

MINUTES of the meeting of **THE BOARD OF TRUSTEES** of the **DOVER PUBLIC LIBRARY**
February 10, 2005

Attending: Chairperson Susan Story Galt, Carol Boc, Arthur Corte, Arthur DuBois, Assistant Director Sandra Erdmann and Library Director Cathleen Beaudoin. Michael Egan was unable to attend.

Chairperson Susan Galt called the February meeting of the Board of Trustees of the Dover Public Library to order at 1:04pm on the 10th. The minutes of the January meeting were accepted unanimously on a motion by Mrs. Boc and seconded by Mr. Corte. The Report of the Library Director for the month of January was accepted unanimously on a motion by Mr. DuBois and seconded by Mrs. Boc.

Correspondence: None

Old Business:

Technology --- Ms. Erdmann reported that she spent several days in online training in “SQL”. As a result she was able to set up a couple of reports for the schools to run themselves from the Horizon database. She will continue to study and practice with the SQL analyzer from Dynix in order to meet other library administrative needs in the future. Ms. Erdmann also attended a meeting of other Dynix users from the state at which the group drafted by-laws to set up a New England “users of Dynix” group. The idea behind the formation of a regional group is to give users in the group a larger voice with the Dynix Company, and to provide education and support to the local members of the group.

Rotary donation—The Rotary Club has sent a donation of \$1,000 for the “speaker books’ program” they started here at the library last year. The library will use the money to purchase books in the \$40-\$60 range that may have been previously unaffordable, and each book will be presented to a Rotary speaker to sign and then be added to the library’s collection

McConnell Center/Library Bridge---The City Council has appointed a formal committee to oversee the expenditure of \$2.5 million to renovate the McConnell Building. Mrs. Beaudoin will continue to attend meetings in order to voice her ideas about parking and also the construction of a possible skybridge between the library and the McConnell Center.

Carnegie Building 100th Anniversary celebration July 19-20 (Thurs. 21st?)—Since the current building was originally dedicated 100 years ago on July 19, and then opened on July 20, Mrs. Beaudoin suggested that the 100th anniversary celebration take place after hours at the library on Thursday, July 21. The Friends of the Library will donate money for a caterer. They will also purchase special book bags and beach towels with a 100th anniversary logo. Library staff will also be wearing shirts that week with the logo. Arthur DuBois suggested inviting someone from the Carnegie Foundation to attend. Trustees also offered to help that evening.

FY’06 Budget—The library’s preliminary budget stands at \$1,134,115, representing an 11% increase over last year. After all City Departments submitted their budgets to Interim City Manager Mike Joyal, the total city budget also comes in at an 11% increase. Mr. Joyal will spend time with each Department Head before he makes cuts to the overall budget. The library’s \$112,185 increase includes an increase of \$63,000 in personnel costs.

New Business:

Building maintenance (sprinklers, painting)—The library closed for the morning of February 3rd in order to have the fire sprinkler valves repaired, since that involved shutting off the water. Everything was fixed without further incident. A crew from the Strafford County Prison undertook a major painting job in the library. They set up staging to paint the high walls on the top floor outside the meeting rooms, the rear of the elevator, the walls coming down the stairs from the third floor, as well as the downstairs hallway. They will finish by painting the area around the Adult circulation desk on the Presidents' Day holiday. The library's cost was only for the paint, which was about \$200.

Comcast contract negotiations—When Mrs. Beaudoin met with the Comcast committee she said the library would like to have a wireless connection and cable drops for wireless on each of the floors in the library building. She also expressed the desire for videoconferencing capability.

Dover Reads kickoff—Cities across the country pick “one book for one city” to read each year. Marcia Cannon, the Children's Librarian, is on the “Dover Reads” Committee which will kick off Dover's program on February 16 at City Hall. Dover's choice this year is “Granny Torelli Makes Soup”.

Upcoming special programs:

- Weds. February 2: Great Stone Face Book Reviewers Club, 5th & 6th graders, 2:45pm
- Weds. February 2: Foreign Film Series “Falling Angels”, 6:30pm
- Weds. February 9: Craft Club for 3rd & 4th graders, Children's Room, 3:45pm
- Tues. February 15: YA anime film: Inu Yasha: the castle beyond the looking glass, 3pm
- Weds. February 16: Dover Reads Granny Torelli Makes Soup by Sharon Creech, City Hall, 4pm
- Weds. February 16: Friends program---“Birding in Your Backyard” with Susan Story Galt, 7pm
- Sun. February 20: Bookclub discussion: Island of Lost Maps by Miles Harvey, 3:30 pm

School Vacation Week:

- February 20--26: “Soup Spoon magnets” at the Make-It, Take-It table in the Children's Rm
- Tues. February 22: “Simply Shakespeare” performance by The Classics Co., 4pm
- Weds. February 23: Community Music Class for Preschoolers by Parade Hill, 11am
- Weds. February 23: Craft Club for 1st & 2nd graders, Children's Room, 3:45pm
- Fri., February 25: Children's entertainer Judy Pancoast, 2pm
- Mon., February 28: Story Time registrations for Session IV (3/6—4/15)

Items of Concern –None

Adjournment – The meeting was adjourned at 1:43 after a motion was made by Mr. Corte and seconded by Mr. DuBois.

Next meeting date: Thursday, March 3, 2005 @ 1 PM

For the Board,

Sandra Erdmann,
Assistant Director