



CITY OF DOVER

NORTH END FIRE STATION BUILDING COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Central Fire Station, 9-11 Broadway, Dover, NH 03820
Meeting Date: **Thursday, May 10, 2007**
Meeting Time: **5:30 p.m.**

MEMBERS PRESENT: Chairman Sam Allen; Lt. Dave Lindh; retired Fire Deputy Chief Dick Hughes; Karen Weston; City Councilor, Harvey Turner.

MEMBERS ABSENT: FF David Hanna; Matt Mayberry.

STAFF PRESENT: Chief Perry Plummer; Assistant Chief Richard Driscoll; Deputy Chief Eric Hagman; Clerk Typist, Lynn Conway.

OTHERS: Architect Chip Krause

The Meeting was called to order by Chairman Sam Allen at 5:42 p.m.

Brief discussion on basic rules for conducting the building committee's meetings. General consensus is to keep it informal, but be structured when making a motion and voting.

1. Minutes for April 19 & April 23 meetings.

Motion by Harvey Turner: To accept the minutes of the April 19, 2007 meeting.

Seconded by: Dave Lindh

Passed by unanimous vote.

Dave Lindh requested a correction to change the time the meeting was called to order on the April 23, 2007 meeting from 5:30 pm to 4:00 pm.

Motion by Dick Hughes: To accept the minutes of the April 23, 2007 meeting with the noted correction.

Seconded by: Karen Weston

Passed by unanimous vote.

2. Meet with CMK Architect Chip Krause.

Paperwork was passed out explaining the three types of building delivery.

- Conventional Delivery – Design/Bid/Construct
- Construction Management Contract (constructor type)
- Design Build Contract

Discussion took place on quality control. Chief Plummer asked if we should hire a clerk of the works and at what point do we have that in place. Chief Plummer also asked how soon the decision needs to be made as to which type of delivery will be chosen. That decision should be made as early in the process as possible, but if the Construction Management delivery is selected, then the decision should be made very early.

Harvey Turner inquired about having a stop light at the intersection of Glenwood Avenue for street access for the apparatus. Chief Plummer explained where the lights would be



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located and how they would be set up. Harvey Turner voiced concern about who would be responsible for the cost of these lights.

Sam Allen suggests selecting a qualified bidder who has experience with building fire stations.

It is the general consensus of the committee to go with Plan 1: Conventional Delivery. A request for qualification is also the general consensus of the committee.

Motion made by Harvey Turner: To table the decision by the committee on the type of bidding and construction plans until the next meeting.

Seconded by: David Lindh (for discussion purposes)

David's concerned that tabling the decision will delay the process. The committee and the architect didn't feel it would cause any delays.

Passed by a vote of 6 to 1. Karen Weston was the opposing vote.

(Harvey Turner left meeting @ 6:41 pm)

3. Geotechnical Study Results

Geotechnical Study Report for the site was passed out to all committee members at the start of the meeting. Chief Plummer asked Chip Krause if the results of the report were going to be problematic enough to consider looking elsewhere for a building site. Chip is going to have his engineers take a look at the report/site. There are recommendations in the report that the architect didn't plan on, but he initially doesn't see that it will result in finding an alternative building site. Karen Weston voiced concerns about the seasonal high water table. Chief Plummer and Asst. Chief Driscoll addressed her concerns. The site was tested during the time of the flood and came back with positive results.

(Deputy Chief Hagman left the meeting @ 6:49 pm)

Karen Weston would like to have the Geotechnical Report reviewed by a structural engineer. Chip Krause will put the report in his bid specs for the contractors.

Architects timeline: He would need 3 months from the time the floor plan is approved. Sam Allen asked for a tentative timeline from the architect, taking in account with the Geotechnical report and other factors.

(Asst. Chief Driscoll left the meeting @ 6:54 pm)

Sam Allen suggested the committee have more discussion on the Geotechnical report at the next meeting.



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4. Site Assessment Update

Nothing has been found to be a problem at the site.

5. Future Meeting Schedule

There will be a site walk with the committee and the architect on May 17, 2007 at 5:30 pm.

Next regular building committee meeting will be May 24, 2007 at 5:30 pm.

Motion by Karen Weston: To adjourn the meeting

Seconded by: Dick Hughes

Passed by unanimous vote

Meeting adjourned at 7:04 pm.