

**GES Phase II Addition & Renovation Joint Building Committee
Meeting #5
July 12, 2005
Dover, New Hampshire 03820**

OPENING OF BIDS FOR GARRISON ELEMENTARY SCHOOL PHASE II, ADDITION & RENOVATIONS

Read into Record the following:

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|---|---------------------------------|
| 1. <u>Meridian Construction</u> – Base Cost: \$ 1,558,000.00 | Alternate #1 (Sky Lights): \$ |
| 5,100.00 | |
| Alternate #2 (Chime Clock): \$ 4,100.00 | Alternate #3 (Brick Pavers): \$ |
| 5,900.00 | |
| 2. <u>Beloin Construction Inc.</u> – Base Cost: \$ 1,515,000.00 | Alternate #1 (Sky Lights): \$ |
| 3,500.00 | |
| Alternate #2 (Chime Clock): \$ 5,580.00 | Alternate #3 (Brick Pavers): \$ |
| 6,560.00 | |
| 3. <u>Martini Northern</u> – Base Cost: \$ 1,538,000.00 | Alternate #1 (Sky Lights): \$ |
| 9,335.00 | |
| Alternative #2 (Chime Clock): \$ 4,669.00 | Alternate #3 (Brick Pavers): \$ |
| 9,046.00 | |
| 4. <u>Horne Construction</u> – Base Cost: \$ 1,541,620.00 | Alternate #1 (Sky Lights): \$ |
| 5,650.00 | |
| Alternate #2 (Chime Clock): \$ 3,550.00 | Alternate #3 (Brick Pavers): \$ |
| 7,545.00 | |

Laurie Verville, Business Manager asked if any members had any questions regarding the bids. There were no questions asked of the representatives from the above firms; they proceeded to leave the meeting.

The following discussions took place while awaiting the arrival of two other JBC members.

Otis Perry asked how we choose a company and if it was not a company that we have used in the past, do we check references. Ms. Verville stated that for any company we have not used in the past, we do check references before making a decision on awarding a bid. Phil Casey, Clerk of the Works and John O'Connor, Superintendent, stated that we have worked with most of the above companies on past projects; Meridian was the only company they believed the School District had not worked with. Joanne Eaton, Facilities Manager, however, stated that she has worked with Meridian on projects at UNH.

A question was raised regarding the available budget for the Garrison project and Laurie stated that there was \$1,906,967.80; Mr. Perry asked if that was the remainder for the construction only; Ms. Verville stated that Goudreau & Associates Architects money has already been encumbered; therefore, leaving the remaining monies for construction. Another question raised was regarding Alternate #4 and if it was included in the original bid. Mr. Casey stated that he mentioned at the site walk that the construction company hired would use the original plan but use stone in place of the paving. Mr. Perry stated that if it wasn't noted in the bid then they were not required to give a quote on it.

A. CALL TO ORDER: A meeting of the GES Phase II Addition and Renovations Joint Building Committee was called to order on Tuesday, July 12, 2005, at 4:00 p.m. at the Superintendent's Office.

B. ROLL CALL: Present were Carolyn Mebert, Chairperson, Marjorie Fisher, Jason Hindle, and Otis Perry. Also present were Laurie Verville, Business Manager; Anna Parrill, Principal of Garrison Elementary School; Phil Casey, Clerk of the Works; and Gary Goudreau, Goudreau & Associates.

C. APPROVAL OF MEETING MINUTES: Otis Perry moved, Jason Hindle seconded approval of the June 7, 2005 meeting minutes. An oral **VOTE PASSED: 3 – 0.**

D. GARRISON ELEMENTARY SCHOOL ADDITION/RENOVATIONS – PHASE II UPDATE:

- a. Proposal of Plans to Date from Gary Goudreau
- b. List of Contractors Mailed to:
- c. Phil Casey, Clerk of the Works, Contract Review: Ms. Verville stated that attached was a draft of the contract for Phil Casey because we have not previously had a contract for him and we will be within the IRS's guidelines with specifications and goals listed. Mr. Casey is considered temporary, thus needs a contract for his services for the Garrison's Elementary School project. Ms. Verville spoke with Jeff Harrington, who confirmed that the hours couldn't exceed 34 during one week. Mr. Casey wanted to explain the rate of pay per hour; he stated that he does not get paid for holidays and vacations and does not have health insurance. Mr. Perry stated that we are looking at Mr. Casey more as a consultant.

Otis Perry moved and Marjorie Fisher seconded approval of the contract for Phil Casey, Clerk of the Works.

A roll call **VOTE PASSED: 4 – 0**

- d. Furniture Estimates: Ms. Verville stated that the attached pricing was just an estimate based on Gary's designs. During last month's meeting Ms. Verville gave an estimate of close to \$10,000.00 for the furniture; however, in doing the most recent estimate, it is now approximately \$11,750. Ms. Verville also stated that these figures could change. She would like to have Anna Parrill, Principal at Garrison, look over the list to see if there is anything else that would be needed or anything she feels could be taken off the list. Once Ms. Parrill has looked over the list, Ms. Verville will get more accurate numbers for the furniture.

