

DOVER RECREATION ADVISORY BOARD MINUTES
October 10, 2005

I. Call To Order: Ed Murphy called the meeting to order at 7:00 PM.

Present: Gary Bannon, Ed Murphy, Bob Carrier, Chuck Maglaras, Jon Sibik, Mark Hyson,
and Bob Keays – City Council Liaison.

Absent: Gil Hartman, Pete Michel, Joe Tenuta, and Rich Thorpe

II. Approval of Minutes: Before the minutes were approved, Chuck Maglaras wanted the minutes of September 12, 2005 to reflect that he came to the meeting and the door was locked. He had come a little late because he had to represent Dover Youth Football at the School Board meeting on that same night.

Chuck Maglaras made a motion to accept the September 12, 2005 minutes with the addition of the above mentioned. Bob Carrier seconded the motion. The motion passed by a unanimous vote.

III. Citizen's Forum: There was no Citizen's Forum tonight.

IV. Reports – Advisory Board

Chuck Maglaras mentioned that Dover Youth Football will play Friday night October 14th under the lights at the Bellamy Field as they did last year. Chuck also stated that the construction on the concession stand at Bellamy Field is on hold for now. Dover Youth Football has the permits, however the City Health Inspector wants sewer lines put in place.

Reports – Gary Bannon

Gary Bannon stated that the Maglaras Park meeting went smoothly. Plan "C" holds the most options for us. The budget figure will be forthcoming. Phase 1 of the project is the planning and engineering phase. Phase 2 is the construction and detailed specifications phase. The project will try to be implemented in FY2008. Half of the design cost will be paid out of a Coastal Grant which will match the CIP money for this part of the project.

The Sullivan Drive playground was installed on Friday, 10/8/05. Wood chips and fencing need to still be put in place. Gary stated that he will be putting in picnic shelters as well. There was a concern raised by the neighbors on security lighting. This will be looked into in the future. There is currently caution tape up so that no one uses the playground until it is completed.

Bob Carrier mentioned that he has been working with Pete Lavoie on finishing up the area with storage for equipment, bleachers, etc.. for the ballfield. The infrastructure has been completed for the batting cages, it will be ready for spring.

Gary Bannon stated that the Eagle Scout trail project has been finished the Sullivan Driver site. The trail starts at the playground and goes down behind the 3rd baseline, the trail takes about 10 – 15 minutes to walk it and it is well marked. There is also a picnic area set up.

Gary Bannon stated that Pete Lavoie, Director of Community Services will be retiring on October 15, 2005. There will be a function for Pete on Thursday 10/13 at 12 Noon at City Hall. This brought up a point on naming the Shaw's Lane Fields. The names have to still be brought to the City Council. There are two main soccer fields to be named. Bob Carrier made a motion to proceed with sending the following names to the City Council for their approval. The naming of the fields as: Field 1 will be the Sam Mick Field, and Field 2 will be the Pete Lavoie field. Chuck Maglaras seconded the motion. The motion passed by a unanimous vote.

Gary Bannon stated that the Hancock Park project price tag was over \$240,000 to be completed. The City allocated \$145,000 for this park and to hopefully save money, Gary Bannon stated that the City will act as the General Contractor and sub-contract the work to be done, as we did with some other field projects. Gary is trying to regroup and do as much as he can with what we have. The entire site needs to be restructured. The communication is still continuing with the residents to keep them informed. The site work needs to get done first and then Gary and the residents can pick and choose what they want done within the budget.

Gary stated that Fall High School Basketball League is going well. He also stated that the new soccer program, the Little Kickers, is full with a waiting list. Gary also stated that swimming lessons are also going well.

Jon Sibik asked if there was ever an interest in Volleyball. Gary stated that there was some interest years ago, but it died out.

V. Old Business – McConnell Center Plan Status

The contractors were removing asbestos from the McConnell Center last week and it has now been completed. The next Recreation Advisory Board meeting in November will possibly be held at the McConnell Center.

Gary Bannon stated a new sub-committee of the Recreation Advisory Board is being formed. The sub-committee will focus on Senior programming. Gary stated that he would like one of the Recreation Advisory Board members to be the chair of this committee. Chuck Maglaras stated that he would like to chair this new sub-committee. The board voted unanimously to have Chuck Maglaras be the chair of this new sub-committee.

