parrill, Garrison School Principal; Larry DeYoung, Dover Middle School Principal; Patrick Boodey, Acting Principal, Dover High School; Murray Ingraham, Director of Curriculum; Jean Briggs, Director of Federal Projects; Bailey Rigg, Network Manager; Andrea Elliot, Dean of Instruction, Dover High School; Janet Mason, CTC Secretary; Richard Barrett, DTU President; Jackie Adams, Director of Special Education; Barbara Szabunka, Horne Street School Principal; Jim Vershueren, Director of DALC; Members of the Winter Color Guard; Citizens of Dover; and Jeremiah Rood, *Foster's*.

B. PLEDGE OF ALLEGIANCE: Marjorie Fisher led the Board in the Pledge of Allegiance.

Audra Lurvey moved, Kara Winton seconded, to suspend the rules and bring item L.1. Resolution of Recognition – Winter Color Guard, to this point in the meeting. An oral **VOTE PASSED 7/0**. Ms. Lurvey read the resolution into the record.

Resolution of Recognition

WHEREAS the Dover High School Winter Color Guard, a group of nine young ladies and three instructors, led by Kerianne Pesko, Dover High School Class of 2000, and

WHEREAS the these young people joined together in November of 2005 to rebuild the Dover High School Winter Guard program , and

WHEREAS these dedicated individuals rehearse nine hours a week after school and in the evenings, and

WHEREAS six of these young ladies also made the second quarter honor roll, and

WHEREAS they won three out of their four regular season New England Scholastic Band Association competitions, and

WHEREAS this is the third championship for Dover High School in their twenty-second year Winter Guard history, and

WHEREAS the team is led by captain Katie McManus and the guard members are Laura Andre, Chelsea Mower, Suzanne Colarusso, Christine Naumann, Danielle Pesko, Julia Higgins, Abby O'Connor, and Jerica Demers, and

WHEREAS the Dover High School Winter Color Guard has brought great pride, recognition, enthusiasm, and honor to themselves, to their parents and families, to Dover High School, and to the City of Dover,

NOW THEREFORE BE IT RESOLVED that the Dover School Board applauds, honors and recognizes the many achievements of the Dover High School Winter Color Guard and their coach.

C. CITIZENS' FORUM:

Students Amanda Flitter and Erica Sgrignoli spoke in support of renewing Mr. Loud's contract and presented the School Board with a petition with 500 signatures on behalf of the students of Dover High School.

Kenneth Appel, 16 Isaac Lucas Circle, read a statement to the Board requesting they reconsider the Superintendent's recommendation not to renew Mr. Loud at Dover High School. He spoke about meetings between Dave Bennett, himself, and Professor Graham of UNH in an attempt to increase the number of teachers who apply for mathematics positions in Dover. He noted he was pleased when he learned that Dover High School had hired Phil Loud, Kimberly Frost, and Samuel Hyan but noted that all three received non-renewal letters this year. "A probable result is these teachers will find jobs elsewhere and the education of Dover students will suffer." He closed by asking several questions: "Is it a policy of the district to avoid renewing teachers at the pre-tenure level in order to hire younger, and presumably teachers, independent of the competence of the teachers being let go? Second, what can I say to the mathematics education group at UNH in order to ask they cooperate with the Dover district after the district has refused renewal to two of the most outstanding of the recent graduates of the statistics and mathematics education program? Third, what responsibility do members of the School Board have to answer any question proposed to School Board members by their constituents about matters that effect the education of the students of Dover?"

D. APPROVAL OF MINUTES: Carolyn Mebert moved, Kara Winton seconded, to accept the following minutes:

- a. **Nonpublic Session #16, April 10, 2006 (Personnel & Negotiations)**
- b. **Regular Board #4, March 10, 2006**
- c. **Nonpublic Session #17, April 17, 2006 (Student Discipline)**
- d. **Nonpublic Session #18, April 17, 2006 (Personnel & Negotiations)**
- e. **Special Session #2, April 17, 2006**
- f. **Workshop Session #2, April 17, 2006**
- g. **Nonpublic Session #19, May 3, 2006 (Student Discipline)**

An oral **VOTE PASSED 7/0.**

E. CONSENT AGENDA:

Kara Winton moved, Carolyn Mebert seconded, to remove item 4. Nominations, Sheets 6 & 7 from the consent agenda. An oral **VOTE FAILED 2/5** (Foye, Hooper, Lurvey, Fisher, Grady opposed).

