

A meeting of the Dover School Board was called to order by Chairperson Marjorie Fisher on Monday, June 12, 2006, at 7:05 p.m. in the City Council Chambers.

A. ROLL CALL: Present were Marjorie Fisher, Dorothea Hooper, Carolyn Mebert, Audra Lurvey, Brandon Foye, Kara Winton, and Doris Grady.

Also present were Superintendent John O'Connor; Laurie Verville, Business Manager; Anne Watson, Woodman Park School Principal; Anna Parrill, Garrison School Principal; Larry DeYoung, Dover Middle School Principal; Chris George, Principal, Dover High School; Murray Ingraham, Director of Curriculum; Jean Briggs, Director of Federal Projects; Erica Sgrignoli, Student Representative; Peter Wotton, Athletic Director; April O'Keefe, CTC; Sue Vitko, DMS Teacher; Dave Bennett, DINI Math Coordinator; Richard Barrett, DTU President; Barbara Szabunka, Horne Street School Principal; and Larry Clow, *Foster's*.

B. PLEDGE OF ALLEGIANCE: Marjorie Fisher led the Board in the Pledge of Allegiance.

C. CITIZENS' FORUM:

Ernie Clark, 32 Glenwood Avenue, addressed the Board to express his disappointment with the nominations on the evening's consent agenda. He provided an overview of his family's ties in the community and stated he was disappointed in the School Board's decision to pass over Dover educated individuals for new hires.

D. APPROVAL OF MINUTES: Carolyn Mebert moved, Kara Winton seconded, to accept the following minutes:

- a. **Nonpublic Session #20, May 8, 2006 (Personnel)**
- b. **Regular Session #5, May 8, 2006**
- c. **Nonpublic Session #21, May 17, 2006 (Student Discipline)**
- d. **Nonpublic Session #22, May 31, 2006 (Student Discipline)**
- e. **Nonpublic Session #23, June 5, 2006 (Student Discipline)**
- f. **Nonpublic Session #24, June 6, 2006 (Student Discipline)**

An oral **VOTE PASSED 7/0.**

Kara Winton moved, Audra Lurvey seconded, to suspend the rules and bring items L.1. through L.7. Resolutions of Recognition and Appreciation, to this point in the meeting. An oral **VOTE PASSED 7/0.**

1. **Resolution of Appreciation – GES – Jean Schwab – Carolyn Mebert read the resolution into the record.**
2. **Resolution of Appreciation – HSS -Dana Boudreau – Marjorie Fisher read the resolution into the record.**
3. **Resolution of Appreciation – WPS-Chrissy Rose – Audra Lurvey read the resolution into the record.**
4. **Resolution of Appreciation – DMS -Debbie Quintanar- Kara Winton read the resolution into the record, and Karene Wallis – Dorothea Hooper read the resolution into the record.**
5. **Resolution of Appreciation – DHS -Nancy Watkins – Doris Grady read the resolution into the record.**
6. **Resolution of Appreciation – DHS Athletics – Dan Cui – Brandon Foye read the resolution into the record.**

7. Resolution– Wal-Mart Teacher of the Year – Deborah Nary – Marjorie Fisher read the resolution into the record.

E. CONSENT AGENDA:

Kara Winton moved, Doris Grady seconded, to remove items 4. Nominations, Sheets 4.d and 4.h, DMS Summer School nominations, from the consent agenda. An oral **VOTE passed 7/0**. Dorothea Hooper moved, Kara Winton seconded, to remove item 4.g., Girls' Varsity Basketball Coach, from the consent agenda. An oral **VOTE PASSED 7/0**.

Kara Winton moved, Audra Lurvey seconded, to accept the remaining consent agenda items. An oral **VOTE PASSED 7/0**.

Kara Winton stated she wanted to remove Items 4. d. and 4.h., nominations for Dover Middle School Summer School teachers. She stated her belief that the Board, during budget discussions, the Board decided to "take a year off" to reassess the Dover Middle School Summer School program. Superintendent O'Connor stated there had been a discussion concerning money to run the program and some federal monies were "freed up" to run an abbreviated summer school for students who fail a core subject. The program is scheduled to run for 5 weeks. Marjorie Fisher agreed with Ms. Winton, stating she also thought the Board decided, during the budget process, to take a year off to reassess the effectiveness of the current program. Dr. O'Connor stated he would pull the School Board minutes and the Promotion Standards policy and bring this item back to the Board in special session at the June 26th meeting.

