



CITY OF DOVER

DOVER UTILITIES COMMISSION ~ MINUTES

Meeting Type: Sub Committee Meeting
Meeting Location: Conference Room – 271 Mast Road, Dover, NH 03820
Meeting Date: **Thursday, July 26, 2007**
Meeting Time: **8:30 AM**

Present: Chairman, Gary Green, Vice Chair, Rick Hebbard, Art Hoffman, Donald Andolina, Doug Steele, Jamie McCulloch, Bill Boulanger

The committee reviewed the latest version #7 of the DUC Rules and Regulations from Attorney Krans.

The committee went through each page of the rules and regulations making changes and reviewing and adding some of the staff's recommended changes as agreed upon, as well as the suggested changes.

Motion: Hoffman made the motion to accept the following minutes of the Sub Committee meetings with one noted correction:

- June 7, 2007
- June 21, 2007
- July 12, 2007 – First motion should read "**Motion:** Hebbard made the motion that sewer only customers shall have a water meter installed and be charged the rental fee".

Second: Hebbard seconded the motion.

Vote: U/A.

An Appendix F will be created containing the City's shut off procedures as well as the lien process for non-payment.

A signature line will be added to the water and sewer service request form for customers to sign as acknowledgment that they received a copy of the Dover Utilities Commission's Rules and Regulations.

Adjournment:

Motion: Hoffman made the motion to adjourn at 9:40.

Second: Andolina seconded the motion.

Vote: U/A.

Motion: Andolina made the motion to enter into Executive Session per RSA 91-A:2 (c) consultation with legal counsel.

Second: Hoffman seconded the motion.

Vote: U/A.

The next meeting was tentatively scheduled for Thursday, August 9, 2007 at 8:30 AM at the Public Works Facility, Conference Room.