

GES Phase II Addition & Renovation Joint Building Committee
Meeting #10
December 1, 2005
Dover, New Hampshire 03820

- A. CALL TO ORDER:** A meeting of the GES Phase II Addition and Renovations Joint Building Committee was called to order on Thursday, December 1, 2005, at 5:02 p.m. at the Superintendent's Office.
- B. ROLL CALL:** Present were Carolyn Mebert, Chairperson, Marjorie Fisher, Jason Hindle, and Otis Perry. Also present were Laurie Verville, Business Manager; John O'Connor, Superintendent; Anna Parrill, Principal of Garrison Elementary School; Joanne Eaton, Facilities Manager; Peter Wotton, Athletic Director; Catherine Cheney; Phil Casey, Clerk of the Works; Gary Goudreau, Goudreau & Associates; and Jennifer Beloin, Beloin Construction.
- C. APPROVAL OF MEETING MINUTES:** Jason Hindle moved, Marjorie Fisher seconded approval of the November 6, 2005 meeting minutes. An oral **VOTE PASSED: 3 – 0.**
- D. CIP BALANCE:** Laurie Verville reported the following balances in the CIP Account as of November 28, 2005.

Expenditures to date: \$ 170,857.87
Obligations to date: \$ 1,914,390.32

GES: After expenditures and obligations reported to date, the remaining balance is
\$ 64,751.81

Ms. Verville mentioned that there were other obligations to be approved, which are to be discussed later on the agenda.

Jason Hindle moved and Marjorie Fisher seconded to accept the Financial Report.
An oral **VOTE PASSED: 3 – 0**

Ms. Mebert asked if we were on target; Ms. Verville stated that she has spoken with both Mr. Casey and Ms. Beloin and both stated that we are on target and at this time there are no pending change orders. Mr. Casey stated that the only thing left was the revisions for the electrical room. Ms. Verville stated that monies have already been obligated in the amount of \$ 5,340.

E. PAYMENT OF BILLS:

Jason Hindle moved and Marjorie Fisher seconded to accept the payment of the following bills for a total of \$ 221,391.00:

- a. Salisbury Woodworks, LLC Invoice #484 dated 10-19-05 for \$ 4,130.00
- b. John Turner Consulting Inc. Invoice #05-244-002 dated 11-7-05 for \$ 710.10
- c. Beloin Construction Inc. Payment Application #2 dated 10-27-05 for \$ 208,570.90
- d. Goudreau & Associates Invoice #2005.01-06 dated 10-19-05 for \$ 7,980.00

A roll call **VOTE PASSED: 4 – 0.**

F. PHASE II UPDATE:

III. Report of Garrison Elementary School Project – Phil Casey, Clerk of the Works

- a. Ms. Verville stated that there was a discussion between Mr. Casey and herself, regarding the gravel R.O.W. Mr. Casey stated that Public Service is just looking for accessibility at all times to the transformer. Mr. Casey stated that the cost is not only for the gravel, but it was also to pave the entry area onto the gravel from where the curbing had been removed during Phase I, this would prevent the pavement on Garrison Road to be torn apart. Mr. Casey also voiced his concerns about the ruts that are currently being made by the trucks moving in and out of the area for the new construction in the back of the building; however, where the transformer will be on the east side of the building, that may not be an issue. He is suggesting that during snowstorms, an area be cleared for trucks and personnel to have access. Ms. Verville stated that going this route, keeping a path to the transformer clear, would save the district \$ 9,000.
- b. This is going back to Phase I and the condensers. Mr. Goudreau stated that he had spoken with Mr. Dill regarding the hot gas by-pass and the need for it. Mr. Dill stated that where the Carrier unit already has a staged area, the hot gas by-pass is not necessary.

Ms. Mebert was wondering if there were any unforeseen expenditures, Mr. Casey, Mr. Goudreau and Ms. Beloin did not see any. Mr. Hindle asked if we were on target for the completion date; Ms. Beloin stated that we were on target for March 27, 2006; however, they are about two weeks behind for the administration office area only.