Kara Winton stated she wanted to remove Item 4, nomination sheets 6 & 7. She stated she will not vote in favor of these because she felt Phil Loud's name should be on the list for re-nomination. "That's my way of expressing my opinion to the Dover citizens of where I stand on this issue. It is a personnel issue. The Superintendent does have the ultimate choice like Mr. Appel had just mentioned in the Citizens' Forum. He is correct. We can support the Superintendent one way or the other and I do not support this decision."

Ms. Hooper stated, "I would just like to point out to the viewing public that there are specific laws by which we must adhere. Regardless of what our personal opinion is, there are laws that we

have to follow. The process is the Superintendent hands down a list of renewal for staff and we can either accept or reject it. If he does not bring a name forward, we can take no action whatsoever, legally. I'm going to vote to pass the consent agenda, not because I have any particular opinion on the issue, but, as I see it, it has nothing to do with the issue. I do not wish to hold up the reappointment of good teachers and staff on an issue that is totally unrelated as far as I am concerned."

Dr. Mebert stated she voted with Ms. Winton on this issue because "...I agree with her that we have what, by all accounts, is an outstanding teacher who is not included in this list and I think that that is a very unfortunate situation. The bylaws for the School Board include the statement that 'the School Board shall take final action upon recommendation of the Superintendent where the election or assignment of personnel...is involved.' I see that this is our opportunity to do that. The Superintendent has made his will known to us and we can now vote to approve or not approve, and because of this one omission, what I see as an omission, I think that it is necessary to reflect the problem that I have with this omission in the one and only way that I can."

The Chair requested a vote to approve the entire consent agenda. An oral **VOTE PASSED 5/2** (Mebert and Winton opposed).

Doris Grady noted that the consent agenda included two long-time employees who are retiring (Leslie Matthews and Judy Strate) and one administrator (Anne Watson). She thanked them for all of their time with the district and their dedication to the students of Dover.

CONSENT AGENDA

1. **Correspondence:**
 - a. Request for Job Share, Joyce Nystedt and Anne-Marie Petrin Horvath, Dover Middle School, 2006-2007 School Year
2. **Resignations/Retirements:**
 - a. Michael Gordon, Chemistry Teacher, Dover High School
 - b. Jessica Rafeal, Paraeducator, Garrison School
 - c. Christopher Brand, Chemistry teacher, Dover High School
 - d. Janet Green, Resource Room, Dover High School
 - e. Katherine Keniston, Math Teacher, Dover High School
 - f. Elizabeth Chamberlain, CTC Guidance, Dover High School
 - g. Leslie Matthews, Grade 5, Dover Middle School
 - h. Judy Strate, Administrative Assistant, Dover High School
 - i. Constance Cooney, Music Teacher, Dover Middle School
 - j. Anne Watson, Principal, Woodman Park School
 - k. Katherine Schulten, Math Teacher, Dover Middle School
3. **Leaves of Absence:**
 - a. Michelle Greve, Kindergarten Teacher, Horne Street School
4. **Nominations:**

Sheet #1: Nomination and Election of a Secretary, Aide, Custodian, Non-Union, Substitutes, and Summer School Staff (2005-2006) – (Cross to Kryzak)

Sheet #2: DALC Nominations (2005-2006)

Sheet #3: Re-nomination of Administrators (2006–2007)

Sheet #4: Request for Reclassification - Federal Projects Bookkeeper to Accounting Supervisor

Sheet #5: Nomination and Election of Non-Union Personnel

Sheet #6 & 7: Re-nomination of Professionals Engaged in Teaching and Educators (2006-2007)

Sheet #8: Nomination and Election of a Secretary, Aide, Custodian, Non-Union, Substitutes, and Summer School Staff (2006-2007) – (DiGregorio)

5. **Professional Development Waiver:** None.
6. **Extended Travel (Student Trips):** None.