Dorothea Hooper stated she asked to remove item 4.g., Girls' Varsity Basketball Coach, to give the Board an opportunity to discuss the position further with Athletic Director, Peter Wotton. The item will be readdressed during the June 26th special session. Ms. Grady added it was the general consensus of the entire Board to meet with the Principal and Athletic Director to get more information. The Superintendent stated that would be added to June 26th executive session.

Doris Grady noted that the consent agenda included retirements of five long-time employees (Rod Auger, 27 years; Robert Bruno, 33 years; Murray Ingraham, 27 years; Nancy Wells, 22 years; and Bud Falcione, 39 years). She thanked them for all of their time with the district and their dedication to the students of Dover. Ms. Hooper added her thanks to those teachers and principals who were resigning after short-term employment with the district for their impact on our children as well. Dr. O'Connor noted that the long-term retirees had a combined total of 150 years teaching experience and thanked them also for their dedication over those years.

CONSENT AGENDA

1. **Correspondence:**
 - a. **Anita Emond letter dated May 17, 2006**
2. **Resignations/Retirements:**
 - a. **Paul Whitmore, Girls Varsity Basketball Coach**
 - b. **Elizabeth Hewitt, Woodman Park School, Pre-school Teacher**
 - c. **Holly Agakin, Woodman Park School, Pre-School Teacher**
 - d. **Linda Weeden, Garrison Elementary School, Teacher**
 - e. **Kristen Hinz, Dover High School, Science Teacher**

- f. Erin Whitehead, Dover High School, English Teacher
- g. Rod Auger, Dover High School, Biology Teacher
- h. Robert Bruno, Dover High School, Mathematics Teacher
- i. Murray Ingraham, Director of Curriculum
- j. Nancy Wells, Garrison School, Nurse
- k. Philip Loud, Dover High School, Mathematics
- l. Arnold Falcione, Dover High School, Social Studies
- m. John Plaisted, Parking Supervisor & Track Coach, DHS

3. Leaves of Absence: None.

4. Nominations:

- a. Sheet 1: Nomination and Election of a Secretary, Aide, Custodian, Non-Union, Substitutes and Summer School Staff 2005-2006: (Cahoon to Ortelt)
- b. Sheet 2: Nomination of Dover Adult Learning Center Staff 2005-2006: (O'Brien)
- c. Sheet 3: Nomination and Election of Teachers 2006-2007: (Bickford to Thompson)
- d. Sheet 4: Nomination and Election of a Secretary, Aide, Custodian, Non-Union, Substitutes and Summer School Staff 2006-2007: (Arnold to Stevens)
- e. Sheet 5: Nomination and Election of Class/Club Advisors 2006-2007: (Andre to Williams)
- f. Sheet 6: Nomination and Election of Teachers 2006-2007: (Carver to Schwartz)
- g. Sheet 7: Nomination for fall coaching positions 2006-2007: (Campbell to Gile)
- h. Sheet 8: Nomination and Election of Summer Positions 2006-2007: (Simko to Stone)

5. Professional Development Waiver: None.

6. Extended Travel (Student Trips): None.

F. SUPERINTENDENT'S REPORT: Superintendent O'Connor reported on the following items:

1. Educational Information:

- April O'Keefe provided a progress report on the new Career Services Office at Dover High School and the Career Technical Center.
- George Liset, Gym teacher at Dover Middle School, had an article published in the March 2006 issue of *the International Association of Athletics Federation* magazine entitled Sensory Motor Learning: Developing a kinesthetic sense in the throws.
- Jean Briggs will be providing an update on Professional Development offerings over the summer.
- Department of Education Commissioner, Lyonel Tracy, issued a letter this afternoon recalling the 2006 Adequate Yearly Progress (AYP) reports for public schools and districts released last month. The primary reason for the recall was discrepancies in the data that occurred when the state transitioned from using NHEIAP to NECAP tests. The US Department of Education also issued new requirements regarding cell-size the state used to identify subgroups. New AYP results will be forthcoming.

