

**Waterfront Development Advisory Committee
Meeting Minutes
August 29, 2005**

Member Present: Dana Lynch, Frank Torr, Dean Trefethen, Steve Brewer, Art Corte, Norm Fracassa, Earle Goodwin, Joyce El Kouarti

Absent: Chris Wyskiel, Wendy Scribner, Jack Mettee, Pete Hamblett

Others: Beth Thompson, Steve Stancel, Mike Joyal, Jack Buckley

The meeting was called to order at 5:00 pm

Item #1 Approval of the Minutes of August 22, 2005

Frank Torr made the motion to approve the minutes of August 22, 2005.
Steve Brewer seconded the motion.
Vote U/A

Item #2 Discussion about RFP to Develop City's Waterfront

Dana Lynch recommended that the full committee contribute their thoughts as to what should be in this RFP and wait for the consultant to come on board and fine tune the document. He cautioned the committee that there will inevitably be some sensitive items that would require the committee to go into non-public session as we move forward with this process. Members need to be aware of this and to keep the details of these sessions to themselves so as not to jeopardize the negotiations.

Steve Brewer felt that there needed to be some specific figures regarding the mix of development expected on the parcel. These should be in the RFP so the respondents are very clear regarding the intentions.

Earle Goodwin wanted to know which would come first, the RFP for the consultant or the RFP for the redevelopment. Mr. Goodwin would like to have the consultant hired and the money approved at the September 14 Council meeting.

Steve Stancel said that it was possible to make that date since the responses to that RFP came in today.

Item #3 Discussion about RFP to Hire Consultant

Steve Stancel noted that there were 3 responses to the RFP from the 40 that were sent out. Only one of them included working on the RFP for the redevelopment as one of the tasks despite the fact that it was not included in their list of tasks.

He has reviewed the RFPs and was prepared to make a recommendation to the Committee at this meeting.

Frank Torr made the motion to go with the staff recommendation to conditionally accept the Abramson proposal as long as they are able to start on schedule and that a background check on their references is satisfactory.

Steve Brewer seconded the motion.

Vote **U/A**

Steve Brewer felt it wouldn't make sense for the committee to finalize the RFP to redevelop the City parcel when we have a consultant who wants to and should be involved in that process.

Item #4 Old Business

There was no old business to discuss.

Item #5 New Business

There was no new business to discuss.

Earle Goodwin made the motion to adjourn.

Steve Brewer seconded the motion.

Vote **U/A**

The meeting was adjourned at 5:40 PM.