



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, January 4, 2007**
Meeting Time: **1:00pm**

1. CALL TO ORDER

Chairperson Susan Galt called the meeting to order at 1:00 pm. Attending were Arthur Corte Arthur DuBois, Assistant Library Director Sandra Erdmann and Library Director Cathleen Beaudoin. Carol Boc and Michael Egan were absent.

2. MINUTES ---DECEMBER 7, 2006

The December minutes were accepted on a motion made by Arthur DuBois and seconded by Arthur Corte.

3. REPORT OF THE LIBRARY DIRECTOR (DECEMBER)

Mrs. Beaudoin read the Report of the Library Director for the month of December. The report was accepted unanimously on a motion made by Arthur DuBois and seconded by Arthur Corte.

4. CORRESPONDENCE

None.

5. OLD BUSINESS

A. **Technology**—Ms. Erdmann described circumstances in which two patrons abused their Internet privileges during the past month. One patron will not be allowed to ever use the public Internet in the building again since it was the second time he had been caught viewing pornography and had already been warned and sanctioned once earlier in the year. The second patron will lose privileges for a month due to his second offense of knowingly using card numbers other than his own. Mrs. Beaudoin announced that everyone is able to subscribe to the library's blog now rather than having to check it every day. With a subscription, new postings to the blog will be emailed to the subscriber immediately.

B. **Building Repairs**—Strogen's finished some work on the AC condensor on the roof in December. Mrs. Beaudoin is requesting \$7,000 in next year's budget for roof repairs to the building. There has been no news as to the details of the roof repair or of the window replacements for the building.

C. **FY2008 Library Budget**— Mrs. Beaudoin finalized the library's budget requests and submitted the budget to the City Manager. The budget is up \$77,737 over last year or 6.8%. \$71,000 is due to increased personnel costs that would arise if a new union contract is negotiated and settled. The rest of the increase comes basically from requests for roof repairs. There are no increases requested in staffing, hours, or books.

D. **Trustee Appointments**—Two candidates for Arthur DuBois' position on the Board have been interviewed by the City's Appointments Committee. Mrs. Beaudoin expects



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the announcement will be made at the City Council meeting on January 10th as to whether Ann Schultz or Marvin Brown is being appointed to serve.

6. NEW BUSINESS

- A. **Department head goals**— The City Manager has asked each Department Head to present him with their personal goals for the department. Mrs. Beaudoin stated that one of her goals will be to keep up with the building's maintenance issues. Secondly, she will pursue offering as much as possible online for all users.
- B. **Library Parking Lot**—The City has come up with a new plan for employee/public parking to facilitate new parking demands that may be created as the McConnell Center becomes filled with tenants. The plan calls for employee parking to be moved to rows along the far end of the lot, and all other parking to be public with no time limits for those using either the Library or the McConnell Center.
- C. **Library Bookdrop accident**—A pickup truck seriously damaged one of the bookdrops by the monument on December 23rd. The bookdrop was pulled off its bolts and had its welds broken open and handle twisted. Community Services staff made temporary repairs to the box using caulking and giving it a temporary handle, but it needs to be replaced. The driver's insurance will cover the cost of a new box, and Mrs. Beaudoin will look into getting it replaced as soon as possible.

7. UPCOMING PROGRAMS

January 6, 13, 20 & 27: Free Saturday movie showings, Lecture Hall, 2pm
Tues. Jan 2: Story time registration begins for Session III
Mon. Jan. 15: closed for Martin Luther King Jr. holiday
Tues. Jan 16: *Music for Little Ones*, Marcus Gale, 10:30am
Wed. Jan.17: Friends program: Douglas Wheeler "Gallant Sons in Foreign Fields: NH Volunteers in the Spanish Civil War". 7pm
Sun. Jan 21: Library Book Club: *White Teeth* by Zadie Smith, 3:30pm
Art exhibit: Tony McManus---photographs of the Balkans

8. ITEMS OF CONCERN – NONE

9. ADJOURNMENT – THE MEETING WAS ADJOURNED AT 1:52 ON A MOTION MADE BY ARTHUR DUBOIS AND SECONDED BY ARTHUR CORTE.

10. NEXT MEETING DATE – FEBRUARY 1, 2007 @ 1:00 PM

FOR THE BOARD,

SANDRA ERDMANN



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