

McConnell Center Oversight Committee

Friday, July 21, 2006 9:00 AM McConnell Center Site Supt. office

Present: Otis Perry, Paul Mauceri, Bob Carrier, Jack Buckley, Doug DeDe, Don Andolina

Staff Present: Christopher Parker, Jack Steiner (Martini Northern), and Gary Bannon

Meeting began at 8:00 am

1. Minutes Approval - Perry
 - a. Motion: Mauceri Second: Andolina UA
2. Owner Meeting Update - Steiner
 - a. Steiner passed out and described "look ahead"
 - b. Window update
 - c. On track for September 15, 2006 for core
 - d. On track for October 4, 2006 for tenants
 - e. Steiner will be absent for 2 weeks. Assistant Supt will be George Mahone
3. Subcommittee Updates
 - a. Lease – Parker
 - i. DCYF
 1. Updated the group on the need for a private bathroom
 - ii. Space for lease
 1. Presented draft of want ad
 2. Committee suggested changes to be made (see attachment)
 - b. Tenant/Governance – Parker
 - i. 501 (c) (3)
 1. Committee suggested terms and will discuss membership
 2. Submit resolution to Council in August
 3. Need to review and possibly amend existing bylaws to match proposal
 - c. Kitchen – Parker
 - i. Review of RFP
 - ii. RFP sent to Scott Myers for review
 4. Other Business
 - a. CDBG funds – Parker
 - i. Resolution to Council to allocate proceeds from sale of property along Indian Brook Dr to fund tenant costs.
 1. Work with Community Partners on ideas for kitchen fit out
 - b. Jim Alty
 - i. Has McConnell memorabilia to donate to building.
 - c. Next meeting
 - i. 8/11/06
 - ii. 8 am
 5. Adjournment (9:07)
 - a. Motion: Andolina Second: Carrier UA