



CITY COUNCIL - AGENDA

Meeting Type: Regular Meeting
Meeting Location: Council Chambers - 288 Central Avenue, Dover, NH 03820
Meeting Date: Wednesday, January 9, 2008
Meeting Time: **7:00 pm**

1. MOMENT OF SILENCE

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PROCLAMATIONS – AWARDS

5. SUMMARY OF AGENDA

6. CITIZEN'S FORUM

Citizens are invited to speak to items that pertain to the business and/or interests of Dover, NH. Statements shall be limited to five minutes.

Edward Bliel wished to speak on item #9-Ambulance and Collection services. We should not go to an outside source and we should not charge Dover citizens for ambulance.

Beth Setear-29 Horne St. I appreciated efforts of former Deputy Mayor and City Manager to address concerns. I also appreciate that Ordinance is drafted, however I question the ability of the city to enforce this. My main concerns are with traffic, safety, noise, zoning, garbage, and maintenance. Traffic has increased and trucks block my driveway. I driver told me that this was the only way he can get his truck out and I am concerned they allow him to drive if that is the case. Traffic starts at 5:00 am and goes until 10:00 pm. Zoning issues 170 Band E need to be reviewed. Some truckers are using this area as a truck stop. We call the police department but I am unsure what they do about it.

7. PUBLIC HEARINGS

- A. RESOLUTION RE: REPROGRAMMING OF BOND PROCEEDS TO CREATE PARKING AT GARRISON ELEMENTARY SCHOOL. SPONSORED BY COUNCILOR CHENEY BY REQUEST. Seeing no one wishing to speak the Mayor closed the public hearing session

8. CITY MANAGER'S REPORT

I have included some additional information and will include this moving forward. There is a handout on all purchase orders and disbursements for the month of December. In the future this will be out on the web. A reminder that this is New England and page 14



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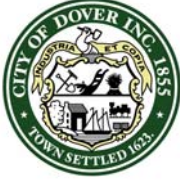
has as summary of storm events. We have had 9 storm events and last year at this time we had 2. We have had 32 inches of snow along with ice and last year at this time we had 4.5 inches. We have engaged staff for an additional 2000 hours. We have spent in total \$142,000.00 out of an \$270,000.00 budget. These significant snow events are having an impact on our budget. We will continue to respond as needed but may need to eventually come back to the Council to discuss overages.

The Butterfield gym work is continuing. This project is still close to on schedule and is on budget. We have been notified by the State of NH that the Amory is to be given back to Dover. This is awaiting Executive Council approval. We will look at what is required for the transfer. State of NH has a closure process that looks at things such as hazardous materials. We have used this building for storage and do have a current need for this space.

The 6 year Capitol Improvement Program to be delivered on Friday. On this Wednesday at 7:00 pm will be a joint meeting to continue to review this process. Scott asked about page 10 of the report which shows monthly salaries of new employees being higher. Joyal replied that the figures are misleading. The spreadsheet resets itself each fiscal year so the savings that have occurred are not being captured. Scott asked if attempts we continuing to keep spending down. Joyal explained that staff levels have been reduced each of 3 years and staff are doing more with less. Scott asked how much City would have to spend based on tax cap. Joyal explained that a meeting was scheduled on 1/31/08 to discuss this topic. Estimates on building amounts and other variables such as county and state tax still need to be decided. Scott brought up bonding and debt issues and Joyal explained that projects such as the ATolend landfill need to have funding in place. Some of these decisions were made by the previous Council to show the City has made a commitment.

Cheney questioned the number of death certificates being reported on page 8 and it was explained that these are certified copy requests, not actual deaths that have occurred. Cheney asked about the reconciliation of bank accounts and the 2 or 3 control items that auditors identified. She believes that outsourcing may need to be considered.

Callaghan requested clarification on the paycheck reports and whether these people are included in the budget. Joyal responded that it is the number of paychecks issued for that period. This list includes seasonal, part time and election workers. The budget does not have a specific number of people budgeted but the hours worked are budgeted. It was requested that a column be added to show prior month values. DeDe moved to accept report seconded by Weston. Passed 8/0.



