

GES Phase II Addition & Renovation Joint Building Committee
Meeting #1
March 3, 2005
Dover, New Hampshire 03820

- A. CALL TO ORDER:** A meeting of the GES & WPS Additions and Renovations Joint Building Committee was called to order on Thursday, March 3, 2005, at 6:04 p.m. at the Superintendent's Office.
- B. ROLL CALL:** Present were Otis Perry, Carolyn Mebert, Marjorie Fisher and Jason Hindle. Also present were John O'Connor, Superintendent; Laurie Verville, Business Manager; Phil Casey, Clerk of the Works; Joanne Eaton, Facilities Manager; Gary Goudreau from Goudreau and Associates; and Dennis Bentley, Principal of Garrison Elementary School.
- C. NOMINATION OF CHAIR:** Marjorie Fisher nominates Carolyn Mebert as Chair of the new Joint Building Committee; Jason Hindle seconded. An oral **VOTE PASSED: 3 – 0**
- D. CIP UPDATE:** Laurie Verville, Business Manager, read the CIP Summary for Phase II of the Garrison Elementary Addition/Renovations project; total funds available are \$2,150,000. Ms. Verville then explained the obligation of \$45,247.00 that appears on the 2006 CIP Summary was to be temporarily covered by the general fund from Phase I and then only until such a time as the FY 2006 monies were approved. She is requesting a formal vote to record the \$45,247.00 in Phase II of the Garrison project.
- Mr. Perry suggested tabling the \$45,247.00 being obligated in 2006 CIP monies until Ms. Verville has had a chance to discuss this with the bond council and Mr. Harrington to see if this can even be done this way. Mr. Perry has had recent experience with the bond council where very minor things he thought would not be a problem turned out to be one causing a rewrite of the proposal.
- E. OTHER BUSINESS:** Mr. Perry asked what the process was for Phase II at Garrison and if we had to go out to bid for an architect for Phase II. Ms. Verville stated that it was the JBC's decision on whether to retain Goudreau and Associates for Phase II or go out to bid for an architect.

Gary Goudreau from Goudreau and Associates stated that he had originally done the schematics for Phase I & II for Garrison Elementary School a couple of years back with the possible costs. Over the past few summers the project has evolved and the schematics and prices have changed. Mr. Goudreau also stated that there were a few items that needed to be discussed and added to the schematics. There is the space that has opened up in the front of the school, which at one time an additional parking lot was discussed where space was being lost in the back. Is a parking space here still wanted? Dennis Bentley, Principal of Garrison Elementary, stated that he would like to have one of the offices removed from the administration area to enlarge the conference room. Mr. Casey was wondering about the drains on the roof if that would also be included in the pricing/schematic because the current drains are not suitable for drainage of the current roof.

Phil Casey, Clerk of the Works, brought in the schematics from Phase I and for Phase II for the new JBC members who have not seen them. He showed the new members where the old library was; it is now going to be the administration office and main entrance for the school, along with how the gym and other offices were going to be laid out in design. No price has been given at this time for Phase II from the architect, Goudreau & Associates. Dr. O'Connor asked Mr. Goudreau if there was a way that he could get a price for providing architectural design services for the full gym, PE office & storage area, bathroom of minimal size, to meet the state requirements for the student population, and a guidance counselor's office and another price with all of the afore mentioned spaces and including the administration offices. These services would include programming through construction administration services (start of design to end of construction). Mr. Goudreau stated that he could have prices ready for

noontime next Tuesday in time for Tuesday night's JBC meeting. Mr. Goudreau will e-mail the proposal to Ms. Verville, who will forward it to JBC members.

Mr. Bentley stated that with the gym being turned the way it is designed now, it wouldn't encroach any further on the playground that is there now, it also leaves a place for snow removal in the winter time. Mr. Bentley stated that if the jersey barriers are moved for more playground space, parking would be taken away, but there is plenty of parking, which is currently being used, off of Shaw's Lane.

Mr. Bentley also stated that several items were deferred from Phase I to Phase II. Some of the items deferred were paving, air conditioning the new wing, case work in the rooms of the new wing, and a sink in the library. Mr. Goudreau stated that a full list could be obtained by referring to Beloin Construction's Phase I contract, which enumerates what was deferred. Mr. Perry asked Mr. Bentley if he could put this information in writing for the committee, especially anything that was not included in the schematics so that the committee can make sure that it be included in Phase II of the project.

F. NEXT MEETING: The next meeting for the JBC will be held on Tuesday, March 8, 2005 at 6:00 p.m. at the Superintendents Office.

G. ADJOURNMENT: Jason Hindle moved and Marjorie Fisher seconded adjournment of the JBC Committee at 6:30 p.m. An oral **VOTE PASSED: 3 – 0**

Respectfully submitted,

Carolyn Mebert, Chair
Join Building Committee
CM/pb