



CITY OF DOVER

## DOVER ARENA COMMISSION-MINUTES

Meeting Type: Regular Meeting  
 Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820  
 Meeting Date: **Thursday, December 20, 2007**  
 Meeting Time: **6:00 pm**

Meeting called to order at 6:04 PM at the Sam Allen Conference Room.

Commission Member	Title	Present	11/20/07	10/16/07	9/18/07
Gary Bannon	Recreation Superintendent	X	X	X	X
Pat McNulty	Arena Facility Operator	X	X	X	X
Brian Wilson	Arena Program Supervisor	X	X	X	
Colleen Carlisi	Arena Marketing Manager	X	X	X	X
Doug Dede	Counselor Liaison		X	X	X
Dave Goodwin	Arena Commission Chairperson	X	X	X	X
Jan Nedelka	Commission Member	X	X	X	X
Ron Huml	Commission Member	X	X	X	X
Marty Sullivan	Commission Member		X	X	X
Gary Gilmore	Commission Member				
Larry Raiche	Alternate Commission Member		X	X	X

- I. **Approval of the minutes:** A motion was made to add Ron Huml to the meeting minutes from last month. The motion was accepted by Ron Huml, seconded by Jan Nedelka. Commission members also suggested a brief financial analysis with numbers only (no narrative summary). An additional recommendation was made to note that Larry Raiche is an Alternate Commission member and to add a running attendance tally in the meeting minutes. Motion to accept the minutes with the proposed changes was made by Ron Huml, seconded by Jan Nedelka.
- II. **Financial Statement:** The arena posted revenues of \$147,030.83 for this period; \$587,429.03 year to date. The arena posted expenses of \$108,625.46 for this period; \$540,495.66 year to date. Motion to accept the financial statement was made by Ron Huml, seconded by Jan Nedelka.
- III. **Budget Discussion:** The expense side is complete except for the adjusted numbers for personnel expenses for full time employees. Some adjustments were also made to the busing expenses for Camp Kool, building maintenance and snow removal. While examining revenues, a recommendation was made by Jan Nedelka to increase the weekly fee for Camp Kool, the arena's summer day camp. Dave Goodwin suggested an increase in some of the contracted ice rates and public use charges. Motion to accept the budget recommendations for the 2008-09 year was made by Jan Nedelka, seconded by Ron Huml.

With no further business to discuss, motion to adjourn the meeting was made by Ron Huml, seconded by Jan Nedelka. The meeting was adjourned at 7:49 PM. Next meeting is set for January 15th, 2008 at 7 p.m.

Submitted by: Colleen Carlisi  
MARKETING MANAGER