



CITY OF DOVER

## NORTH END FIRE STATION BUILDING COMMITTEE MINUTES

Meeting Type: Regular Meeting  
Meeting Location: Central Fire Station, 9-11 Broadway, Dover, NH 03820  
Meeting Date: **Thursday, July 12, 2007**  
Meeting Time: **5:30 p.m.**

**MEMBERS PRESENT:** Chairman, Sam Allen; Karen Weston; retired Deputy Fire Chief, Dick Hughes; Lt. Dave Lindh; FF Dave Hanna

**MEMBERS ABSENT:** City Councilman, Harvey Turner; Matt Mayberry

**STAFF PRESENT:** Chief Perry Plummer; Clerk Typist, Lynn Conway

**OTHERS:** Architect, Chip Krause

**The Meeting was called to order by Chairman Sam Allen at 5:41 p.m.**

### 1. Approval of Minutes for June 7, 2007 and June 14, 2007 meetings

**Motion by Lt. Dave Lindh:** To accept the minutes of the June 7, 2007 meeting.

**Seconded by:** Dick Hughes

**Passed with a vote of 4 with 1 abstaining vote by Karen Weston.**

**Motion by Dick Hughes:** To accept the minutes of the June 14, 2007 meeting.

**Seconded by:** Karen Weston

**Passed by unanimous vote.**

### 2. Update from Chief Plummer

Well update: It will be less than \$800.00 to test the wells.

Chief Plummer met with Liberty Mutual this morning and they agreed with meeting our need for a 20 foot height for the building. Liberty Mutual is moving forward with subdividing the land and will be going before the planning board on Tuesday, August 28. Chief Plummer and Liberty Mutual's representatives reviewed the 17 points of the agreement and will need to do a couple of amendments. Liberty Mutual representatives suggested we use a similar exterior brick as their building to compliment each other. Chief Plummer felt the meeting was very positive.

The building committee discussed selling Liberty Mutual the energy credits for the geothermal heating system.

Kevin McEaney from McEaney Survey Associates will do the survey work for the project.

### 3. Discussion with Architect, Chip Krause



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Chip Krause presented a drawing of the floor plan of the North End Fire Station and explained the layout to the committee. Chief Plummer explained the reasons for the layout of the building so the committee members would have a better understanding of the needs of the fire department and the administrative offices. Chip Krause also presented a site plan with a footprint of the entire property and a drawing of the exterior of the building.

The next step in the design process is to come to an agreement on the final interior layout. Chief Plummer will show the building plan to all four fire department shifts for input on anything that may have been missed in having the needs of the department met.

General consensus is that the committee will go forward with this layout and fine tune it to meet the department's needs. Chairman Allen expressed the need to expedite this process to get to the point of voting on a final plan.

#### **4. Discussion of "Request for Qualifications" from Contractors**

RFQ's came back with 15 responses. Booklets from all responding contractors were passed out to the committee members. Chairman Allen requested that all committee members review the contractor's books and come to the next meeting prepared to discuss who they would recommend for an interview. The interviews should be a half hour with a 15 minute break in between. Interviews will be conducted on Wednesday, August 8, 2007.

(Lt. Dave Lindh left at 6:57 pm)

Chairman Allen also asked that the committee members come to the next building committee meeting with a punch list of questions for the interviews.

#### **5. Next Meeting**

Next meeting will be held on July 26, 2007 at 5:30 pm.  
Interviews will be held on August 8, 2007.

#### **6. Adjourn**

**Motion by Dick Hughes:** To adjourn the meeting.  
**Seconded by:** Dave Hanna  
**Passed by unanimous vote.**

Meeting adjourned at 7:00 p.m.