F. SUPERINTENDENT'S REPORT: Superintendent O'Connor reported on the following items:

1. Educational Information:

- Career Technical Center students participating in the 2006 Granite State Convention all did an outstanding job in a variety of competitions ranging from equestrian to zoology and made the Technical Center Proud with their accomplishments.
- A number of our students participated in the Knights of Columbus Tootsie Roll Program that benefited the Dover Recreation Department and a number of educational programs in Dover.
- House Bill 1362 went into effect which authorizes audio recordings on school buses. The Board will be taking the new law under advisement at the June meeting., We will need to hold a public hearing whether or not we will authorize Laidlaw to audio record. They currently rotate cameras for video recording. This now gives them permission to audio record. We will have to develop a policy allowing that and allowing who would have access to that audio recording.
- May 22nd is the date Annual Yearly Progress results will be released by the State of New Hampshire.
- Information was provided to the Board regarding Behavior Specialists which was previously requested by the Board.
- There will be a retirement social for all of the retirees from the Dover School District on May 11th from 4:00 – 6:00 p.m. in the Dover Middle School Cafeteria.
- We continue to monitor enrollments at the elementary schools. Right now we are all within our caps. We are very close at the second grade level. First grade is getting up there. Third, fourth, and kindergarten seem to be going okay.
- Last Friday, 400 Woodman Park School students and Congressman Jed Bradley, Congresswoman Iris Estabrook, and the Mayor joined together for the first installment of the running club.
- Wednesday evening, the City Council will informally discuss the Dover School District budget. It will be held at 7:00 p.m.

The Superintendent then asked administrators if they had any items of interest for the Board.

Barbara Szabunka reported fourth graders will attend jump up day at Dover Middle School on May 19th. On May 25, there will be an all elementary school band concert at Dover Middle School. Ms. Szabunka thanked all of the parents who recognized staff during teacher appreciation week.

Anna Parrill thank earth day participants. She also reported that the gymnasium is nearly finished. There will be a Jump-Rope-for-the-Heart event next Tuesday and an MDA Hop-a-Thom on Thursday.

Larry DeYoung reported he and a few students will be visiting all elementary schools to answer questions of fourth graders who will be attending Dover Middle School next year.

Patrick Boodey reported on the many upcoming end-of-the-year events at Dover High School.

2. Education Achievements:

Doris Grady moved, Audra Lurvey seconded, to accept the Superintendent's report. An oral **VOTE PASSED 7/0.**

G. STUDENT REPRESENTATIVE REPORT: Erica Sgrignuoli reported that the Variety Show had been fun; class elections will be held next week; Student Council elections will be held the week after that; and the prom will be held on Sunday, May 28th. She then read a statement of support for Mr. Loud. "This may be redundant but I would also like to put in another word about Mr. Loud on behalf of the students. Every student that I have spoken to who has had Mr. Loud has only good things to say about him. I have not personally had Mr. Loud, but from what I'm told, he's not only a very intelligent teacher, but a compassionate one. As a student who signed the petition, I would hate to see Mr. Loud go."

H. COMMITTEE REPORTS:

1. Dover Teachers' Union Contract Negotiations – Carolyn Mebert reporting: Dr. Mebert discussed negotiations for the teachers contract. "As most of you know, the City Council voted against the contract once again. Although the vote was a little bit better than it was the first time we tried, the sticking point did seem to be the partners benefits provision that we have in the contract and, I think it's important for people to understand this is something that more and more companies are providing for their employees. Most of the companies who do it find it to be a very good benefit for them as well as the employees. It provides god will – it offers a lot more than just partner benefits. It makes the company look good, not just in the politically correct sense, but it indicates that there is a sense of fairness at play in the company.

Another important element in this is that, something in the order of 1% of eligible employees actually take advantage of this opportunity. So it's not like suddenly, there is a tidal wave of employees signing up for partner benefits. It doesn't happen that way. Currently at UNH, it's something on the order of 1% - and that's what the average is nation wide – 1%.

And, it is the case that people can't just go into their benefits office and say, 'Oh I have a partner and I want benefits for this person.' They actually have to get an affidavit signed that indicates that the couple is financially dependent on each other. They have to provide evidence of that in the form of a mortgage that has both their names on it, a car liens that have both their names on it, joint checking accounts, joint credit cards – it's a set of criteria that some married couples would not be able to meet. And yet, we're asking this of people who cannot be married in this state just to provide them with a fair benefit that married people get."

