



CITY OF DOVER

CEMETERY BOARD MEETING MINUTES

Meeting Type: Regular Meeting
Meeting Location: Pine Hill Cemetery Chapel, 131 Central Avenue, Dover, NH
Meeting Date: **Tuesday, May 8, 2007**
Meeting Time: **7:00pm**

1. Attendees: Board Members: Belinda Labourdette, Grover Tasker, Bill Knowles, Bob Whiting Otis Perry, Roland Hofemann and Rob Marggraf. Cemetery Coordinator: Nancy Gagne, and Guest: Lee Tasker.
2. Meeting began at 7:05 p.m.
3. Motion to accept meeting minutes of April 10, 2007 made by Mr. Tasker and seconded by Mr. Marggraf. Meeting minutes amended to include Otis Perry in list of attendees. Motion accepted.
4. Mrs. Gagne reported that the Memorial Day preparations are behind due to the weather and lack of manpower. Seasonal help has not started and due to the popularity of the inmate work program they are only available for the week prior to Memorial Day. Mr. Chalue has retired and his position has been eliminated. Mrs. Gagne now works with Dave Trudell, Supervisor, Facilities & Grounds, to manage cemetery business and reports to Doug Steele, Director of Community Services. An option for cleanup assistance may be to contact Mark Leno, Community Liaison Officer at the Seymour Osman Center.
5. Motion to accept Coordinator's report made by Mr. Perry and seconded by Mr. Knowles. Motion accepted.
6. Mr. Whiting noted that the fence in front of the Roberts Cemetery on Dover Point Road is falling down. Mrs. Gagne will add this to the task list for the cemeteries.
7. Mr. Perry reported his conversation with the City Manager, Mike Joyal. There are currently \$32,000 in interest funds from the Perpetual care account. There are also \$38,000 in a Capitol Reserve fund to be used specifically for capital improvements. Mr. Joyal agreed that road paving and the addition of a columbarium would be appropriate uses for the funds if we were to present these recommendations. Mr. Joyal was not in favor of consolidating the many perpetual care accounts but is interested in putting the interest to work for the city.
8. Mr. Whiting will invite Mr. Joyal and Mr. Trudell to the meeting June 12th.
9. Mrs. Gagne presented request from Mrs. Chick to return graves to the cemetery to pay for annual care fees owed and convert the remaining graves to perpetual care status. The Board discussed ways to protect the city from future disputes should additional relatives come forward with claims after the transaction has been completed. Discussion was tabled and Mrs. Gagne was asked to inquire how other cemeteries handle grave buy backs and status changes.
10. Lee Tasker presented columbarium options and shared the experiences of other NH cemeteries that have invested in columbariums. Board members will visit possible site locations in the cemetery individually prior to the next meeting in June. Possible locations discussed are up near the Patton area and in Group 15 where ledge makes the ground unsuitable for traditional burials.
11. Motion to adjourn made by Mr. Perry and seconded by Mr. Tasker.



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12. Meeting adjourned 8:22pm

Minutes Respectfully Submitted by Belinda Labourdette.