Mr. Hindle asked about the furniture that was donated by Liberty Mutual. Dr. O'Connor stated that he was not sure if the table that was donated for the conference room was going to fit along with a round table that was donated; it is a single pedestal with four feet and when you lean just a little on the table, it does tilt. At this time we are not sure what furniture will fit in the new administrative offices. Ms. Fisher asked if we are able to use some of the donated furniture, would that mean that furniture on the list would be removed. Ms. Verville stated that it would. Ms. Mebert was wondering if it was really necessary to have refrigerator plumbed for ice. Ms. Verville and Dr. O'Connor stated that it was necessary, especially for the nurse.

- e. Project at Garrison Elementary: The language of the proposal needs to be reviewed before proceeding.

- f. Construction Monitoring and Materials Testing Services: A request to appropriate \$7,000.00 for integrity testing throughout the project. Ms. Verville is recommending John Turner Consulting for this project; they have done other projects for us in the past, they have a local testing lab where we can receive results faster than if we went with another company who did not have a local lab. They also have, in the past, provided the reports in a timely fashion. Ms. Mebert was wondering if the periodic inspections that are done with new construction for residential would be the same as for our project. Mr. Perry stated that during the process an inspector from the city would come out and look over the site; however, (s)he would be dealing with codes only, they would not be dealing with the testing of the materials being used. H.L. Turner would be the company that would be inspecting the materials being used and making sure that they were up to the standards required. Ms. Verville stated that the fee schedule was enclosed and that they did not have an active bid with the City.

Marjorie Fisher moved and Otis Perry seconded the appropriation of the \$7,000.00 for H.L. Turner Group for the testing of materials.

A roll call **VOTE PASSED: 4 – 0**

- g. Quotes from Salisbury Woodworking: There were three separate quotes collected from Salisbury Woodworking for the items that were deferred from Phase I to Phase II. First quote is for a C-top, base cabinet, sink front and tall cabinet for the OT/PT room, which would cost \$1,800.00 for supplies & installation Second was in regards to Elev. 10 & 11 for the Art room, which would cost \$8,700.00 for supplies & installation. Third is in regards to Elev. 13 for the Music room, which would cost \$4,500.00 supplies & installation. Mr. Casey stated that he discussed all three classrooms and what was needed with Salisbury Woodworking. In the OT/PT room, the original cost was more money, but there is not as much being done in the room as originally on the plan. The Art room still wanted everything that was originally planned for the room and the Music room was still in need of cabinets, sink, and soundproof materials. At this time the music teacher has items all around the room and does not care if he has the soundproofing installed in the room or not. Dr. O'Connor stated that we should not go by the current teachers recommendation because that teacher may move on or the room turned into something other than a music room. Ms. Mebert was wondering if there were any complaints about the noise coming from the music room. Mr. Casey stated that he did not feel that there would be a problem without the soundproofing because two walls are outside walls; another the hallway is on the other side and the fourth wall is against the computer room. Dr. O'Connor then brought up the fact that at this time the teacher may only be teaching choral, what if a teacher uses the room with instruments? The noise will be much louder and would disturb the classrooms in that wing. Mr. Perry believes that we should stay with what was originally planned. Ms. Verville stated that we need to keep the room flexible. Mr. Hindle asked if this portion of the quote could be tabled until the next meeting when we should have more information.

Otis Perry moved and Marjorie Fisher seconded the payment of parts 1 and 2 in the amount of \$10,500.

A roll call **VOTE PASSED: 4 – 0**

Ms. Verville asked Mr. Casey if he has had a chance to speak with ACME regarding numbers for the air conditioning unit. Mr. Casey stated that he wants to contact a couple of other companies to get numbers from them to compare. He stated he should have this information for the August meeting.

E. PAYMENT OF BILLS: Jason Hindle moved and Marjorie Fisher seconded, payment of the following bills:

- a. Goudreau & Associates Invoice #2005.01-03 dated 06-28-05 for \$53,200.00

A roll call **VOTE PASSED 4 – 0**

F. CIP BALANCE: Laurie Verville reported the following balances in the CIP Account as of June 30, 2005:

GES: After expenditures and obligations reported to date, a remainder of \$1,069,678.00.

An oral **VOTE PASSED: 4 – 0**

G. NEXT MEETING: The next meeting for the JBC will be held on Tuesday, August 16, 2005 at 4:00 p.m. at the Superintendents Office.

H. ADJOURNMENT: Jason Hindle moved and Marjorie Fisher seconded adjournment of the JBC Committee at 6:25 p.m. An oral **VOTE PASSED: 4 – 0**

Respectfully submitted,

Carolyn Mebert, Chair
Join Building Committee
CM/pb