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9. MINUTES-None submitted

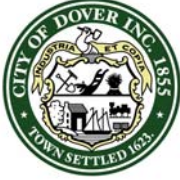
10. MAYOR'S REPORT

The mayor gave a brief synopsis of the orientation sessions that had been held in December. Most councilors stepped up to the plate for 2-3 committee assignments but would like everyone to agree to be on more than 1 committee. He thanked the Clerks office for efforts in the election which had record turnouts. DeDE moved to accept seconded by Cheney. Passes 8/0.

11. UNFINISHED BUSINESS

- A. **ORDINANCES IN THE 2ND READING - NONE**
- B. **ORDINANCES IN THE 3RD READING - NONE**
- C. **RESOLUTIONS - RESOLUTION RE: REPROGRAMMING OF BOND PROCEEDS TO CREATE PARKING AT GARRISON ELEMENTARY SCHOOL. SPONSORED BY COUNCILOR CHENEY BY REQUEST**

Motion made by Cheney seconded by Weston. Laurie Verville presented on behalf of the Joint Building Committee. The overall Garrison School project came in under budget. Parking had been considered however priorities were established and it had been decided that enlarging the gym, A/C and gym floor were more of a priority. \$22,771.00 remains in budget with \$62,265.00 from AEnterprise fund that can be used for a parking lot on the right side of the building. Cheney agreed that because of zoning and safety, additional parking is needed. Trefethen asked how many spaces would be created? Verville stated that the conceptual plan shows 51 spaces feasible however it would need to go to the planning board to see what is reasonable. Trefethen then asked how many spaces are empty throughout the day? This has not been completely analyzed. McCusker stated that he has had personal experience with the safety issues and would hope that this parking would eliminate the visibility issues because of parking along the street. Verville remarked that fire hydrants get blocked sometimes because of the way cars are parked. The Mayor had concerns with parents using the same area as the buses. Trefethen stated he is having trouble



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visualizing the plan and its impact. Trefethen made a motion to table seconded by DeDe. Passed 6/2 with Cheney and McCusker opposed.

12. New Business:

A. CONSENT CALENDAR

1. RAFFLE--RIVERSIDE REST HOME
2. RAFFLE-ST MARY'S CHURCH
3. RAFFLE-DOVER MAIN STREET
4. TAG PERMIT-DOVER HIGH SCHOOL NJROTC
5. RESOLUTION RE: DEPOSITORIES FOR FISCAL YEAR 08 CITY FUNDS. SPONSORED BY MAYOR MYERS BY REQUEST
6. RESOLUTION RE: HEATING, VENTILATION, AC (HVAC) TECHNICAL SUPPORT PROGRAM AGREEMENT TO 03/31/08. SPONSORED BY MAYOR MYERS BY REQUEST
7. RESOLUTION RE: ELECTRICAL SERVICES CONTRACTOR. SPONSORED BY MAYOR MYERS BY REQUEST
8. RESOLUTION RE: FIRE TRUCK FOR NORTH END FIRE STATION. SPONSORED BY MAYOR MYERS BY REQUEST
9. RESOLUTION RE: AMBULANCE BILLING AND COLLECTION SERVICES. SPONSORED BY MAYOR MYERS BY REQUEST.

DeDe made motion to accept seconded by Trefethen. Trefethen moved item #8, Scott removed items # 5 and 9, Cheney removed item # 6 and Myers removed item #3. Items 1, 2, 4, and 7 passed 8/0.

#3-Myers stated potential business conflict and recused himself. Motion by DeDe seconded by Trefethen. Passed 7/0.

#5-Motion by DeDe seconded by McCusker. Scott asked about the average amounts of the balances involved and the interest rates. Daniel Lynch, Finance Director came to the podium. He answered that it depends on time of year and where we have our deposits. Based on State statute we can have it in our bank or in an investment pool. Our bank agreement allows us to pay fees based on 1993 rates. We are saving money in fees and getting competitive rates. Myers stated that it appears the Finance Director is getting proper quotes.