- Current kindergarten enrollments: HSS: 64 kinder and 18 first graders (last year at this time the enrollments were at 77 kindergarten students and 18 first graders). HSS has four kindergarten teachers and can accept 80 students. GES: 61 kindergarten students and 11 first graders (there are only 3 sessions currently offered at GES for a total of 60 students). WPS: 73 kindergarten students and 13 first graders. WPS has four kindergarten teachers and can accept 80 students. The Superintendent will continue to monitor these enrolment numbers.
- Notification letters went out last week to HSS parents advising which session (AM/PM) their kindergarten child will be attending. Letters will be sent to parents at GES and WPS this week. At the end of June, parents will receive notification of which teacher their child will have for kindergarten.
- Notification letters will be sent to students in grades 1 through 8 by the second week in August.
- The Superintendent received a letter from Sexual Assault Support Services (SASS) providing information on the numbers of Dover district students whom they serviced over the past year: Personal Body Safety – 100 WPS students; Images in Media – 47 DHS and 270 DMS students; Healthy Relationships – 274 Dover Middle School Students.
- The Girls' Field Hockey and Lacrosse Boosters are donating an 8'X10' storage shed to the high school. They will install and maintain the structure. There will be no financial liability to the district.
- Laurie Verville provided the following fiscal year 05/06 Accounting Update: "On the expenditure side of the balance sheet, I estimate that we will have a savings of approximately \$22,000. In January, we requested all administrators to conserve on spending so that we could manage the accelerating fuel costs for all five schools. Their efforts in this endeavor helped us end up "in the black" for this year.

Relative to the revenue side of the balance sheet, I anticipate receiving nearly \$425,000 in excess revenues. That revenue is primarily from the following sources: Six additional special education students from other districts came to Dover for services (+\$103,000); Catastrophic Aid was not prorated this year by the State (+\$74,000); the AREA Vocational Tuition Agreements approved by the Board last fall now mean the State must recognize our tuition rate and not the State's per pupil cost (+\$96,000); and State Medicaid reimbursements are now processed more efficiently (+\$103,000).

Under Chapter 198 of the Education Statutes relative to School Money, our Council votes to appropriate both expenditures and revenue. The law stipulates that we not only avoid exceeding our expenditure authority but that receipt of excess revenues must be returned to a fund balance for future appropriations. The return of funds from the school will total \$447,000."

The Superintendent then asked administrators if they had any items of interest for the Board.

Anna Parrill reported the 4th grade promotion ceremony was held in the new Garrison gym this morning. There will be a talent show on Wednesday from 8 to 9:30 a.m. The Garrison School Picnic has been rescheduled (for the third time) to Wednesday evening, 5:30 to 7:30 p.m. Ms. Parrill expressed her appreciation to Lt. Cunningham and the Dover Fire Department for their "mesmerizing performance." Tomorrow is Newmarket Militia Day at Horne Street School.

Barbara Szabunka reported there will be a variety show for grades 1 and 2 on Friday. (Grades 3 & 4 held theirs today.) Tomorrow is Newmarket Militia Day at Horne Street School. Wednesday will be the school's field day. June 15th will be RIF distribution day. A book will be given to each student for summer reading. The school will hold its awards ceremony on the last day of school.

Anne Watson reported stated the school will hold a talent show the last day of school at 9 a.m. Ms. Watson also commended the Dover Fire Department for an outstanding performance. Tomorrow is Newmarket Militia Day at Horne Street School for all 4th graders. Second graders attended a multi-cultural festival. First graders are doing tide pool discoveries this week. The fourth grade promotion ceremony will be held Friday at 11:30 a.m. Ms. Watson ended by thanking the staff, Board, and members of the Dover community for their support over the past three years.

Larry DeYoung reported that the 6th grade won a six-county math award. The school talent show will be held Wednesday at 7:00 p.m. The 8th grade commencement and dinner dance will be held on Friday. Commencement begins at 7:00 p.m.

