



CITY OF DOVER

CEMETERY BOARD MEETING MINUTES

Meeting Type: Regular Meeting
Meeting Location: Pine Hill Cemetery, 131 Central Avenue, Dover, NH 03820
Meeting Date: **Tuesday, Nov. 13, 2007**
Meeting Time: **7:00pm**

1. PRESENT: MR. ROBERT WHITING, MR. GROVER TASKER, MR. OTIS PERRY, MR. WILLIAM KNOWLES, MRS. BELINDA LABOURDETTE, AND MRS. NANCY GAGNE
2. EXCUSED: MR. ROLAND HOFEMANN, AND MR. ROB MARGGRAF.
3. MEETING BEGAN AT 7:05 PM
4. MOTION TO APPROVE MEETING MINUTES OF MEETING OF SEPT. 17, 2007 BY MR. KNOWLES, SECONDED BY MR. PERRY. VOTE UNANIMOUS.
5. MOTION TO ACCEPT CEMETERY COORDINATOR'S REPORT BY MR. KNOWLES, SECONDED BY MR. TASKER. VOTE UNANIMOUS.
6. UNFINISHED BUSINESS: ACCORDING TO MR. DOUG STEELE (COMMUNITY SERVICES DIRECTOR), THE FOLLOWING ITEMS WILL BE INCLUDED FOR PRESENTATION IN THE CAPITAL IMPROVEMENTS PROGRAM MEETING FOR DEC. 2007.
 1. COLUMBARIUM – FOR \$35,000 FOR FY 09. THIS IDEA/ACTIVITY NEEDS TO BE LISTED IN THE CAPITAL IMPROVEMENTS PROGRAM IN ORDER TO HAVE ACCESS TO THE TRUST FUND MONEY THAT IS AVAILABLE ACCORDING TO MR. PERRY. MR. PERRY AND MR. WHITING VOLUNTEERED TO BE A REPRESENTATIVE FROM THE CEMETERY BOARD AT THESE PARTICULAR MEETINGS. THEY REQUESTED TO BE NOTIFIED OF THE MEETING DATE.
 2. PAVEMENT MANAGEMENT – FOR \$20,000 PER YEAR, STARTING WITH FY 09. MR. STEELE MENTIONED TO MRS. GAGNE THAT MONEY WOULD BE PLACED IN FUTURE BUDGETS FOR PAVEMENT MANAGEMENT IN THE CEMETERY. MR. PERRY STATED THAT MONEY FROM THE CY PRES PETITION TRUST FUND COURT CASE COULD BE USED FOR THIS PURPOSE.
 3. PINE HILL CEMETERY GARAGE – FOR \$150,000 FOR FY 09 - THIS ITEM HAS BEEN INCLUDED IN THE LIST, ALTHOUGH CONSENSUS OF THE BOARD IS THAT WITH THE TAX CAP HAVING BEEN APPROVED, IT WAS VERY UNLIKELY THAT THIS ITEM WOULD REMAIN ON THE LIST DUE TO LACK OF FUNDING AND POSSIBLE RELOCATION.
 4. CEMETERY IMPROVEMENTS AND FUTURE LAND DEVELOPMENT – FOR \$400,000 FOR FY 11. – DEVELOPMENT OF NEW BURIAL SECTIONS ON EXISTING LAND INCLUDING WATER LINES, DRAINAGE, ROADWAYS, SITE PREPARATION AND FENCING. POSSIBLE CONVERSION OF 1886 RECEIVING TOMB INTO A CREMATION MAUSOLEUM.
 5. MR. WHITING REQUESTED AN UPDATED CAPITAL IMPROVEMENTS PROJECTS SCHEDULE FROM MR. STEELE.



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7. NEW BUSINESS:

A. ELECTIONS – NOMINATIONS:

THE FOLLOWING PEOPLE WERE NOMINATED:

CHAIRMAN - MR. GROVER TASKER

VICE CHAIRMAN – MR. WILLIAM KNOWLES

SECRETARY – MRS. BELINDA LABOURDETTE

B. DISCUSSION ON STONE VS WELCH LOTS DISPUTE:

MRS. GAGNE NOTIFIED THE BOARD THAT SHE HAD RECEIVED A LETTER FROM THE BURNS AND BRYANT ATTORNEYS OFFICE REPRESENTING MR. STONE AND HIS DISPUTE WITH THE ADJOINING WELCH LOT.

THE SUBSTANCE OF THE LETTER IS THAT THE BUSHES ON THE ADJOINING WELCH LOT HAVE OVERGROWN THEIR BOUNDARIES AND ARE INFRINGING ON HIS LOT. MR. STONE WOULD LIKE TO HAVE THE BUSHES REMOVED. CEMETERY RULES STATE THAT BUSHES MAY BE TRIMMED BACK TO WITHIN THE BOUNDARIES OR MAY BE REMOVED. THE FAMILY HANDLING THE WELCH LOT HAD BEEN NOTIFIED TO EITHER TRIM OR REMOVE THE BUSHES BEFORE THE END OF OCTOBER. THE REQUESTED WORK HAS NOT BEEN DONE YET. MRS. GAGNE WILL SEND OUT A REMINDER LETTER, WITH A NEW DEADLINE OF NOV. 30, 2007.

MOTION BY MR. KNOWLES, SECONDED BY MRS. LABOURDETTE TO APPRISE THE CITY ATTORNEY OF THE SITUATION. MRS. GAGNE WILL SEND THE CITY ATTORNEY A COPY OF ANY CORRESPONDENCE.

8. MOTION TO ADJOURN BY MR. PERRY, SECONDED BY MR. TASKER. MEETING ADJOURNED AT 7:55 PM.