McConnell Center Oversight Committee

Friday, August 11, 2006 8:00 AM McConnell Center Site Supt. office

Present: Otis Perry, Paul Mauceri, Bob Carrier, Gary Gilmore, Doug DeDe, Don Andolina

Staff Present: Christopher Parker, Jack Steiner (Martini Northern), and Gary Bannon

Meeting began at 8:00 am

1. Minutes Approval - Perry
    a. Motion: Andolina Second: Mauceri UA
2. Owner Meeting Update - Steiner
    a. Sprinkler update
        i. Heads will be down for finished areas
    b. Change in architects within Lassel's firm
3. Subcommittee Updates
    a. Lease – Parker
        i. DCYF
            1. Updated the group on the need for a private bathroom
            2. Committee wishes to have toilet completed by City in anticipation of need
        ii. CAP
            1. Update of CAP pulling out of space
                a. Fitout costs/Rent costs
                b. Committee members to reach out to County Commission
        iii. HUB/DCC
            1. Space out for bid
                a. Walk through on August 22nd
            2. Leases to be signed contingent upon reasonable fitout costs
        iv. Other Agencies
            1. SAU
                a. Parker to conduct walkthrough with Superintendent
                b. Parker and DeDe to draft proposal
        v. Publicity
            1. Develop PR material
                a. Brouchure/Flyer
                b. Costs for model of facility
                c. Mauceri to assist in drafting publicity pieces for media
    b. Tenant/Governance – Parker
        i. 501 (c) (3)
            1. DeDe and Bannon to submit resolution to Council in September
    c. Kitchen – Parker
        i. Mauceri and Andolina and Scott Meyers met
        ii. Review of changes on 8/18/06
4. Other Business
    a. Next meeting
        i. 8/25/06
        ii. 8 am
5. Adjournment (9:07)
    a. Motion: Andolina Second: Carrier UA