Marjorie Fisher welcomed Principal Chris George back to the district. Mr. George thanked the Board and community for all the support he received during his absence. He discussed the increase in awards ceremonies at Dover High School. Last week was dedicated to award ceremonies. There were errors in the student yearbook. The publisher will reedit the Senior section and send it to all seniors as an insert to their books. Mr. George reminded the Board that last year's student handbook was amended to include language that graduation ceremonies are a privilege, not a right. He noted the school has seen a significant reduction overall in senior pranks, etc. He thanked the Dover Police Department who have been extremely active, monitoring the school during the evenings. Their presence has been helpful. Tomorrow is graduation. If the weather holds, it will be held outside. The decision will be made early tomorrow morning. It begins at 7:00 p.m. He added that arrangements have been made, if the event is moved into the school, to have a video feed into the auditorium to accommodate any overflow of persons wishing to attend the event. He added that they ran into significant issues when attempting to place a video feed in the cafeteria as well, and that will not be happening.

Superintendent O'Connor added that the Dover Fire Department did an amazing job presenting "Toy Story II ½." To all of the Dover elementary students. Fire Chief Plummer will address the Board during the July regular Board meeting on this topic. He ended by noting the district received 33 applications for the Woodman Park School Principal search committee review. If all goes as planned, he hopes to announce the new principal at the July meeting.

2. Education Achievements:

Kara Winton moved, Audra Lurvey seconded, to accept the Superintendent's report. An oral **VOTE PASSED 7/0.**

G. STUDENT REPRESENTATIVE REPORT: Marjorie Fisher congratulated Erica for having been elected as student representative to the School Board for another year. Erica Sgrignuoli reported that the Student/Faculty Basketball Game was held and the students won ("of course"). AP Chemistry carwash raised \$239 for the library AV fund. High school Graduation is tomorrow at 7:00 p.m. Finals start on Wednesday. She ended b stating that she is looking forward to working with the Board.

H. COMMITTEE REPORTS:

1. Health, Wellness, and Nutrition Task Force - Dorothea Hooper reporting:

“The Health, Wellness and Nutrition Task Force met for the last time Wednesday, May 31st at Dover High School.

The purpose of this meeting was to go over our final policy draft and give committee members a final opportunity to fine tune our proposed document for presentation to the Dover School Board.

At the conclusion of this meeting, we were confident that we had set up reasonable guidelines for improved student nutrition and physical activity. We had also given specific suggestions for implementation of the policy as well as indicated the shared responsibilities of school staff, teachers, parents and administrators.

The result of this committee's work is in the Board packet for a first reading tonight.

Members of this committee included elementary, middle school and high school teachers, parents, school nurses, administrators, food service workers, and a representative from this Board.

We owe thanks to Ms. Nancy Stiles from the New Hampshire Legislative Education Committee who served as our advisor. The committee leadership for this task came from Mrs. Laurie Verville, our own district Business Manager. “

I. POLICY - CHANGES – PROPOSALS:

1. Policy JLCF – Health, Wellness, and Nutrition Policy: Dorothea Hooper moved, Audra Lurvey seconded, a motion to waive School Board Policy to adopt policy JLCF in the first reading. An oral **VOTE PASSED 7/0.**

Dorothea Hooper moved, Audra Lurvey seconded, a motion to adopt Policy JLCF. A n oral **VOTE PASSED 7/0.**

J. POLICY ADOPTION: None.

K. SUBMISSION AND PAYMENT OF BILLS: Dorothea Hooper moved, Audra Lurvey seconded, to direct the Business Manager to pay manifest #06-L in the amount of \$2,868,390.06. A roll call **VOTE PASSED 7/0.**

L. RESOLUTIONS:

L.1 to L.7 - See above.

M. OLD BUSINESS:

1. Revised Elementary Report Cards: Dr. Ingraham provided a progress report on the K-4 report cards. Based upon teacher comments, seacoast surveys, and other district card samples, he presented a revised format. Grading criteria was revised to E (**Exceeds** grade level expectations), M (**Meets** grade level expectations), P (Is making **Progress** toward grade level expectations), I (Is making **Insufficient** progress toward grade level expectations), and NA (Not assessed at this time). The number of skill standards under each subject will be kept to the most

critical. Sue Vitko is working with the Math Improvement Team teacher members to shorten the mathematics profile sheet to fit directly on the card with other subjects.

Dr. Ingraham noted that 6 of the 9 seacoast districts have adopted a 3, rather than 4, term marking system: November, March, and June. This keeps the first report card term the same, but spreads the second over holidays and vacations more uniformly. He stated that the Principals and he felt this adjustment would strongly support the standards-based framework.

