

**MINUTES
DOVER CITY COUNCIL
CITY COUNCIL CHAMBERS
REGULAR COUNCIL MEETING
JULY 13, 2005
7:00 P.M.**

**6:00 P.M.
NON-PUBLIC SESSION
CITY MANAGER'S OFFICE**

The City Council met in non public session to discuss Labor Negotiations and consideration of the acquisition, sale or lease of property.

NOTE: **This meeting is not open to the public per RSA 91-A:2 (b) and RSA 91A-3 II (d).**

- 1. MOMENT OF SILENCE**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Members Present: Councilors Dean Trefethen, Darlene Colwell Ellis, Doug DeDe, Mayor Pro Tem Jason Hindle, Councilors Robert Keays, Matt Mayberry, Mayor Scott Myers, Councilors Otis Perry and Councilor Bob Lewis. Also Present: City Manager Mike Joyal.

- 4. PROCLAMATIONS/AWARDS - NONE**
- 5. CITIZEN'S FORUM**

Paul McManus representing the Knights of Columbus of 2 Oxbow Lane in Dover, is here to answer any questions about the parade permit request on the consent calendar. He is asking permission to close part of Chapel Street and up Central Avenue to St. Charles Church on a Thursday evening; there will be candle lights with a few vehicles in the procession for the holy sacrament.

Rick Hebbard 97 Spruce Lane on item 12 B-3 in the second to the last whereas the word is donated he is not sure this is proper language.

Seeing no one else the Mayor closed Citizen's Forum.

6. PUBLIC HEARINGS

1. Ordinance #16-06/08/2005, Chapter 9 Budget, Section 9-31 Schedule of Fees. Sponsored by Mayor Scott Myers, by Request. **(See Item 11A-1)**

Rick Hebbard of 97 Spruce Lane would like the council to notice in the schedule of fees ordinance and that he feels some of the fees in the schedule are unfair. Mr. Beecher instituted some of these fees, but under the right to know law 91-A, we should not have to pay for our own records; he knows some compensation is necessary but the city of Dover is not in business to make money on a piece of paper for the people that pay taxes. He requests that the council review all the fees and not pass this ordinance until it is looked into thoroughly.

7. MINUTES

- A. Council Workshop May 4, 2005
- B. Council Workshop – May 18, 2005
- C. Special Council Meeting/Workshop – May 25, 2005
- D. Special Council Meeting/Workshop – June 1, 2005
- E. Regular Council Meeting – June 9, 2005

Hindle moved seconded by Mayberry to accept.

DeDe has issues with the **3rd page of the May 18th minutes** -unless an emergency exists also because it inflated the call count. Lewis moved seconded by Hindle with all in favor as amended.

8. REPORTS OF SPECIAL AND STANDING COMMITTEES

- A.** Appointments Committee – Councilor Otis Perry
- B.** Arena Commission – Councilor Darlene Colwell-Ellis

Things are status quo, still waiting for year end numbers, no meeting for July and they will be back in August.

- C.** Arts Commission – Councilor Matt Mayberry
- D.** McConnell Center Committee – Councilor Otis Perry/Councilor Doug DeDe

DeDe stated he missed the last meeting which was on Wednesday but deliberations continue and we learn more and more about the needs and lengthy list of tenants, this is an evolving process with the building as we learn of the tenants needs are, this will be a balancing act, this is a worthwhile project. Lewis asked have you come across any significant structural needs that suggest we will have a big expense down the line. DeDe says the roof issue has not been resolved but he really does not know what is needed. The meetings are held from 8 - 10 AM in the mornings.

- E.** Planning Board– Councilor Otis Perry (**Report submitted**)

Perry says they spent the meeting discussing the re-licensing of gravel pits and the exchange of land on the subdivision on Tolend Road. TYRA did not submit the proper documentation at the time of the meeting but he feels they will correct the problem.

- F.** Cable Franchise Negotiations Committee – Councilor Doug DeDe

Meeting was postponed until the 28th of July.

