

A special session of the Dover School Board was called to order by Chairperson Marjorie Fisher on Wednesday, June 1, at 4:30 p.m. in the Office of the Superintendent.

**A. ROLL CALL:** Present were, Marjorie Fisher, Dorothea Hooper, Carolyn Mebert, and Doris Grady. Audra Lurvey arrived at 4:40 P.M. Absent were Heather Orion-Hindle, Kara Winton,

Also present was Superintendent John O'Connor and Business Manager, Laurie Verville.

**B. CITIZENS' FORUM:** No one addressed the Board.

**C. APPROVE WOODMAN PARK SCHOOL CONCEPTUAL DESIGN & DEVELOPMENT BID:** Business Manager, Laurie Verville, explained that the District went out to bid for the 3-phase addition and renovation project for Woodman Park School. Thirteen architects were solicited throughout New England, postings were made in *Construction Summary*, as well as on the local school website. Three additional firms inquired as a result of seeing the RFP on the *Construction Summary* website. Due to work schedule conflicts, four bidders responded. The Woodman Park School Design Team Committee reviewed all four submittals and selected two architects to interview: Goudreau & Associates and Oak Point Associates.

Upon completion of the two interviews, committee members voted 8 to 5 to award the bid to Goudreau & Associates. Carolyn Mebert asked what committee members' stated as their rationale for choosing Goudreau. Ms. Verville explained that Mr. Goudreau's was a one-man operation while Oak Point employs 65 staff members. Many committee members felt it would provide a more cohesive project working with Mr. Goudreau instead of multiple staff members. Ms. Hooper voiced her concern that hiring the same vendors time after time might cause others not to bid on future projects. Ms. Verville stated that concern had also been discussed by committee members. Ms. Fisher noted that four of the architects solicited for this RFP had been awarded contracts to work for the District over the past. Ms. Hooper ended the discussion by noting her pleasure that the last line of Mr. Goudreau's proposal reads: "If the value of this construction project is less than our assumed \$7.8 M, our fee would be reduced accordingly."

Carolyn Mebert moved, Doris Grady seconded, to approve the Woodman Park School Design Team Committee recommendation to award the bid for conceptual design and development of the Woodman Park School addition/renovation project to Goudreau & Associates in the amount of \$54,000. A roll call **VOTE PASSED 4/0**.

**D. APPROVE CAPIOTAL FUND EXPENDITURE – GEOTECHNICAL SERVICES FOR WOODMAN PARK SCHOOL:**

Ms. Verville stated that during the last Board meeting, members approved waiver of the bidding process for geotechnical services, and, subsequent to that waiver approval, it has been found that conceptual design and design development plans will not exceed the \$150,000 capital appropriation. Therefore, Ms. Verville requested the Board approve \$5,150 of CIP money to fund RW Gillespie's geotechnical services.

Doris Grady moved, Marjorie Fisher seconded, to approve the request to expend CIP funds for geotechnical services at Woodman Park School to R.W. Gillespie in the amount of \$5,150. A roll call **VOTE PASSED 5/0**.

**E. ADJOURNMENT:** At 4:45 p.m., Doris Grady moved, Carolyn Mebert seconded, a motion to adjourn the Special Session. An oral **VOTE PASSED 5/0**.

Respectfully submitted,

AUDRA LURVEY, SECRETARY  
Dover School Board  
AL/kgb  
May 11, 2005