Carolyn Mebert moved, Kara Winton seconded, to authorize the negotiating team to reestablish contact with the DTU as soon as possible. An oral **VOTE PASSED 7/0.**

2. Health, Wellness, and Nutrition Task Force - Dorothea Hooper reporting:

“The Health, Wellness, and Nutrition Taskforce met Wednesday, May 3, 2006 at Dover High School. We completed a semi-final draft of a proposed wellness policy that we intend to present to the School Board. In order to meet a state mandate, we need to morph our document into a board policy. Our document includes an introduction of intent: to promote wellness in our students with the cooperation of students, staff and parents. To accomplish this wellness, the committee is making suggestions regarding school lunches, snacks, vending machine items, and fundraising activities. We have taken what we feel is a sensible approach, focusing on substitute items with less sugar and fats, as well as alternative items for fundraising.

Using Dietary Guidelines for Americans and My Pyramid Plan, the School Meals Program will follow the guidelines of the Department of Agriculture to ensure that students receive the best quality and variety of food choices in our cafeterias.

We are encouraging teachers to include class activities that get students up and moving during the school day. We are requesting organizations that are raising funds for various activities to look for alternatives to candy sales and cake walks. We are asking for teachers and parents to substitute healthy snacks for those high in sugar and fats. The newly developed School Wellness Policy will be reported on to the School Board on an annual basis.

In order to give the entire committee one last chance to polish our final document, there will be one more meeting at the end of May prior to passing it along to the School Board to be shaped into a policy document.”

3. Curriculum Planning Task Force – Dorothea Hooper Reporting: The Dover School System Curriculum Planning Council met Thursday, May 4th at the Dover Middle School. Dave Bennett, district math coordinator, gave an update on the math curriculum and our progress meeting District In Need of Improvement guidelines.

At the high school, two new courses, Advanced Placement Statistics and Advanced Algebra offer a distinct challenge to our students. The enrollment in AP Statistics for next year has doubled and enrollment in Advanced Algebra has tripled.

The math curriculum at the high school has been enriched by new technology via graphing calculators, special school activities such as PI –Day and the Trig-Star Competition, an increased retention of students in Pre-Algebra and Algebra, exploration of assessments beyond standardized testing, common mid-year exams, teacher mentoring and joining forces with Dover Reads to create Dover Counts bringing math to life in the community.

In order to meet District In Need of Improvement guidelines, the district-wide math department has created common assessments for grades 3 – 12. Teachers are able to view student results to locate and address areas of deficiency. In addition, there is a District Math Improvement Plan that is addressing areas where math instruction and student learning may be improved.

A summer program for professional development is being planned to figure out what Grade Level Expectations have to be met in order to meet state mandates. The department is looking at learning from a little different perspective -----not what is being taught but what is being learned.

The second part of our meeting was devoted to examining and discussing the results of the Fall 2005 NECAP tests. Dr. Murray Ingraham gave us a chart showing a summary of reading (grades 3 – 8), math (grades 3-8), and writing grades (5 & 8). Our students were rated on 4 levels, substantially below proficient, partially proficient, proficient, and proficient with distinction. Our proficiency level tended to average in the 70% range.

This meeting was the last that will be chaired by Dr. Ingraham who is retiring from long service to the district. The committee bid him a fond farewell.”

I. POLICY - CHANGES – PROPOSALS: None.

J. POLICY ADOPTION:

1. **EBBB - Accident Reports**: Audra Lurvey moved, Doris Grady seconded, to adopt the policy in its second reading. An oral **VOTE PASSED 7/0**.

2. **EBBC – Emergency Care and First Aid**: Audra Lurvey moved, Kara Winton seconded, to adopt the policy in its second reading. An oral **VOTE PASSED 7/0**.

3. **JLCD – Administering Medication to Students**: Audra Lurvey moved, Kara Winton seconded, to adopt the policy in its second reading. An oral **VOTE PASSED 7/0**.

K. SUBMISSION AND PAYMENT OF BILLS: Kara Winton, Audra Lurvey seconded, to authorize the Business Manager to pay manifest 06-K in the amount of \$2,821,852.12. A roll call **VOTE PASSED 7-0**.