- G.** School Board Liaison – Councilor Doug DeDe

In looking at the situation with the budget deficit there is a possibility that this community will be banding with several other communities for redress and a reconsideration of the courts. Also at the School Board meeting there was an interesting discussion with ROTC which means the military wants another person hired, and finally it was voted for the second term to have the ROTC for the balance of the program.

- H.** Solid Waste Advisory Commission – Councilor Otis Perry (**Report submitted**)

Perry stated On May 19th they voted to recommend the increase in the price of bags. On June 16th they had the opportunity to meet with the operations manager of Pinard of Manchester, the new waste collection company. The bulky waste pickup did not go well for several reasons and Mike Moore has recommended that we not do this in another year.

- I.** Transportation Advisory Commission – Councilor Jason Hindle

Hindle says they will meet across the hall on the 20th with St Mary's Academy, they have requested a hearing on parking issues. In addition at the woodman block they have requested 30 minute parking so we will be having a public hearing on both, lastly there has been some traffic changes on Chestnut Street that seem to be going pretty smoothly. The City Manager has some additional things that will be added such as an island up across from the elderly housing on Chestnut Street.

- J.** Joint Building Committee – Councilor Jason Hindle

Hindle stated they had met last evening and publicly announced they have accepted Beloin Construction to do phase two for Garrison School at roughly 1.5 million dollars, the vote was unanimous.

- K.** Recreation Advisory Board – Councilor Bob Keys

Keys stated they are on vacation until September.

- L.** COAST Bus – Mayor Scott Myers

Hindle moved seconded by Mayberry with all in favor.

9. MAYOR'S REPORT

The Mayor stated this has been a very busy month in the City and that he missed one item in last month's report the opening of a Wentworth Douglass Hospital dental clinic up on Central Ave the City Manager was there as well, it will help people with varying incomes. He attended three graduations: DHS, Dover Adult Learning Center, and he attended the DMS graduation as a parent because his son. Flag Day ceremony was held at the Elks Club. He thanked the boy scouts who participated. He attended a tourism breakfast at Café On the Falls with a good turnout, there were a number of ribbon cuttings ground breaking for parts warehouse, on the 4th of July there was a great turn out at the reading of the Declaration of Independence by Don Briand, Jim Gelinias and Tom Dunnington on City Hall steps. Also there was great fireworks display. The City of Dover hosted a Tri City meeting with a good turnout where they discussed the shipyard and other economic development issues. Last night there was the unveiling of a mural that was given to the city, the mural is outside Blue Latitudes Restaurant and is fantastic, it also has a a narrative with it. The City Manager was part of that as well. He did speak with the governor shortly after and he expressed his support for the education funding even though he did not think the situation was ideal. He continued that he has appointments to the City/School Joint Committee that was created last month, the seats are City Manager, the Superintendent of Schools, two city councilors and those are Councilor Perry and DeDe and two school board members: Doris Grady and Carolyn Mebert and a resident at large who he has selected and that is Ray Bardwell who has worked for the State of NH and the city as well years ago and he also has a military background; he brings a lot of skills to the table and has offered to share them. DeDe will co-chair the committee along with Carolyn Mebert. Hindle moved seconded by Lewis with all in favor.

10. CITY MANAGER'S REPORT

City Manager Joyal stated he had sent report out in writing and next month he will make it much more informative with performance activities, he asked them for suggestions. He wants to let them know about a site walk for the Liberty Mutual project; Trefethen clarified it is on the 20th of July at 5:30 pm at Liberty Mutual driveway.

Joyal stated Measured Progress has a new facility on Sixth Street and traffic is becoming more and more complicated; he will be coming back this year to reconfigure the intersection. Last month we changed trash vendors and by all accounts it has gone smoothly, the vendor is very prompt and is traveling the route with two trucks; they are only picking up bags that are tied and they are monitoring what is put in recycle bins and then they will leave stickers behind when they cannot pick up something. Hindle asked about the stickers and with regard to Liberty Mutual should we open some kind of dialogue with Rollinsford. Joyal says Liberty is taking the lead on this issue. He does not feel the city council needs to be involved as yet.