Ms. Winton asked if those districts sending 3-term report cards require progress report to be sent home in-between. Dr. Ingraham stated there are two: one in November and one between December and March. Ms. Hooper noted the revised report cards appeared to be more simple and would be easier for teachers to use. She also noted the removal of the Everyday Math addendums previously submitted. Ms. Fisher stated her concerns that this past year, grading criteria was S, D, B, M, S and the revised card uses E, M, P, I and NA. She noted her preference that any changes in codes on the revised report cards would be retained for use over at least the next 2 to 3 years because these changes are confusing to parents.

2. Approve Elementary School Handbooks: Ms. Fisher stated this item had been tabled from the previous Board meeting. Doris Grady added she believed there were some changes at that time they were to make to make the 3 building handbooks similar. Dr. O'Connor stated that had been done and asked the elementary principals to identify some of the areas that were changed to make all three handbooks consistent. Principals Szabunka and Parrill then addressed the areas the three elementary principals had reviewed to ensure language was the same in all three handbooks.

Dorothea Hooper moved, Brandon Foye seconded, to adopt the three elementary 2006-2007 handbooks. An oral **VOTE PASSED 7/0**.

Kara Winton asked to return to the topic of the **elementary report cards** to clarify the Curriculum Director's need for the Board to vote to accept the cards and discuss a possible change in the number of semesters for the district. Ms. Fisher stated this was only an update and the final revised cards will come before the Board for adoption next month. Dr. O'Connor asked the Board if they could provide direction for Dr. Ingraham, particularly 3 vs. 4 semesters. Dr. Ingraham stated it would be helpful if he was given direction on a change from 4 to 3 semesters. He added that final cards would not be available until later than July to enable Sue Vitko to come back with the Everyday Math criteria.

Ms. Winton noted she would only support a change in trimester to quarterly report cards unless it were applied district-wide. Dr. Ingraham stated he would check with other districts to see what pattern they followed. Dr. O'Connor added that grades 5-8 use Grade Quick, feeding data into the pre-defined software with approximately 100 pre-set comment selections. Elementary cards are done manually and the comment section is much more detailed.

There was some discussion on the requirements for progress reports to be sent home for all students between November and March. Principal Szabunka stated that was not a requirement in the elementary schools. Ms. Hooper noted that would be a concern to her and it would make a difference in her decision to change to a 3-term system. Dr. O'Connor stated that the middle and high schools currently send progress reports but the elementary schools do not.

Chairperson Fisher stated she would prefer to receive a "concrete proposal" from Dr. Ingraham prior to making any decisions. "If there are 3 report cards, how many progress reports would be required and when" before she could vote on this.

Ms. Grady questioned whether the middle school was currently using the trimester model stating she recollected it did at one time. Sue Vitko reported that they did a trimester model and changed it back to 4 semesters approximately 12 years ago. Ms. Grady asked why. Ms. Vitko reported it was due to changes in the computerized report cards and the limitations of the student Maintenance Management System that was installed in the schools at that time.

Record note: The Superintendent has asked Dr. Ingraham to bring forward his proposal during the Regular July School Board Meeting.)

N. NEW BUSINESS:

1. NWEA Report: Murray Ingraham provided Board members with an overview of the NWEA testing results for the 2005-2006 school year. "The NWEA Tests are given in fall and spring, grades 2-9, for Reading, Language Usage, and Mathematics. The spring scores show an overall Achievement score as a percentile ranking compared to other national sample schools. For example, in Reading grade 3 this year Garrison was at the 65th percentile while Horne was at the 59th percentile and Woodman at the 51st. All three subject area scores at the middle school and high school levels range between the 50th -65th percentiles.

Since groups and abilities can vary from year to year, however, many educational researchers feel it is perhaps more meaningful to compare the growth of each individual in a group to the growth of national students starting the year at the same achievement point. According to NWEA statistics, when 65-70% of students reach their individual growth targets, the program is considered to be highly effective. On the other hand, 30% or less reaching targets would be a cause for concern. For Dover as a whole, the results would appear to be most commendable. Approximately 35 of 40 grade level scores are in the green, or highly effective, band.