L. RESOLUTIONS:

1. **Recognition – Winter Color Guard**: See Above

2. **Authorized Signature**: Chairperson Fisher read the resolution into the record:

RE: **Authorized Signature**

WHEREAS federal applications demand a School Board authorized signature, and

WHEREAS yearly applications have to be submitted by various program directors;

NOW, THEREFORE, BE IT RESOLVED by the Dover School Board that John O’Connor, Ed.D., Superintendent of Schools, or his successor, be authorized to sign all federal and state grant applications.

Kara Winton moved, Audra Lurvey seconded, to adopt the resolution. An oral **VOTE PASSED 7/0**.

3. **Special Education Federal Funds**: Chairperson Fisher read the resolution into the record:

RE: **Special Education Federal Funds**

WHEREAS although IDEIA Part B allocations for next year have not yet been finalized, districts have been advised to use last year's allocation figures for planning purposes, and

WHEREAS with the same allocation as last year, Dover would receive \$714,570 for Part B, with, per State and Federal directive, a proportional amount being allocated for Charter School and private school students with disabilities, to provide specific services as outlined in IDEIA-2004 and \$17,403.50 for Preschool for FY07, and

WHEREAS the Special Education Director, after consultation with staff of both public and private schools, and with parent input at team meetings, recommends the following utilization of federal special education funds for FY 07:

Continued funding of previously established positions to include childfind services, three special education teachers, Speech Assistant for the DD programs at Garrison, two school psychologists, a wraparound facilitator, a PT Preschool teacher for students with Autism, part-time itinerate Preschool teacher and additional related services for all students, both District wide and in private schools.

WHEREAS it is recommended that funds continue to be utilized for an intervention specialist at Dover High School; staff development training for both public and private school staff in reading methods, PBIS, and in working with students with Autism and behavioral and emotional problems; and the purchase of materials and equipment related to the instruction of special needs students, and

WHEREAS it is recommended that Preschool funds be used to fund summer programming, additional support services and materials and supplies for preschool students with educational disabilities;

NOW, THEREFORE, BE IT RESOLVED that the Dover School Board approve the utilization of federal IDEIA Part B and Preschool funds for FY07 as recommended above.

Carolyn Mebert moved, Kara Winton seconded, to adopt the resolution. An oral **VOTE PASSED 7/0**.

4. DALC Education Funding: Chairperson Fisher read the resolution into the record:

RE: **Dover Adult Learning Center of Strafford County Education Funding 2006-2007**

WHEREAS the Dover Adult Learning Center Director, after consultation with staff, recommends the following utilization of federal adult education funding for FY 07

Adult Learner Services (formerly Adult Tutorial Program)
Adult Basic Education Program
Adult Basic Education Program/Health & Human Services
Citizenship Education Program
Adult Diploma Program

in such amounts as designated by the Bureau of Adult Education or as required for anticipated programming in 2006-2007

NOW, THEREFORE, BE IT RESOLVED that the Dover School Board authorize the Superintendent or his designee to apply for 2006-2007 adult literacy program funding from the Bureau of Adult Education, New Hampshire Department of Education, for FY07 in support of the programs listed above.

Kara Winton moved, Carolyn Mebert seconded, to adopt the resolution. An oral **VOTE PASSED 7/0**.

5. Carl Perkins Funding: Chairperson Fisher read the resolution into the record:

RE: Career & Technical Education Carl Perkins Federal Funds

WHEREAS Although Carl Perkins Program Improvement grant allocations for the coming year (FY 2007) have not yet been finalized, regional centers have been advised to use last year's allocation figures for planning purposes, and

WHEREAS with the same allocation as last year, Dover would receive \$168,044 for improving career and technical education programming, and

WHEREAS the Career and Technical Education Director, after collaboration with teachers, program advisory committees, and New Hampshire Department of Education staff, recommends the following utilization of federal career and technical education funds for FY 2007:

continued funding for the improvement of academic skills, strengthening connections with postsecondary education, preparing students for occupations in demand that pay family supporting wages, and investing in effective, high quality programs;

NOW, THEREFORE, BE IT RESOLVED that the Dover School Board approve the utilization of federal program improvement funds for FY 2007 as recommended above.

Carolyn Mebert moved, Kara Winton seconded, to adopt the resolution. An oral **VOTE PASSED 7/0**.

