



CITY OF DOVER

DOVER UTILITIES COMMISSION ~ MINUTES

Meeting Type: Special Meeting
Meeting Location: Conference Room – 271 Mast Road, Dover, NH 03820
Meeting Date: **Tuesday, January 8, 2008**
Meeting Time: **4:00 PM**

Members Present: Chairman, Gary Green, Art Hoffman, Don Andolina, Jay Stephens

Members Absent: Vice Chairman, Rick Hebbard

Staff Present: Doug Steele, Community Services Director, Jamie McCulloch, DUC Secretary, Sharon Lucey, Meter Backflow Foreman, Bill Boulanger, Utilities System Supervisor

1. Rules & Regulations Review & Approval

The board went through each page of the Rules and Regulations and made necessary changes. See file. A motion was made to delete a section of the rules in its entirety.

Motion: Stephens made the motion to remove Section 2-9.1.5.1.

Second: Andolina seconded the motion.

Vote: U/A.

2. Discussion of Dover Code 3-63

Green stated that he had been discussing the Administrative Codes with the City Manager, Michael Joyal as well as City Attorney, Allan Krans expressing the need for its updating. Green wanted to let the board know that he was working on this issue and was looking for approval from the board to continue talking with staff. The board had no problem with his request. There was some discussion. It was the consensus that the next project for the board would be to review the Administrative Code separate from the Rules and Regulations.

3. Adjournment

Motion: Hoffman made motion to adjourn at 5:40 PM.

Second: Stephens seconded the motion.

Vote: U/A.

Respectfully submitted, **Jamie McCulloch**, Dover Utilities Commission