The NWEA results also provide detailed sub-category scores such as Geometry under Mathematics. By comparing Dover scores to the national sub-scores, individual schools can determine strengths and weaknesses. For example, the pink blocks would indicate possible areas of concern. The yellow blocks show relative strengths. Dover, for example, has adopted a Language Arts curriculum based on literature studies. This appears as a constant positive measure throughout the grades."

Dr. Ingraham reviewed sample graphs with Board members and explained how the testing results could be helpful for teachers and administrators to "see district strengths and areas of concern." While reviewing some of the data, Chairperson Fisher asked if data was showing that Horne Street School reported as "outstanding" in reading. She then noted that it was the only elementary school does not have an additional literature program. Dr. Ingraham agreed that was correct but cautioned second graders may score lower on the first NWEA test of the year because their computer skills are not as proficient.

Dr. Ingraham noted that Superintendent O'Connor has committed to five years of NWEA testing and there is a lot of in-service training for teachers to learn how to interpret the data and move forward with the results.

Superintendent O'Connor asked Dr. Ingraham to create a comparison using last year's 2004/2005 test data and return to the Board at the next workshop on June 26, 2006.

Kara Winton moved, Audra Lurvey seconded, a motion to table for Dr. Ingraham to report on additional NWEA information at the June 26th workshop. An oral **VOTE PASSED 7/0**.

At 8:45 p.m., Audra Lurvey moved, Dorothea Hooper seconded, a motion to recess for five minutes. An oral **VOTE PASSED 5/2** (Mebert and Winton opposed). The meeting resumed at 8:50 p.m.

2. Math Common Exams 3-8: Sue Vitco reviewed with the Board the process the Mathematics DINI Committee was following to address the needs of all learners. The "Dover School District Roadmap" is an eight step process:

- Unpacking Grade Level Expectations (GLE's) and GSE's (secondary version of expectations) with Student Examples.
- Examine Curriculum & Support Materials using the GLE's as the baseline for how to and when to teach.
- Create a Bridge Document by examining current curriculum and match it to the GLE's, asking the questions, "Are the programs truly meeting the student's needs? If not, what do we need?"
- Curriculum Mapping K-12; take learning targets and follow the strands from K through grade 12.
- Standards-Based Classrooms – Answer to the GLE's, not to programs.
- Common Assessments are required because we are a District in Need of Improvement. They are in place for grades 3-12. This gives us information we can use and will mirror GLE's.
- Student Led Conferences using NECAP language. Compare the students to the GLE's, not other students.

The *Road to Meeting the Needs of ALL Learners* asks the following questions:

- What do students need to know? (GLE's with learning targets)
- How will we know students have learned what they need to know?
- Are there learning gaps that we need to address?
- Do we need to create opportunities for enrichment activities to challenge all students?

She ended by stating there is a lot of Professional Development support embedded over the next two years and support for teachers. "This is a 3 to 5 year process. Math is just the beginning!"

Dave Bennett, DINI Coordinator for the District, presented an overview of the goals of the Common Assessments in Mathematics, grades 3 to 8:

- Common Assessments must be implemented district wide
- Standardized by Grade Level
- Resemble NECAP exam test structure
- Must be easy to administer
- Must be easy to report on and be useful to read its results
- Results reported electronically for easy data interpretation
- Will be used to drive classroom instruction and intervention/enrichment for students

“What will the Common Assessment tell the teacher, the principal, and the district?”

- Is the classroom curriculum/instruction meeting Grade Level Expectations?
- Can we identify students in need of intervention and in what areas they need help?
- Are we able to identify students ready for enrichment?”

“What’s left to do?”

- Refine the current Common Assessments to connect with the Grade Level Expectations
- Streamline the reporting and collecting of the Assessment data to principals and district administrators
- Encourage all vested parties to dialogue about the results and impact student learning
- Provide Professional Development opportunities for all grade levels to work collaboratively to analyze data and develop action plans based on Common Assessment”

Mr. Bennett reviewed sample elementary assessment forms with the Board and discussed how they could identify areas of concern to teachers. Questions answered incorrectly by the student would be marked with an “X”. Classroom teachers could review the information to identify areas where questions need to be revised, individual students are having difficulty, or the entire class is having difficulty. Based on these reviews, adjustments can be made to teaching methods or individual student needs. Teachers at each grade level could come together to review data and see what works best for the classrooms.

