

**Waterfront Development Advisory Committee
Meeting Minutes
November 1, 2005**

Member Present: Dana Lynch, Frank Torr, Steve Brewer, Norm Fracassa, Earle Goodwin, Joyce El Kouarti, Wendy Scribner, Dean Trefethen, Pete Hamblett, Jack Mettee

Absent: Chris Wyskiel, Art Corte

Others: Beth Thompson, Steve Stancel, Steve Bird, Mike Joyal, Scott Myers, and Barry Abramson

The meeting was called to order at 5:05 pm

Item #1 Approval of the Minutes of October 24, 2005

Frank Torr made the motion to approve the minutes of October 24, 2005.

Pete Hamblett seconded the motion.

Vote **U/A**

Item #2 Clean Up Plans for Waterfront Site

Mike Joyal reviewed the few items that remain to be cleaned up on the site. There is construction debris, public works material, a building used by the police department as an impound area, a rubble building, and dredge work remnants.

Community Services will be picking away at the construction debris and their materials over the next several months as time allows. The police department will be adding a small addition to the Public Works facility on Mast Road for their use. The rubble building will remain until the dredging is complete.

Very little of this work needs to be put in the budget. As time allows, Public Works will do their part. There will be a cost to dismantle the rubble building and relocate it to Mast Road. The intention is to leave the bulkhead on site and let a developer deal with it.

Item #3 Review of Final Draft for RFP

Mark Abramson explained that there is much of the original RFP in what he presented to the committee. His overriding theme was to simplify it and make sure items weren't addressed in several places. A major change was that the certain elements and criteria are more specific with better directions. He wanted to clarify the intention in respect to the ability to negotiate and to enhancements.

The committee reviewed each section of the RFP and made recommendations or concurred with what Mr. Abramson wrote.

He stressed that we are vulnerable with only 2 finalists. We don't want to make it so overwhelming that either party walks away.

The intention is to get another draft to the committee and have it finalized at the next meeting, November 14, so that it can go out the next day. There will be a 3 month turn-around time for the finalists to respond.

Item #4 Old/New Business

There was no discussion on this item.

Frank Torr made the motion to adjourn.
Joyce El Kouarti seconded the motion.
Vote **U/A**

The meeting was adjourned at 7:50 pm