6. Federal Funding: Chairperson Fisher read the resolution into the record:

RE: Federal Funds 2006-07

WHEREAS Federal funds allocations for Titles I, II, III, IV and V have not yet been finalized, districts have been advised to use last year's allocation figures for planning purposes, and

WHEREAS If allocations remain stable for FY07 Dover will receive:
\$846,202 for Title I (Elementary and Secondary Education Act)
\$368,469 for Title II (Highly Qualified Teachers)
\$ 23,633 for Title III (English Speakers of Other Languages)

\$ 48,245 for Title IV (Safe and Drug Free Schools)
\$ 23,016 for Title V (Innovative Education Program Strategies)

with, per State and Federal directive, a proportional amount being allocated for the qualifying and participating private schools and the charter school and

WHEREAS The Federal Projects Director after consultation with public and private school staff and administration at local and state level, recommends the following utilization of the Federal funds for FY07:

WHEREAS For Title I: Two half time Literacy Coordinators/teachers, 9 full time and 5 part time tutors, one part time Family Outreach Coordinator, benefits, professional development, supplied and related materials and summer programming for Woodman Park School and for all district incoming kindergarteners.
One literacy tutor, benefits, related supplies and materials for St. Mary Academy.
Two full time tutors, 1 part time social worker, benefits and supplies and related materials for Dover Middle School (pending appeal of School In Need of Improvement status if designated as such by SDOE for year 2).

WHEREAS For Title II: Three class size reduction elementary teachers, three .5 literacy facilitators, benefits, professional development for public and private schools.

WHEREAS For Title III: One ESOL tutor, benefits, supplies and related materials at Horne Street School and professional development.

WHEREAS For Title IV: Five mentor coordinator stipends and benefits at Elementary schools and Dover Middle School
Anti-bullying program at Dover Middle School
.3 School Resource Officer at Dover High School
.3 Drug and alcohol counselor at Dover High School
DARE stipends/related materials – private schools

WHEREAS For Title V: 5 Literacy aides, 1 part time math aide, benefits, supplies and related materials at Horne Street School

NOW, THEREFORE, BE IT RESOLVED that the Dover School Board approve the utilization of Federal Titles I, II, III, IV, and V funds for FY07 as recommended above.

Audra Lurvey moved, Kara Winton seconded, to adopt the resolution. An oral **VOTE PASSED 7/0**.

Doris Grady requested that the Superintendent advise the Board of the actual grant amounts when final funding is approved. Dr. O'Connor stated he would report that information to the Board.

M. OLD BUSINESS:

1. Staffing Requests at Dover High School: Andrea Elliot presented current enrollment information on some of next year's high school courses.

Current staffing in art is for 38 sections. An additional 2/5 is needed to cover the extra four sessions. This will use all three art rooms every period of the day. Additionally, 6 courses are already closed to new students due to maximum capacities. An additional 2/5 teacher is also required in the science department. The areas of critical need at this time are:

- Art – add 2/5
- Science – add 2/5 (current 3/5 goes to full-time)
- Science Room – Conversion to lab

Ms. Elliot also noted that another 1/5 mathematics teacher to teach Algebra II to middle school students would be helpful. Next year's enrollment so far is up to 12 students.

These needs were created by:

- Increased enrollments
- Increased requirements and HQT
- Transfer of TP Physics from CTC to Science
- Students adding rigor to academic programs

Ms. Elliot ended by stating, it is likely that all new students enrolling in Dover High School would be unable to register for courses in art, music, some levels of French and Spanish, and some science courses, even with the additional teachers being requested.

Ms. Fisher asked if there was room to convert a classroom to a lab. Ms. Elliot explained it will require that all sections of health will be taught in the wings of the auditorium and study halls may include up to 100 students in the cafeteria or auditorium. There is a lack of supervision already in the cafeteria and we cannot staff study halls as it is.

There was some discussion about the policy created by the Dover High School 2010 Committee that recommended capped enrollments at Dover High School. The Superintendent stated he will speak with Superintendent Morgan in Barrington and get back to the Board.

Ms. Lurvey asked if there would be additional costs associated with converting a classroom into a lab. Ms. Elliot stated there would be additional costs – water, lab equipment, lab benches, etc.

Ms. Fisher noted, "We had a committee, Dover High School 2010, that we were going to put a cap on people coming from Barrington, or from other schools, so the school would be one size. Now we are seeing, physically our plant isn't big enough. Why don't we not take as many children from outside of Dover schools? Are we over that cap?" The Superintendent stated Barrington has a cap and is currently not over the acceptable number. Nottingham does not have a cap. We have an agreement to accept all students from Nottingham who wish to attend Dover High School.