DeDe has been looking at the back section of the report and with regards to the arena, are we in the black yet. Joyal says these are not the final year end numbers, they are looking at revenue and expenditures, if you take that out, once the books are closed he will have a final report.

Hindle moved seconded by Mayberry with all in favor.

Mayberry moved to suspend the rules to do consent calendar, Trefethen seconded the motion on a roll call of 9-0.

11. UNFINISHED BUSINESS

A. ORDINANCES IN 2ND READING

1. Ordinance #16-06/08/2005, Chapter 9 Budget, Section 9-31 Schedule of Fees. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Perry clarified they were simply clarifying language.

Joyal says this is cleaning up the health and inspection fees; this is going forward each year as part

of the budget process there will be a schedule of fees produced and adopted with the budget. Keays asked if Joyal has checked with Somersworth and Rochester to see what they charge for bags as Dover is the only one that has gone up on bags in the last four years and he cannot see the reason for going up on bags. The Mayor agrees we had discussed this at budget time to add a part time health person; Lewis moved the question and the motion passed on a roll call vote of 9-0.

B. ORDINANCES IN 3RD READING – NONE

C. RESOLUTIONS - NONE

12. NEW BUSINESS

A. CONSENT CALENDAR

1. Raffle Permit – Southeastern New Hampshire Alcohol and Drug Abuse Services Foundation
2. Block Party – Florence Street Block Party
3. Resolution RE: Request for street Closure – Knights of Columbus. Sponsored by Mayor Scott Myers, by Request.

Mayberry moved to suspend the rules to do consent calendar, Trefethen seconded the motion.

Hindle moved seconded by Mayberry to bring to the table; Hindle moved to remove Item 12A-3, with Mayberry seconding the motion. All were in favor of items 1 and 2. The Mayor opened 12A-3 for discussion; Mayberry asked is this going to cause major problems to shut down the road for this amount of time. Joyal feels there will be traffic issues, but the Police Department can accommodate that and the applicant will have to pay for this service. Keays asked if they could have a police escort, Joyal says certainly if they want to pay for it. The police participation is an added expense for the applicant. Keays can't see why a cruiser cannot patrol in front of the group for a half an hour at no cost, this is just a courtesy. Joyal says it will require bringing additional police back on patrol on a different shift. Keays was talking to a retired police chief and 82% of the time he says they do nothing, so there should be plenty of time to escort these people. DeDe has a minor concern about the businesses that are open on Thursday night so he is hoping this will be done as soon as possible. Perry is curious do we charge the Chamber of Commerce and the Elks for police when they have special events. Mayberry moved to amend that we waive the cost of the police detail on this. Joyal stated this is the type of thing that increases overtime and that is what the council is opposed to. Chief Fenniman was called to explain how it would work. He guarantees them he spends more than 82% of his time working. The Chief says they will need more than a cruiser in the front and a cruiser in the back but he will make it happen; he added he will do whatever the council wants him to do. But he cannot guarantee that if they choose to waive the fees that he can do it without overtime. Motion to amend by waiving fees passed on a vote of 8-1 with Colwell Ellis opposed. Lewis asked how much overtime are we waiving? Will it be 2, 3, or 4 people, the Chief explained by contract we pay a minimum of 4 hours, he will bring in 4-6 officers to handle this; if some one gets hit during this time, they will assume all liability for anyone that might get hurt. Lewis says that is in addition to the standard number of officers that are on duty from 4-8 PM. The Chief has to look at the schedule as he may have to train an officer to fill in for one that is on vacation. If they choose to do it for this organization, then you will set the precedent for future groups. Keays says the Knights of Columbus is one of the oldest organizations in the country; this is ridiculous that we can't put a cruiser out there for these people. If a politician came into town he would have cruisers all over the place. Joyal clarified that the council has to make a decision if we close the street down and if we have police coverage, we will cover it. Mayberry wondered why it is in the street this year and not on the sidewalk as other years. Mr. McManus explained there will be a priest with a canopy and a color guard walking beside them and the sidewalk will not accommodate all of them and their robes would catch on trees; normally they do it on the sidewalk. They will also be having bagpipes, this is a no political procession says Mayberry. Pope John Paul declared this is the year of the Eucurist and this is to honor Christ. Lewis asked is there a clear cut policy that we either charge or do not charge. MJ clarified it is not a city event so we should charge. Lewis wants a reconsideration of the amendment; Trefethen seconded the reconsideration on waiving the fees. Trefethen is reconsidering what the reason is and on what we are opening ourselves up for. DeDe will also change his mind. The Chief and City Manager raised the issue since the group is willing to pay for the police costs. Mayberry will support his amendment; we have an event that is open to every citizen in the seacoast. We go out of our way a lot for other organizations. This is one that has not come to us, on the other side it recognizes what this organization does in the community. This gives an opportunity to waive the fees; he feels it is fair and appropriate. Vote

