CITY OF DOVER

MCCONNELL CENTER OVERSIGHT COMMITTEE - MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	McConnell Center Site Supt – 30 St Thomas St, Dover, NH 03820
Meeting Date:	**Friday, August 25, 2006**
Meeting Time:	**8:00 am**

Present: Otis Perry, Jack Buckley, Paul Mauceri, Bob Carrier, Don Andolina

Staff Present: Christopher Parker, Jack Steiner (Martini Northern), and Gary Bannon

Meeting began at 8:00 am

1. Minutes Approval - Perry
    a. Motion: Andolina Second: Mauceri UA
2. Owner Meeting Update - Steiner
    a. Sprinkler update
        i. Work in gym is currently underway
    b. Boiler Room update
3. Subcommittee Updates
    a. Lease – Parker
        i. SAU
            1. Updated the group on proposal for SAU
            2. Will offer tour to School Board
        ii. Easter Seals
            1. Wants some of CAP space if CAP is pulling out of space
                a. Fitout costs will be investigated
                b. Parker to draft lease
        iii. Other agencies
            1. Write notice to Compass Care and Eisenhower to confirm status.
    b. Tenant/Governance – Parker
        i. 501 (c) (3)
            1. Anthony McManus is reviewing bylaws and making amendments to bring in compliance.
4. Other Business
    a. Promotional materials were developed and reviewed.
    b. Punch list subcommittee.
    c. Next meeting
        i. 9/8/06 (postponed to 9/15/06)
        ii. 8 am
5. Adjournment (9:07)
    a. Motion: Andolina Second: Carrier UA