Ms. Fisher then asked, "Why would we take other students if we can't even fit our own students?" Ms. Elliot responded that, It is not necessarily that big a change in the number of students. What we're seeing is kids getting the information from post-secondary schools that they need to beef up what they're taking. So where we had students that were taking the minimum 5 courses (baseline) 2 science, 2 math, maybe a foreign language - we are now

seeing the results of post-secondary education saying, you need more skills; you need more computer courses; you need more science; you need more math; you need more world languages. UNH counts the number of years of math, of science, and world language a student takes as part of the criteria for admission. With that happening, students are now taking 5-1/2, 6 credits instead.

Ms. Grady added that we also have a cap on the number of students that we will maintain in the building. Ms. Hooper added, "All the state mandates that have come down in the last couple of years, that are once again, unfunded, that's going to have an impact." Ms. Elliot agreed that those additional requirements have had an impact on the staffing at the high school.

Dorothea Hooper moved, Doris Grady seconded, to add a 2/5 art and 2/5 science teacher for the 2006/2007 school year at Dover High School. A roll call **VOTE PASSED 7/0**.

Board members agreed to wait at this time on the request for 1/5 teacher for Dover Middle School mathematics.

2. Dover School District Testing Schedule: Murray Ingraham provided Board members with the district testing schedule for school year 2006-2007, per an earlier request:

<u>Test</u>	<u>Date</u>	<u>Grades</u>
NWEA – Northwest Evaluation Association	Fall (9/11/06 – 9/29/06)	2 through 9
	Spring 5/7/07 – 5/25/07	2 through 9
NECAP – New England Common Assessment Program	Fall (10/2/06 – 10/24/06)	3 through 8 & 11 tentative
PALS - Phonological Awareness & Literacy Screening	Fall (10/16/06 – 11/1/06)	Grade K
	Winter (1/8/07 – 2/5/07)	Grade K
	Spring (5/21/07 - 6/8/07)	Grade K
PALS - Phonological Awareness & Literacy Screening	Fall (9/18/06 – 10/2/06)	Grade 1
	Winter (1/8/07 – 2/5/07)	Grade 1
	Spring (5/21/07 – 6/8/07)	Grade 1

At 8:20 p.m., Audra Lurvey moved, Kara Winton seconded, a motion to recess for five minutes. An oral **VOTE PASSED 6/1** (Mebert opposed). The meeting resumed at 8:25 p.m.

N. NEW BUSINESS:

1. New England Common Assessment Program (NECAP) Data Presentation: Murray Ingraham provided Board members with results and interpretations of the fall 2005 New Hampshire Assessment exams, grades 3 through 8. The NECAP was administered for the first time in the fall of 2005 to students in Rhode Island, Vermont, and New Hampshire. All grades, 3 through 8, were involved for assessing achievement in reading and mathematics and grades 5 through 8 for a writing passage. The federal expectation for 2014 is for all students to achieve proficiency status. To show where progress has been made along the way, New Hampshire now has two levels below proficient: *Level 1 – Substantially below proficient* and *Level 2 – Partially proficient*. Hopefully, a district will show gains in moving students from Level 1 to Level 2. Some examples of the percentage of students meeting proficiency for each grade level were reviewed by Dr. Ingraham and the Board and potential trends cited.

Dr. Ingraham then provided each Board member with additional testing information broken down by sub-groups (gender, race, limited English, economically disadvantaged, Title I, and those students with IEP's)

He ended by advising the federal requirements for states. States must:

- Show adequately progress
 - Students improve annually
 - Align their tests with their academic standards
- Report data by subgroups
- Ensure each subgroup makes progress
- Ensure 95 % of each subgroup takes the assessment

2. Approval of Early Release Professional Development Days for 2006/2007: Barbara Szabunka presented a recommendation for Early Release Professional Development Days for 2006/2007. The requested early release dates were November 15 and December 6, 2006, and January 10 and April 11, 2007.

Kara Winton moved, Audra Lurvey seconded, to approve the requested early release days for the 2006/2007 school year. An oral **VOTE PASSED 7/0**.