on motion to reconsider passed with Mayberry, Perry, Hindle opposed to the reconsideration on a vote of 6-3. Colwell Ellis says we are only being asked to have a parade not waive the fee. Hindle says on city events we waive the fee but do we charge the chamber a fee for Apple Harvest Day. The Cocheco Arts Festival is charged but not for Apple Harvest and the Christmas Parade. He concurs with Mayberry that we should waive the fee. DeDe says there is a great deal that the Knights of Columbus do for the City of Dover, they are celebrating a religious event and this puts the city in a tenuous position. It seems to him that last year there were institutional charges and there were initial charges that were charged to the Cocheco Arts Festival and he thinks they were changed. Vote on the amendment to waive the fees failed again on a 4-5 vote to amend with Myers, DeDe, Trefethen, Lewis, and Colwell Ellis opposed. Main motion to the close street passed unanimously on a 9-0 vote.

B. RESOLUTIONS

1. Resolution RE: Increase in Cost for City of Dover Trash Bags. Sponsored by Mayor Scott Myers, by Request.

The Mayor stated this item was pulled as it was adopted as part of the budget process.

2. Resolution RE: Authorization to Transfer FY 04 CIP Funds. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Perry to adopt. Motion passed on a roll call vote of 7-1 with Trefethen opposed and Mayberry out of the room.

3. Resolution RE: Authorizing Release of Funds from the Conservation Fund for a Conservation Easement by the Dover Conservation Commission. Sponsored by Councilor Robert Lewis and Councilor Doug DeDe.

Lewis moved seconded by DeDe to adopt. Lewis explained the resolution saying this is a very beautiful piece of land; he urged them to support this. DeDe called on Anna Boudreau who has worked tirelessly on this project, Anna stated she is pleased to report the city applied for and received a grant for this project. She gave credit to others involved as it was not just her work. She continued there was a question about the donated acreage, this parcel straddles the Rochester line and is not in a position to do this at this time. The acreage that is not getting paid for is on the Rochester side. Perry asked about the purchase price that is \$380,000 and what is the \$500,000. Anna says it is the total amount that Dover and Rochester received in total from Strafford County to preserve this. \$340,640 is Dover's match and the owners are donating the balance. Hindle asked about the specific account and is this out of open space monies, Joyal clarified it is from the conservation fund. Perry asked about the plans for the parcel. Anna says it is currently farmed and will remain so. The land does have public access for hunters. Motion passed on a roll call vote of 9-0.

4. Resolution RE: Request for Appropriations to Purchase Property Adjacent to Horne Street School @ 71 Horne Street. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Mayberry says it seems very expensive for this parcel of land that is non-buildable; as it is landlocked. Trefethen says Mayberry is right that it is landlocked but it was part of a contiguous land that has frontage. Motion to adopt passed on vote of 9-0.

