



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, June 7, 2007**
Meeting Time: **4:00pm**

1. CALL TO ORDER

Chairperson Susan Galt called the June meeting to order at 4:00 pm. Attending were Carol Boc, Arthur Corte, Michael Egan, Ann Schultz, Assistant Library Director Sandra Erdmann and Library Director Cathleen Beaudoin.

2. MINUTES ---MAY 3, 2007

The May minutes were accepted on a motion made by Carol Boc and seconded by Arthur Corte.

3. REPORT OF THE LIBRARY DIRECTOR (MAY)

Mrs. Beaudoin read the Report of the Library Director for the month of May. The report was accepted on a motion made by Carol Boc and seconded by Arthur Corte.

4. CORRESPONDENCE

The New Hampshire Library Trustees' Association sent an announcement of its June 13 workshops. NHLTA membership forms for each of Dover's board members were also received.

5. OLD BUSINESS

A. Technology—Ms. Erdmann reported that subsequent to the connections for the catalog stations being moved over to the free Comcast wireless network last month and the complications that arose because of dynamic IPs, the catalog PCs were switched back to DHCP from Comcast. Initially the change back brought the catalog use to a near halt due to incredible slowness. However within 2 days the City's IT staff, working late at night and on a Saturday morning, got the whole system running more quickly and smoothly than it ever had after they replaced a router for the network.

B. Building Repairs— The main AC unit would not start up when needed this season necessitating some intervention on the part of the City's Community Services staff. When it did get going, it was blowing mold and mildew through all the vents, so other staff came to clean the unit and all seems to be working properly. There is a crank broken on one of the windows in the addition which will need to be repaired.

C. FY2008 Library Budget— A Librarian II staff member was laid off as of June 1st. Since it was the Children's Room Librarian who was the last one hired, her layoff leaves a 40 hour position vacant. With the layoff, the Library's budget came in at an increase of .8 of 1%.

D. Children's Room staffing and programs – With the loss of the full time Children's Department Head, programs have been scaled down, one story hour has



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been cut and the summer children's reading program has been streamlined. It will take until Fall to sort out other areas that may need to be adjusted.

6. NEW BUSINESS

A. Sunday circulation '06-'07-- Mrs. Beaudoin reported that a new record was reached this year for Sunday circulation. 15,089 is the highest Sunday circulation since the library opened on Sunday afternoons in 1999.

B. Summer Reading programs and entertainers – Both the Children's and Teen summer reading programs begin the week of June 25. The Friends of the Library are paying for three summer entertainers because the staff is not able to undertake programming. There will be a family concert on the front lawn on June 28 by Judy Pancoast to kickoff the summer program. In mid-program a medieval juggler will entertain the children, and a magician will be the star of the finale in August.

7. UPCOMING PROGRAMS

Wed. June 13: Friends of the Library meeting, 1:30pm

Mon. June 25: Summer Reading programs begin for children & teens (through Aug. 11)

Thu. June 28: Judy Pancoast family concert 10:30am

Art exhibit: Watercolors by Doris Rice's Seacoast Art Assn's Thursday evening class

8. ITEMS OF CONCERN – NONE

9. ADJOURNMENT – THE MEETING WAS ADJOURNED AT 4:35 PM ON A MOTION MADE BY ARTHUR CORTE AND SECONDED BY MICHAEL EGAN.

**10. NEXT MEETING DATE – SEPTEMBER 6, 2007 @ 4:00 PM
(NO MEETINGS JULY & AUGUST)**

FOR THE BOARD,

SANDRA ERDMANN