Butterfield Gym Status

Gary Bannon stated that the money for the new fitness center at the Butterfield Gym will be used to replace the indoor pool locker room heating system. The Recreation Offices and programs are on schedule to currently operate in the Butterfield Gym building until Fall of 2006.

Coaches Training Program – Code of Conduct for Leagues

The coaches training needs to be a City wide perspective. Gary has been working with UNH and the NHRPA and they have come up with a program that is going to be implemented state wide. The program is called the CoachSmart NH program. It teaches how to work with youth. Ed Murphy stated that Code of Conduct and coaches training need to be the number one goal of the Recreation Advisory Board this year. Ed asked what is Dover going to require the leagues to do with regards to administration, training of coaches and accountability and disciplinary procedures. Mark Hyson stated that he feels that all the Dover Leagues should have a representative to work together with the Recreation Advisory Board so that all the leagues buy into such a program. Further discussion regarding this topic will be tabled to the November 14, 2005 Recreation Advisory Board meeting.

VI. New Business – Discussion of League Issues

At 8:00 PM Laura Johnston, Lisa Kimball, Gil Hartman, and Scott Lucius attended the meeting. Laura Johnston stated that Dover Little Green Football has filled the league requirements. There have been no issues recently. Laura stated that the league has been sending an impartial League representative to the games. Laura stated that there have been no Coach warnings and no problems with the league in general. Laura asked why the Dover Little Green parents have been coming to him instead of speaking with her. Gary stated that some parents were wondering what Gary had heard of what was happening with Dover Little Green Football recently. Laura stated that as far as budget issues go, that they had 30 more kids

register this year than last year. They have 90 kids total, and the registration fee did not cover the \$12,000 equipment cost. Laura went on to state that DLG had just finished up tagging and Laura thought that DLG would be ok with their budget. Laura stated that she is the only one on the DLG checking account and coaches do not handle any money. They gave over 10 scholarships this past year. Gary Bannon stated that the DLG by-laws and other information need to be registered with the state Attorney Generals Office every year along with other filing requirements so the league can obtain a tax exempt organization status. Laura Johnston stated that she was not aware of this and that DLG has never registered with the state to get their tax id status. Gary Bannon stated that DLG has turned in their insurance, by-laws, rosters, their rules and their own Code of Conduct. Laura Johnston stated that DLG has also done local background checks on all their coaches. Laura stated that she would check with Mrs. Catherine Akridge who did DLG books in the past and she if she could shed some light on if DLG has ever registered with the state and how to go about doing this for the future.

Laura Johnston asked what the Recreation Fund for the leagues is used for. Gary Bannon stated that it is used for capital expense items that leagues do not usually have a budget for that are going to last. Laura stated that she would like to know how much money does DLG have in their Rec. Fund account. Gary Bannon stated that he would check into this and get back to Laura. Gary stated that usually it does not exceed \$1,000 per year.

Gil Hartman stated to the Rec. Advisory board that he received an e-mail from Peter Wotton regarding DLG coaches going bathroom behind the Alt. School, smoking in the parking lot, garbage, kids jumping off the rocks and people parking on the grass. Gil stated that he has dealt with all these issues and he is working things out with Peter Wotton. Gil stated that DLG is doing their Community Service project this Saturday. The team is doing a walk-a-thon to benefit Wentworth Douglass Hospital. Gil asked Gary Bannon if they could use Henry Law Park. Gary stated he would get back to Gil regarding the availability once he checked the schedule.

Gil Hartman stated he is to call Peter Wotton to reschedule games. Gil stated that the leagues need to have a procedure on whom they are supposed to call on Friday night and the weekends to reschedule games.

Board Meeting Attendance & By Law Revisions

Ed Murphy stated that the Recreation Advisory Board will be working on revising their by-laws and creating a code of conduct for board members. Ed also stated that he would like to see the board institute a more strict attendance policy for board members. Ed stated that he would like to see the board accept a 50% rule. This means that if a board member misses either 3 meetings in row or a member misses 50% of all meetings for one year then the board member would be required to leave the board. Bob Carrier stated that he would like the board to consider that if a member could not make a certain meeting that they could, out of respect, call Gary and let him know that they could not make the meeting. The board decided to table this agenda item for more discussion to the November board meeting.

VII. Adjourn

Gil Hartman made a motion to adjourn the meeting. Bob Carrier seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:10 PM

Respectfully submitted,

Mark R. Hyson