23. Resolution RE: Collective Bargaining Agreement Between the City of Dover and the DPAAII. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Trefethen to suspend the rules to introduce item 12B-23; motion passed on a roll call vote of 8-1 with Trefethen opposed.

Hindle moved seconded by Perry to adopt. Trefethen stated assuming we approve the contract when will it become public information. Joyal says immediately. Trefethen says are we free to discuss the contract. Joyal says discussion must be limited to cost. Motion to adopt passed on a roll call vote of 8-1 on a roll call vote with Trefethen opposed.

The Mayor explained for the public's information the contract contains COLA's of 2 ½, 2 ¾ and 3% for years 1, 2 and 3; they have added 4 additional steps to an 8 step system. An employee would start at step 1 and have a 4 ½

step increase every year from years 1 to 8 and extended the steps out to 12. Employees currently on steps, will stay on their current step schedule and take on those same 1% step increases. New employees coming in will start at step 1 except for benchmark years of 5 and 10, also the health insurance co-pay year will be 12, 15, 20% co-pay by year 3 and new employee will have 20% co-pay. Hindle would like the Mayor and City Manager to be the spokesperson for this contract and any contracts coming before them; he does not feel comfortable speaking until the other contracts are approved. Hindle would like to keep this rule in place until all the contracts are complete. Colwell Ellis seconded his motion, DeDe stated point of order does this require a suspension of the rules. Hindle moved seconded by Colwell Ellis to suspend the rules, motion failed on a roll call vote of 4-5 with DeDe, Keays, Mayberry, Myers and Trefethen opposed.

5. Resolution RE: Award of RFP for Engineering Services for New Rochester Road (NH108) – Long Hill Road Intersection Project – Dover/Somersworth 12608. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. City manager Joyal called Bruce Woodruff to explain the project and the grant process they have recently gone through. Lewis asked if some action will be taking place this fall, Woodruff says the engineer expects to be done this fall with their approval. Motion passed on a roll call vote of 7-1 with Keays opposed and DeDe out of the room.

6. Resolution RE: Award of Contract for Continued Use of Bayring Communications for City, School Centrex Telephone Services. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Motion passed on a roll call vote of 8-0 with DeDe out of the room.

7. Resolution RE: Renewal for Continuation of Contracting for Outside Legal Counsel Services on "as needed" Basis. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Perry to adopt. Motion passed on a roll call vote of 9-0.

8. Resolution RE: Private Force Main in City Right of Way (ROW) – Shaw's Lane. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Trefethen says this issue was a great source of discussion at Planning Board last night. Pete Lavoie says these are not to be maintained by the city but by the homeowners; this is a sewer line. Joyal says it will be dealt with thru the developers and they will be responsible for the force main. Mark Phillips came forward as he is the applicant that is here to explain the situation saying it will be right in the deed about the force main. Perry says that is how it has been handled in the past. DeDe asked if they would get a bill on a regular basis. Motion passed on a roll call vote of 9-0.

9. Resolution RE: Award of Purchase Order for (5) Police Cruisers. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Motion passed on a roll call vote of 9-0.

10. Resolution RE: Award of Purchase Order for Police Vehicle Locating/Mapping Software. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Joyal called on Chief Fenniman who explained about strategic crime analysis and how this will allow him to put more officers on the street. Motion passed on a roll call vote of 9-0.

11. Resolution RE: Award of Purchase Order for a Virtual Evidence Room Law Enforcement Software Program. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Motion passed on a roll call vote of 9-0.

12. Resolution RE: Award of Purchase Order for Crushed Gravel and as need Material Loading Services: Mast Road Sand/Gravel Pit. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Pete Lavoie explained how we used to do this ourselves but the pricing has gone up and we would have to pay \$7 so now Severino is doing this for much less. We are paying for the process not the gravel. Keays asked do we have to haul it to Severino. Lavoie says they don't work for us but they are making a product that we need by recycling what has been used on city streets and we have to pay for the recycling process, we haul for all our jobs and they add other materials and make a product and then we haul it back for our use. Keays is confused about the hauling. Motion passed on a roll call vote of 8-1, Keays opposed.

