

McConnell Center Oversight Committee

Friday, March 17, 2006 8:00 AM McConnell Center Site Supt. office

Present: Otis Perry, Bob Carrier, Don Andolina, Paul Mauceri, Gary Gilmore, Jack Buckley, Ken Latchaw

Staff Present: Christopher Parker, Jack Steiner (Martini Northern), Gary Bannon, and Steve Silver

Meeting began at 8:00 am

1. Minutes Approval - Perry
 - a. Motion: Mauceri Second: Andolina UA
2. Owner Meeting Update - Steiner
 - a. Steiner passed out and described "look ahead"
 - b. Ordering and submittal
 - c. Lead Source will be doing sandblasting starting Monday
 - i. Lead Source to meet with City to determine lead abatement
3. Subcommittee Updates
 - a. Lease – Andolina
 - i. Reviewed lease negotiations
 - ii. Presented database of tenants "score card"
 - iii. Working to set meetings up with tenants to finalize leases
 1. Met with HUB 3/10/06
 2. Need to meet with DALC
 - a. Parking and minor issues remain
 3. DCC needs to have lease sent back
 - a. Parker to complete lease changes.
 - b. Construction - Perry
 - i. Have not met
 - ii. Approved second requisition.
 - iii. Meeting on March 23rd at 1
 1. Review color specs for finishes
 2. Review the roof ventilation units for disposal
 - a. Parker to contact Woodman Institute
 - c. Tenant/Governance – Buckley/Gilmore
 - i. Talking with Cooperative Extension about space
 - ii. Talking with smaller tenants to fill out needs
 - iii. Governance model to be available prior to 3/31/06 meeting
 - d. Kitchen - Mauceri
 - i. School Dept. is not interested
 - ii. Will follow up with Community Partners/Meals on Wheels
 - iii. Vending Machines need to be reviewed and considered as part of the discussions with any operator
 - iv. Rent should not be charged for space
 1. Parker to adjust financial model
4. Other Business
 - a. Balcony Removal - Bannon
 - i. Discussion on increased space for gymnasium without balcony in place
 - ii. Discussed the seating arrangement with and without balcony
 - iii. Discussed limitations on space in general

- iv. Consensus was to remove balcony
- v. Perry asked for a motion.
 - 1. “The McConnell Center Oversight Committee hereby authorizes Recreation Staff to utilize it’s fitout funds to remove the balcony in the gymnasium and heal the wall behind it”
 - 2. Motion: Buckley Second: Carrier UA.
- b. Next meeting
 - i. 3/31/06
- 5. Adjournment
 - a. Motion: Andolina Second: Mauceri UA
 - i. 8:51 am