Carolyn Mebert suggested that instead of using an “X” that it might be more helpful for the teacher to see the student’s incorrect answer shown on the assessment form. Mr. Bennett agreed, and stated he will look into providing that information. Dr. O’Connor added that they are being used the common assessments as a means of stimulating discussion among teachers. Would be helpful so teachers could see if a majority of students in other

3. Reallocation of Title I Funds: Jean Briggs, Director of Federal Projects, reported that federal and state funding in all Titles have decreased drastically for next school year. Title I down \$10,500; Title I Part D, reduced by \$10,000;. Title II down \$10,000; Title IV reduced by \$15,000, and Title V by \$12,000. (It is significant to note that represents 50% of the grant from last year.)

Ms. Briggs will discuss the reallocation of Title Funds in detail at the June workshop session.

4. Summer School Update: Ms. Briggs reviewed a listing of the current summer school offerings throughout the district. She noted that the list included Dover Middle School classes, but will be revised based upon the outcome of discussions during the consent agenda. Offerings are in reading and mathematics for those students who demonstrate the most need. The Traveling Tales van will run in neighborhoods as well. Thursday, July 20, the public is invited to attend UNH’s The Little Red Wagon’s production of “Arrrrgh, It’s a Pirate’s Life for me.”

5. Summer Professional Development Update: Ms. Briggs provided a calendar and listing of mostly grant-funded Professional Development scheduled over the summer. She noted the district is using teachers to provide some items. Camp Technicality will be run by Linda Smart and Nancy vonWhalde. Last year, we paid a national organization approximately \$14,000 to present Camp Connect for 40 teachers. This year, our staff will conduct the training for 23 staff members for a must lower cost. Quite a number of staff members will also attend a course at Pinkerton Academy at the request of Chris George to attend a session on differentiating

instruction. There is a lot of math professional development scheduled, keeping in context with our DINI math status, and Learning to Read by Reading and Literacy Collaborative training as well. There are a lot of very committed teachers and staff who are willing to attend over the summer.

5. **Dover High School Resource Officer Funding:** Dr. O'Connor shared with the Board a recent conversation he had with Chief Fenniman of the Dover Police Department (DPD). The City Council passed a budget including cuts to the DPD budget, and the Chief was asking if the Board would provide additional support to fund the School Resource Officer (SRO) at Dover High School. Currently, we pay \$13,500 in Federal funds to help cover that officer but the DPS is now paying \$20,000. The Chief asked if the School District could provide that \$20,000 from the School Budget this coming year. It is not budgeted currently and would require the Superintendent "find" the funds. Discussions indicated the Superintendent, Principal, and Board members all support retention of the position at Dover High School.

Kara Winton moved, Dorothea Hooper seconded a motion to fund the remaining \$20,000 for the SRO. Dorothea Hooper encouraged the Superintendent to look for grant monies to fund the additional amount. Ms. Winton asked Principal George to provide his comments on the importance for the SRO position at Dover High School. Mr. George stated the cooperation between the school and the DPS is extremely important. Ms. Winton asked if the officer was in the school every day. Mr. George stated he worked every school day but had additional duties that he performs for the DPD outside of school days and hours. Ms. Grady questioned if the Superintendent could ask Chief Fenniman, "if we found half of it they could find half of it? A cooperative effort? If we're going to give up, maybe they can give up \$10K on the other end?" For the past six years, the district has used Title IV funds to support the SRO position. Right now we pay \$13,500 towards the salary. Ms. Hooper asked if there were any other available grant monies available. Ms. Briggs stated the Juvenile Justice Office may be a possibility. The police have a direct pipeline into those funding sources and she will check with Sgt. Bill Simons to see what is available. The Title IV is limited and the district does give as much as they can.

Ms. Hooper stated she felt there needs to be an SRO as a safety issue. Ms. Grady agreed and added that the Board has experienced budget cuts as well as the police department's budget and, "If we are contributing federal money to take care of that position, the Council cut their budget, they made us keep our budget way down, and it seems as if that's the direction we're going we could ask him if we could share half of the cost."

Ms. Fisher agreed we need an SRO in the schools and asked if the DPD was asking the School District to pay the officer's entire salary. The Superintendent stated we would be paying \$33,000; approximately 75% to 80% of the salary. Ms. Fisher expressed a concern that we pay the SRO only for the time he is working for the Dover School system.

