

MINUTES of the meeting of **THE BOARD OF TRUSTEES** of the **DOVER PUBLIC LIBRARY**
May 5, 2005

Attending: Chairperson Susan Story Galt, Arthur DuBois, Michael Egan, Assistant Library Director Sandra Erdmann and Library Director Cathleen Beaudoin. Carol Boc and Arthur Corte were unable to attend.

Chairperson Susan Galt called the May meeting of the Board of Trustees of the Dover Public Library to order at 1:00 pm on the 5th. The minutes of the April meeting were accepted unanimously on a motion made by Mr. Egan and seconded by Mr. DuBois. The Report of the Library Director for the month of April was accepted unanimously on a motion made by Mr. DuBois and seconded by Mr. Egan.

Correspondence: The NH Library Trustees Association sent information about the upcoming annual conference on May 26, as well as a notice of their bylaw changes. An invitation was received to a meeting of the newly re-formed NH Association of Library Friends. The NH Public Library Annual Report is due back to the State after it is signed by the Chair of the Trustees.

Old Business:

Technology --- Ms. Erdmann reported that the new overdue email notification system is just about in place and will be launched the week of May 9. The system will save time and money that is normally spent using the mail to notify patrons of overdue. In addition, patrons will have the option to be notified by email when their reserves are ready instead of being called.

Comcast WiFi circuit --- Representatives from Comcast will be visiting the library building to map out where they will put “drops” for a wireless network in the building. This service will be free to us, and will be separate from the City network.

Carnegie Building 100th Anniversary celebration— Ms. Beaudoin reported that the details for the celebration are being filled in: the Canterbury Brass Quintet has been booked for the night of the celebration, which is July 21 from 5:30-7 pm; “Andrew Carnegie” (Chris Boldt) will be appearing that night to greet people; and the “celebrate” bags that will be given out to each person attending, have arrived.

FY'06 Budget— The City Council heard the budget presentation by the Interim City Manager on April 20. Mr. Joyal presented an overview of each Department’s budget, which has the library’s budget at an 8.1% increase. Ms. Beaudoin later told Mr. Joyal she would rather be able to tell the Council what we’ve done or added during the year in a separate presentation, than have Council members ask questions totally unrelated to the budget in the council session.

Bridge to McConnell Center --- Ms. Beaudoin received the final proposal from the architects with the cost estimate for a proposed bridge. The estimate is \$490,000 which includes a 20% contingency.

Barbara Terry Grimes Poetry Trust Fund ---An official resolution was passed by the City Council on April 13, establishing the Trust Fund per the family’s wishes and with their donations.

ALA policy review: “...Regarding User Behavior and Library Usage”---The ALA guidelines for establishing this policy call for “an environment conducive to all” and that users should be free from harassment. In addition the policy should be equitable and balanced with no discrimination against different age groups. In reviewing the current Dover Library’s policy on patron conduct, a revision was made to include the words “under the obvious influence of alcohol or

drugs". The updated policy was adopted on a motion made by Mr. Egan and seconded by Mr. DuBois. The new policy will be posted in the library.

New Business:

Movie Licensing --- The library is purchasing a license for public performance rights to show any movie/DVD from 16 major studios. This will open up new avenues for programming when the library can show newly released "major" movies. The license is a one-time fee of \$720 which will be paid for out of the subscription budget. Presently when a story hour video is shown we pay an extra \$40 per video for the public performance rights.

NH Library Friends Inc. --- This defunct organization is being resurrected on a statewide level with the help of Dover Library Friends Ann Kotlus and Kitty Spitzer, who are on the Acting Board of Directors for the new group.

NHSL Annual Report --- Ms. Beaudoin has completed the Dover Library's annual statistical report for the NH State Library's Annual Report.

ALA policy review: "Labels and Rating Systems"--- This is the second in a series of Dover Library policies to be reviewed by the Board for possible revision at next month's meeting. The policy is next to be reviewed following a letter received by a patron concerned with the "Youth to Youth" group labeling library magazines. The labels state that some of the ads in the magazine regarding smoking may be misleading. Although Ms. Beaudoin responded with the assurance that this is not a trend toward censorship, Ms. Galt and Mr. DuBois questioned the use of the labels. Discussion of the policy will take place at the next meeting before final adoption.

Upcoming programs

Tuesday, May 3: Baby Listeners lapsit program 10am

Wednesday, May 4: Great Stone Face Reviewers' Club---wrap-up party 2:45pm

Monday, May 9: "How to Get Published" Workshop by Leslie Hamilton 7pm

Wednesday, May 11: 3rd & 4th Grade Craft Club, 3:45pm

Sunday, May 15: Library Book Club discusses *The Sixteen Pleasures* by Robert Hellenga, 3:30pm

Tuesday, May 17: YA Anime Film: *Tenchi Forever*, 3pm

Wednesday, May 18: Friends of the Library---"Learning to Live from the Inside Out" by Jean Shula, 7pm

Tuesday, May 24: An Evening of Poetry, 6:30pm

Wednesday, May 25: 1st & 2nd Grade Craft Club, 3:45pm

Last full Saturday is May 28 (9-1 in June, July & August)

Last Sunday for the season is May 22 (restart September 11)

Items of Concern – None

Adjournment – The meeting was adjourned at 1:55 after a motion was made by Mr. DuBois and seconded by Mr. Egan.

Next meeting date: Thursday, June 2, 2005 @ 1 PM

For the Board,

Sandra Erdmann,
Assistant Director

