



CITY OF DOVER

## ETHICS COMMISSION---MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center  
Meeting Date: **Monday, July 9, 2007**  
Meeting Time: **6:00 pm**

1. Call to Order

The meeting was called to order at 6:05pm with Chairman Charles Reynolds presiding.

2. Roll Call

Members Present: Chairman Reynolds, Commissioners Forbes, Lariviere, Sterndale, , Alternate Commissioners, Blanchette, and Jacoby. Commissioner Stolzenburg arrived after the Call to Order. City Attorney Krans present. No members of the public were present.

3. Approval of Agenda

Moved by Forbes, Seconded by Lariviere, that the agenda be approved as distributed. Motion carried.

4. Public Forum - No members of the public were present.

5. Approval of Minutes

Moved by Lariviere, Seconded by Forbes, that the minutes of the June 4, 2007 meeting be approved as distributed. Motion carried.

6. Unfinished Business

A. Email accounts. All members reported having applied for city email addresses.

B. City Attorney Krans answered a question that had remained from a prior meeting. He confirmed that the clause referring to public release of complaints [22-13D] includes complaints about city employees. Ethics complaints submitted about city employees, and subsequently referred by the Ethics Commission to the City Manager, are to be released. It was the intention of the City Council to encourage openness in the process.

7. New Business

A. Chairman Reynolds forwarded the resignation of Alternate Commissioner Paul Barton to the City Council, which they accepted. The Council will fill the opening at their pleasure.



CITY OF DOVER

## ETHICS COMMISSION---MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center  
Meeting Date: **Monday, July 9, 2007**  
Meeting Time: **6:00 pm**

B. City Attorney Krans reviewed the complaint timetable, release of complaint information, and pre-hearing process. He provided the Commission with three sample complaints, which provoked extended discussions about several topics:

- hypothetical complaint situations;
- the information necessary for the Commission to screen complaints;
- procedural options available to the Commission;
- conflicts of interest; and
- recusal of public officials.

Mr. Krans also provided general legal guidance, and plans to come to a future Commission meeting to discuss hearing procedures. He is also working on a mock pre-hearing conference and hearing, using actors, as a training tool.

### 8. Concerns of the Commission

None raised.

The next meeting is scheduled for Monday, August 6, at 6:00pm.

Motion to Adjourn by Sterndale, seconded by Lariviere. Motion carried and the meeting was adjourned at 7:35pm.

Respectfully Submitted,  
Chris Sterndale, Clerk