#6- motion by DeDe seconded by Weston. Cheney wanted clarification that this had to do with Dover Energy Advisory and why it is not completed. Joyal responded that this is



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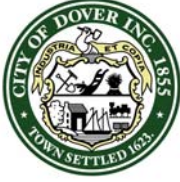
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a maintenance contract and the School department uses the same vendor. The 10 year contract ended in July and at that time a 6 month maintenance contract to take over from the performance contract was requested. Energy Committee is not ready to choose a new vendor.

8DeDe made motion seconded by McCusker. Trefethen reminded everyone that the initial appropriation was \$450,000.00 and even though this bid is lower it is not the end of the bills. Other equipment will need to be bought. He requested clarification that other purchases would be brought to the Council. Joyal responded that was based on the purchasing rules. Scott asked if this truck was a replacement. Joyal responded that it is not a replacement- it is for the North End Fire Station. Scott stated that he did not think they were buying more equipment and using staff. Myers replied that additional staff and equipment were part of the plan. Weston added that Councilor Scott was partially correct however the committee made it clear from day 1 that a new truck was needed. Callaghan concurred that this equipment was included in discussions.

Trefethen added that the point of his last resolution was to stop the cost of the staffing. Scott continued to contend that a \$450,000.00 firetruck would not fit in with a tax cap. Myers stated you will see in the minutes that when we voted for the fire station we said do not vote to build it unless you can staff and equip it. McCusker requested clarification that this was part of last year's CIP and it was voted on and the answer was affirmative. DeDe stated he will not support this and Cheney offered that she would be supporting this. Trefethen stated he would support as well; his last stance was 6 weeks ago and if it is the will of the council to build this then we will staff and equip it.

#9 DeDe made motion seconded by McCusker. Scott wanted to know why we are using a company to do billing. Joyal responded that a contracted entity can do this job better than a single staff person. Chief Plummer stated that this company has a 83-85% collection rate and the rate was low to mid 70% when we did the job ourselves. Scott then asked why we bill residents of Dover. Chief Plummer stated that because of Medicare and Medicaid it costs the same amount. This can be passed onto the end user or all of the citizens. Joyal responded that property taxes pay for the service in terms of availability, expertise and equipment. Myers commented that this came up three years ago when we used to do our own billing. He expressed concern earlier about an outside agency calling residents. This is tracked quarterly and the quality of service was equal to our service.



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COMMITTEE REPORTS

1. Appointments Committee
2. Arena Committee
3. Arts Commission
4. COAST Bus
5. Joint Building Committee
6. McConnell Center
7. Planning Board
8. Recreation Advisory Board
9. Class VI Roadway Committee
10. Transportation Advisory Committee

B. RESOLUTIONS-

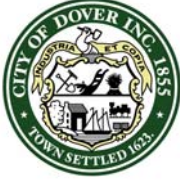
1. RESOLUTION RE: RECYCLING AGREEMENT WITH THE TOWN OF MADBURY. SPONSORED BY MAYOR MYERS BY REQUEST
Motion by DeDe seconded by Trefethen. Passed 8/0
2. RESOLUTION RE: APPOINTMENTS TO WOODMAN PARK SCHOOL JOINT BUILDING COMMITTEE. SPONSORED BY MAYOR MYERS
Motion by DeDE seconded by Weston. Myers requested that by request be removed. Cheney stated that Weston is a councilor and needs to be reappointed. She also has concerns with Jason Hindle staying on even though he has moved out of the City.

C. ORDINANCES IN THEIR FIRST READING-

1. HORNE COURT VEHICLE RESTRICTIONS. SPONSORED BY MAYOR MYERS BY REQUEST

D. COUNCIL CORRESPONDENCE

13. COUNCIL MATTERS OF INTEREST



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14. ADJOURN