3. Award Oil Bid: Business Manager Laurie Verville requested the Board award an oil bid for fiscal year 2007 to the low bidder, Sprague Energy, at \$1.9205 per gallon.

Carolyn Mebert moved, Doris Grady seconded, to award the Fiscal Year 2007 to Sprague Energy at \$1.9205 per gallon.

4. Award Custodial Supply Bid: Business Manager, Laurie Verville, requested the Board award bids for custodial supplies to the following vendors at the costs shown:

- Central Paper \$28,115.68
- Clean-O-Rama \$37,728.97
- CLS \$12,417.00
- Hillyard \$4,332.27
- MD Stetson Company \$448.13
- Custodial Partners \$137.20
- Dura Wax Co. \$612.00
- Furniture Supply Corp \$461.00

Kara Winton moved, Carolyn Mebert seconded, to award the bids for custodial supplies in to the vendors in the amounts requested. A roll call **VOTE PASSED 7/0**.

5. Special Education Software Management Presentation CASE-E: Superintendent O'Connor asked Special Education Director, Jaclyn Adams, to provide information to the Board on new special education software that will be used by the district.

Ms. Adams reported that, in August of 2005, the State Department of Education announced that the current state data collection process, "SPEDIS," would no longer be the method of reporting data as of September 2006. The state will then collect mandated data through an on-line IEP system. The teachers will initially input the data that was previously submitted by the central Special Education Department.

The state offered an IEP system what did not include any training or support. Dover chose, as an alternative system, CASE-E. CASE-E offers training, support, and drop-down menus that assist in the IEP development. Most districts in the seacoast have also chosen CASE-E. This software is in compliance with the state and interfaces with the current Medicare billing system.

6. Policy CHCA – Approval of Handbooks: Patrick Boodey presented a list of proposed changes to the high school and handbook for 2007/2007.

Dorothea Hooper moved, Doris Grady seconded, to change the language in items 15 and 21 to read:

- 15. Attempted possession of drugs and/or alcohol, including paraphernalia, while at Dover High School or at a Dover high School event **will** lead to disciplinary action under the Drug and Alcohol Policy.
- 21. Students are expected to cooperate with school investigations and **will** not take steps to directly hinder a school investigation. **There will be** consequences for hindering a school investigation.

An oral **VOTE PASSED 4/3** (Winton, Foye, Lurvey opposed).

Audra Lurvey moved, Kara Winton seconded, to accept the Dover High School 2006/2007 Handbook as amended. An oral **VOTE PASSED 7/0**.

Larry DeYoung reviewed proposed changes to the Dover Middle School Handbook with Board members. He noted that page 14-15, Appropriate Attire, would be changed back to agree with Board policy and that the middle school handbook would also be updated to reflect the changes in language approved for the high school handbook (“can” to “will”). Brandon Foye asked whether a first offense shown on page 21 was 10 days or 30 days. Mr. DeYoung noted that was a typo and will be changed to reflect the correct number, 10 days.

Kara Winton moved, Audra Lurvey seconded, to accept the Dover Middle School 2006/2007 Handbook with the changes addressed. An oral **VOTE PASSED 7/0**.

Mr. Jim Verschueren presented four Dover Adult Learning Center Handbooks to the Board for approval. He noted they were the same as last year’s handbooks with the exception of the omission of staff salaries.

Kara Winton moved, Audra Lurvey seconded, to accept the Dover Adult Learning Center Handbooks. An oral **VOTE PASSED 7/0**.

Special Education Director, Jaclyn Adams, presented an updated Alternative School Handbook for Board approval. She indicated the only changes were to update the attendance policy to more clearly define the expectations. Carolyn Mebert suggested page 13 be changed include the definitions of two acronyms, “PBIS” and “SWIS.” Ms. Adams indicated that would be done.

Dorothea Hooper moved, Kara Winton seconded, to accept the Dover Alternative School Handbook. An oral **VOTE PASSED 7/0**.

O. ADJOURNMENT: At 9:30 p.m., Kara Winton moved, Audra Lurvey seconded, to adjourn the meeting. An oral **VOTE PASSED 7/0**.

Respectfully submitted,

Dover School Board Regular Meeting #5

May 8, 2006

Dover, New Hampshire 03820

Page 15

KARA WINTON, SECRETARY

May 9, 2006