Ms. Verville began discussing the painting of volleyball lines on the new court; money has already been encumbered for regulation lines for basketball. Mr. Goudreau stated that he would need to produce another sketch for the lines for the volleyball court. Ms. Mebert asked if the students at Garrison were the ones to pick out the colors. Ms. Parrill stated that they have come up with 2 different solid colors to differentiate the basketball and volleyball courts. For the volleyball nets, Ms. Verville stated that she needs to have Mr. Wotton get quotes for the equipment sleeves (anchors). Ms. Mebert asked if volleyball was even in the curriculum; Mr. Wotton stated that it is the curriculum and it is also necessary because of leagues associated with Dover Rec. Ms. Fisher asked if the equipment was something that the JBC is responsible for. Dr. O'Connor stated that if there was any amount of money remaining, that money could be used towards the cost of the equipment. Ms. Verville stated that once the quotes have been received, Mr. Wotton, Mr. Bannon and she should get together to go over them.

IV. Other Obligations

Ms. Verville read into record the following obligations for approval:

- a. Goudreau & Associates for additional drawing in the amount of \$7,326.20
- c. DM Burns Security additional monies for agreement signed for \$ 875.00, for the security system in the new gymnasium. However, after examining the description and scope of work to be completed in the contract, it was noticed that the contract did not accurately describe the work to be completed and used language from Phase I of the project; new agreement with the correct language is attached.
- d. Approval of furniture quotes for the administrative office in the amount of \$ 15,995.50. Ms. Verville stated that she asked Ms. Parrill to get three separate quotes for the furniture that was requested by the staff. After receiving the quotes, Ms. Verville compiled the results and found the Goodwin's Office Products had the lowest prices and also included the prices for delivery and set-up costs. Ms. Verville is recommending that we go with Goodwin's for the furniture.
- e. Urban Tree Service in the amount of \$ 880. Mr. Casey stated that the removal of three pine trees is necessary for the new electrical line being installed to the transformer; Public Service wants to stay away from the older lines currently underground. A pole also needs to be relocated for this work.

Copy Room in the amount of \$ 2,015. This is a change order from Beloin Construction for the net cost of changes in the counter tops and base cabinets.

Jason Hindle moved and Marjorie Fisher seconded the approval of above obligations totaling \$ 27,588.95

A roll call **VOTE PASSED: 4 – 0**

Mr. Perry then asked about the energy savings (item b). Ms. Verville then referred to the memo stating that Siemens did an energy audit for through out the district giving a cost of \$1.8 million (information provided). Ms. Verville stated that the monies have already been encumbered, but is exploring doing energy savings. Mr. Perry asked if he could get the numbers, he would like to see the cost of different measures. She also stated that they could go with another company, it doesn't have to be Siemens. Mr. Perry stated that Public Service offers rebates; Ms. Verville stated that she was already looking at information provided by Public Service for Phase II to look at the savings possibilities. Ms. Mebert asked if they would offer suggestions on conserving energy. Ms. Eaton stated that they have a couple of big projects going on at the High School. The lighting has been changed over in the gymnasium to T5 lighting and it has made a big difference; they are now beginning to work on the auditorium.

Mr. Hindle stated that there would be new members starting in January 2006; Ms. Catherine Cheney will be replacing Otis Perry for the City Council and Ms. Doris Grady will be replacing Ms. Marjorie Fisher for the School Board. Mr. Hindle requested that we officially close out the 2005 JBC Committee; however, Mr. Goudreau asked if it would be necessary to do so at this time where they will still be receiving e-mails regarding decisions that need to be made until the end of December. Mr. Perry concurred and stated that the Committee should not be closed at this time.

G. NEXT MEETING: The next meeting for the JBC is tentatively scheduled for Thursday, January 12, 2006 at 5:00 p.m. at Garrison Elementary School in the “new” library.

H. ADJOURNMENT: Jason Hindle moved and Marjorie Fisher seconded adjournment of the JBC Committee at 5:30 p.m. An oral **VOTE PASSED: 4 – 0.**

Respectfully submitted,

Carolyn Mebert, Chair
Join Building Committee
CM/pb