13. Resolution RE: Award of Purchase Order for Heavy Duty Dump Truck Cab and Chasis. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Motion passed on a roll call vote of 9-0.

14. Resolution RE: Award of Purchase Order for #4 Heating Oil for the McConnell Center. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Perry to adopt. Perry asked if we are going to natural gas, Joyal confirmed this. Lewis says this is the right way to go by combining all the schools including St. Thomas. Joyal says we are reserving a certain amount of oil at that price. Motion passed on a roll call vote of 9-0.

15. Resolution RE: Award of Blanket Purchase Order for Various Precast Structures and Accessories. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Perry to adopt. Motion passed on a roll call vote of 9-0.

16. Resolution RE: Award of Bid #B05071 for Sawdust. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Mayberry asked what do we use sawdust for, the Mayor explained it is for the wastewater plant and the composting process. Motion passed on a roll call vote of 9-0.

17. Resolution RE: Award of Bid #B05077 for Dover Trash Bags. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Trefethen asked Perry to clarify that the new bags will have drawstrings; Trefethen says this increase has not been communicated well to the general public; it is still more than what we were paying the last 5 years but we are spending less money than what we would have spent. Our cost for collecting the trash has increased. It will cost us more money so the bags are more money. Perry clarified if we had gone with the previous vendor, then it would have cost more. Keays asked if he has heard right that the fall collection on leaves we are not doing this year. Perry says we just won't be giving the bags out but will collect the leaves. Perry says the sale of plastic bags did not subsidize the leaf bags. Motion passed on a roll call vote of 8-1 with Keays opposed.

18. Resolution RE: Award of Bid #B05080 for Bituminous Cement (Asphalt). Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Joyal pointed out for their information there was some interest by the council to put out to bid new contracts on this project. They had an offer to go with last years pricing but now they have raised the price by \$3.00 per yard; so this has come back to bite us. Motion passed on a roll call vote of 9-0.

19. Resolution RE: Award of Bid #B05081 for Random Crack Sealing Services. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Motion passed on a roll call vote of 9-0

20. Resolution RE: Award of Bid #B05082 for Surveying Services. Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Motion passed on a roll call vote of 9-0

21. Resolution RE: Award of Bid #B05083 for Bituminous Cement (Asphalt). Sponsored by Mayor Scott Myers, by Request.

Hindle moved seconded by Mayberry to adopt. Motion passed on a roll call vote of 9-0

22. Approval of Bonds for McConnell Center Project. Sponsored by Mayor Scott Myers, by Request.
(To be referred to a public hearing on August 10, 2005)

Hindle moved seconded by Perry to refer to a public hearing on August 10, 2005. Motion passed on a vote of 8-1 with Trefethen opposed.

C. ORDINANCES IN 1ST READING - NONE

D. COUNCIL CORRESPONDENCE

1. Letter – Brox Industries – Notification of NHDOT Resurfacing
2. Wetlands Application – Liberty Mutual

Hindle moved seconded by Mayberry to accept with all in favor.

13. COUNCIL MATTERS OF INTEREST

Keays stated he has had four calls from Indian Village that is off Rt. 108 and these people turned their water on and they have no water in their shower; this issue has gone on for sometime, he has checked in the area and they had the same problem back when he worked on the water but they continue build houses up there. He would like a moratorium on until the water problem is resolved for these people that have paid property taxes for 40 years or so. He hopes the city manager will take care of the problem, but this will cost big bucks. He will be glad to go out with an engineer to see what the pressure and what the flow is up there but he wants something done. He also thanked the Community Services Department for patching the 2 spots on Ash Street that have been there since last October, as it is only July now, he hopes Park Street gets done soon.

Mayberry asked for next month can we get the smell abatement issue resolved in the Tolend Road area; Joyal stated we have set a soft deadline for resolving this.

Hindle moved seconded by Trefethen to adjourn at 9:04 pm.

13. ADJOURN

**Judy Gaouette
City Clerk**