



CITY OF DOVER

CEMETERY BOARD MEETING MINUTES

Meeting Type: Special Meeting
Meeting Location: Pine Hill Cemetery, 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, Aug. 21, 2007**
Meeting Time: **7:00pm**

1. Attendees: Board Members: Belinda Labourdette, Bob Whiting, Otis Perry, Roland Hofemann and Rob Marggraf. Cemetery Coordinator: Nancy Gagne. Excused: Grover Tasker and Bill Knowles.
2. Meeting began at 7:05 p.m.
3. Motion to accept meeting minutes made by Mr. Perry and seconded by Mr. Marggraf. Motion accepted.
4. The Board discussed cemetery projects for inclusion in the city's annual Capital Improvement Projects report which resulted in the following motions:
5. Motion for the Board to recommend to the City a columbarium for Pine Hill Cemetery to be installed in the year 2008 at an estimated cost of \$35,000 which includes a pre-assembled 80 niche unit, foundation and landscaping made by Mr. Perry and seconded by Mr. Hofemann. Motion accepted.
6. Motion for the Board to strongly request the Community Services Director include in his yearly budget sufficient funds to resurface 10% of the cemetery roads in order to protect the structural integrity of these same roads made by Mrs. Labourdette and seconded by Mr. Marggraf. Motion accepted.
7. Motion for the Board to request the Community Services Director include sufficient funds in his yearly budget for repointing the brick exterior of the Chapel and repairing the tower to eliminate further deterioration made by Mr. Hofemann and seconded by Mr. Perry. Motion accepted.
8. The Board tabled discussion to hire planning professionals for the cemetery.
9. Motion for the Board to request the Community Services Director institute a tree management program to cull dangerous and dying trees and replace them with appropriate species made by Mrs. Labourdette and seconded by Mr. Perry. Motion accepted.
10. Motion to adjourn made by Mrs. Labourdette and seconded by Mr. Marggraf. Motion accepted.
11. Meeting adjourned 8:21pm

Minutes Respectfully Submitted by Belinda Labourdette.