



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, February 1, 2007**
Meeting Time: **1:00pm**

1. CALL TO ORDER

Chairperson Susan Galt called the meeting to order at 1:00 pm. Attending were Arthur Corte, Ann Schultz, Assistant Library Director Sandra Erdmann and Library Director Cathleen Beaudoin. Carol Boc and Michael Egan were absent.

2. MINUTES ---JANUARY 4, 2007

The January minutes were accepted on a motion made by Arthur Corte and seconded by Susan Galt.

3. REPORT OF THE LIBRARY DIRECTOR (JANUARY)

Mrs. Beaudoin read the Report of the Library Director for the month of January. The report was accepted on a motion made by Arthur Corte and seconded by Ann Schultz.

4. CORRESPONDENCE

NHLTA send a request for nominations for Library Trustee of the Year, as well as Library and Librarian of the Year.

5. OLD BUSINESS

- A. **Technology**—Ms. Erdmann stated that the Horizon Information Portal upgrade on January 5th was not without some minor problems. One situation that arose nearly 10 days after the new installation resulted in having to do one part of the upgrade over. Other than that all went fairly well. Ms. Erdmann also revised the Library's Technology Plan to include the years 2007-2012. The plan's implementation timeline was updated to correspond to new developments announced by the library's automation vendor, SirsiDynix.
- B. **Building Repairs**— A faulty elevator phone was repaired in response to a notice that the elevator failed its inspection and needed to be fixed within 10 days. The repair was made within a day of receiving the notice.
- C. **FY2008 Library Budget**— Mrs. Beaudoin presented a \$1,214,311 budget request to the City Manager. The budget is up \$77,737 over last year or 6.8%. \$71,000 is due to increased personnel costs that would arise if a new union contract were negotiated and settled. The rest of the increase comes basically from requests for roof repairs. There are no increases requested in staffing, hours, or books.
- D. **Trustee Appointments** – Ann Schultz was officially appointed to the Library's Board of Trustees on January 24. At that time Michael Egan was also reappointed to serve another five year term.
- E. **Parking lot and bookdrops**—New signs have been posted around the parking lot stating that the lot is for users of the McConnell Center and the Library, and marking where employees with permits are now allowed to park. Two new stainless steel



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bookdrops to replace the ones by the monument are on order and will hopefully be here in late February.

6. NEW BUSINESS

- A. **Dover Reads and Dover Kids' Cabinet**— The Dover Reads program has chosen the "Miraculous Journey of Edward Tullane" for this year's "one-community-one -book" program. The kickoff for the event will be February 15 at 4 pm at City Hall. Dover Kids' Cabinet is a new committee formed for anyone involved in providing services to children. Representatives on this committee will come together to discuss the possible coordination of services.
- B. **Statewide Movie Licensing**—The State is now offering all NH libraries the opportunity to purchase movie licenses at a much reduced rate. We now have a second license to show movies produced by Fox in addition to the one we currently have that covers other producers. Purchasing through the State brought the total cost for the two licenses down to half of what we originally paid for the first one.
- C. **Tax help begins February 1**— VITA once again offers free tax help for the public on Tuesday, Thursday, and Saturday mornings from 9-noon in the Library's Lecture Hall through April 15.

7. UPCOMING PROGRAMS

February 3, 10, 17 & 24: Free Saturday movie showings, Lecture Hall, 2pm
Wed. Feb. 7: Foreign film night 6pm (*Paradise Now*)
Wed. Feb. 7 & 21: Great Stone Face Reviewers Club meetings, 3:45pm
Wed. Feb. 14: Friends of the Library meeting, 1:30pm
Thu. Feb. 15: Dover Reads Kickoff, City Hall, 4pm
Sun. Feb.18: Library Book Club: *The Dive from Clausen's Pier* by Ann Packer, 3:30pm
Mon. Feb. 19: closed for Presidents' Day holiday
Tues. Feb. 20: *Music for Little Ones*, Marcus Gale, 10:30am
Tues. Feb. 20: School Vacation Week program: *Rock Right 101*, 1pm
Wed. Feb. 21: Friends program: Cathy Beaudoin "*Hand in Glove: the Symbiotic Relationship between Dover's Cotton Mills and the Cochecho River*", 7pm
Mon. Feb. 26: Story time registration begins for Session IV
Art exhibit: Oils and acrylics by Esilde Corbin

8. ITEMS OF CONCERN – NONE

9. ADJOURNMENT – THE MEETING WAS ADJOURNED AT 1:40 ON A MOTION MADE BY ARTHUR CORTE AND SECONDED BY ANN SCHULTZ.

10. NEXT MEETING DATE – MARCH 1, 2007 @ 1:00 PM



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FOR THE BOARD,

SANDRA ERDMANN