Ms. Mebert noted that the DPS applies for grants and asked if they had available or state funds related to drug and alcohol issues or youth coalitions to be put toward this position. The Superintendent stated he would meet with the DPD and ask those questions. Additionally, he will clarify what portion of the officer's salary is paid using school district funds.

Kara Winton moved, Dorothea Hooper seconded, to approve expending an additional \$20,000 for the Dover High School SRO. A roll call **VOTE FAILED 1/6** (Foye, Mebert, Hooper, Lurvey, Fisher, Grady opposed).

Dorothea Hooper moved, Doris Grady seconded, to table discussions on Resource Officer funding until the Superintendent returns to the Board with more information. An oral **VOTE PASSED 7/0**.

7. Approval of 2006/2007 Cafeteria Workers Wages: Business Manager, Laurie Verville, requested the Board approve the 2006/2007 Cafeteria Workers Schedule of Wages. She noted these were non-union positions and the Food Services Director recommends wage adjustments in the range of 3.5% to 4.5%, based upon a step increase and number of years of service in the district. Carolyn Mebert asked the Superintendent to remind the Board what percent range of wage increases were approved in the secretarial and paraeducator contracts. Dr. O'Connor stated they were 4% to 4 ½% for paraeducators and 3% for secretaries. Ms. Verville added that these employees work only 3 to 5 hours per day and receive no benefits.

Dorothea Hooper moved, Audra Lurvey seconded, to approve the schedule of wages for the 2006/2007 cafeteria workers. A roll call **VOTE PASSED 7/0**.

8. Award COAST Transportation Contract: Business Manager, Laurie Verville, requested the Board approve a one-year contract renewal with COAST Transportation. She explained that previous contracts had been for two-year terms, however, the primary transportation contract with Laidlaw will terminate on June 30, 2007 and she would prefer to negotiate for the whole contract rather than a portion of services for the district. COAST came in at an 8.7% increase, yet without a fuel surcharge clause. Board members asked the Business Manager how COAST had been working out for the district. Ms. Verville replied it has been a very successful arrangement and the district is very pleased. Ms. Grady asked if the service was being used by the students. Ms. Verville replied, emphatically, "yes."

Audra Lurvey moved, Carolyn Mebert seconded a motion to award a one-year COAST Transportation contract. A roll call **VOTE PASSED 7/0**.

9. Award Photo Copier Bid for Alt School: Ms. Verville, Business Manager, requested the Board award a photo copier bid for the Alternative School to the low bidder, Seacoast Business Machines, for a three-year installment plan at 12% simple interest. This payment method is within the budget for the Alternative School Education Fund.

Carolyn Mebert moved, Kara Winton seconded, to award the photo copier bid to Seacoast Business Machines. A roll call **VOTE PASSED 7/0**.

10. Award Cafeteria Bids: Ms. Verville, Business Manager, requested the Board accept Food Service Director Mark Covell's recommendation to award cafeteria bids for bread to George Weston Bakeries and milk to H.P. Hood under the State bid for milk products.

Carolyn Mebert moved, Kara Winton seconded, to award the milk bid to H.P. Hood and the Bread bid to George Weston Bakeries. A roll call **VOTE PASSED 7/0**.

O. ADDITIONAL ITEMS:

1. Ethics Committee: Superintendent O'Connor requested the Board provide a vote on the response to City Manager Mike Joyal's letter to Chairperson Fisher dated April 12, 2006 requesting the School Board join with the City Council in a joint Ethics Commission. The task of the Ethics Commission would be to provide recommendations to the City Council and to the School Board. Chairperson Fisher explained she had queried Board members and received

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only one response, so she responded via email to Mr. Joyal's request that the Board was not interested. The Superintendent requested Board members record a formal vote on the record.

Audra Lurvey moved, Kara Winton seconded, not to participate with the City in a Joint Ethics Committee. An oral **VOTE PASSED 7/0**.

P. ADJOURNMENT: At 9:35 p.m., Doris Grady moved, Dorothea Hooper seconded, to adjourn the meeting. An oral **VOTE PASSED 7/0**.

Respectfully submitted,
KARA WINTON, SECRETARY
June 14, 2006