

**GES Phase II and WPS Addition & Renovation Joint Building Committee**  
**Meeting #16**  
**December 7, 2006**  
**Dover, New Hampshire 03820**

- A. CALL TO ORDER:** A meeting of the WPS Addition and Renovations Joint Building Committee was called to order on Thursday, December 7, 2006 at 6:00 p.m. at Superintendent's office.
- B. ROLL CALL:** Present were Jason Hindle, Catherine Cheney, Doris Grady, Mark Geuther, Citizen Rep., and Ray Bardwell, Citizen Rep. via conference call per approval at October 19, 2006 meeting. Also present were John O'Connor, Superintendent; Laurie Verville, Business Manager; Joanne Eaton, Facilities Manager, Patrick Boodey, Principal-WPS; and Michael Bliss, Clerk of the Works. Carolyn Mebert had a previous commitment and was not able to attend.

Mr. Hindle verified with Mr. Bardwell that he had the bid tabulations Mr. Bardwell stated he did.

- C. DISCUSSION AND APPROVAL ASBESTOS ABATEMENT BID FOR WPS:** Ms. Verville explained the bid Process. An ad is placed in the local newspaper and prospective companies are sent a bid package; which includes an invitation to bid, bid specifications, and terms & conditions along with any other pertinent information if needed. On the day and time the bid closes; all bids received are opened and once reviewed a breakdown is done. This includes all the company information; bid amounts, and any additional information the company provided that was not in the original bid specifications. A memo is then prepared with the recommendation of the company to do the services and the breakdown is included for comparison between the companies that bid. After reviewing all the information, Ms. Verville stated that she recommends DecTam who came in with the lowest price of \$14,500.

Mr. Hindle asked if there were any questions or comments regarding the information on the bids. Moved seconded approval of DecTam for the Asbestos Removal at Woodman Park School in the amount of \$14,500.  
A roll **CALL VOTE PASSED: 5/0**

Ms. Verville also discussed that she just received a proposal, per her request, from RPF Associates for several scenarios on monitoring during the abatement. She will provide a recommendation at the December 14<sup>th</sup> meeting.

Mr. Hindle then mentioned that Dr. O'Connor and himself took a tour of the site and the WPS staff has been very appreciative and sang high praises for our clerk, Mr. Michael Bliss.

- D. NEXT MEETING:** The next meeting for the JBC is scheduled for December 14, 2006 at 5 p.m. at the Superintendent's office.
- E. ADJOURNMENT:** All moved to adjourn the JBC Committee at 6:10 p.m. An oral **VOTE PASSED: 5/0.**

Respectfully submitted,

Jason Hindle, Chair  
Joint Building Committee  
JH/rl