



CITY OF DOVER

ARTS COMMISSION—MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center
Meeting Date: **Monday, January 7, 2008**
Meeting Time: **5:30 pm**

Members present: Harvey Turner, Jane Hamor, Connie Roy, Esilda Corbin, Gail Tanner, Cynthia Ouellette and Jeff Johnson. Kathy Fink and Maria Ayer absent.

1. Harvey Turner -chair, Connie Roy -summary writer -Harvey said that he could be the permanent Chair person for the Arts Commission, all present agreed to this.
2. There was a brief discussion on the Picker Building Space that Brint Shone had presented at the last meeting. The Arts Commission supports the idea and will spread the word amongst colleagues and artists about the opportunity that is available to them.
3. Arts Commission web page -there was only one applicant and she was interviewed. The position will be readvertised to try and get more applicants. The intern has to be a Dover High School student. Connie will check with the contact at the High School that works with area businesses for job placement. We may have to collect content, i.e. artists names, media, phone and email for website. Harvey will check into setting up an email with the city for information to be sent to. Once an email is set up we will get the requests for artist information out by Foster's, Dover Independent News, Dover Main Street. The Greater Dover Chamber of Commerce and a link set up on the City website. When the list is placed on the sight there should be a disclaimer stating that The Dover Arts Commission does not endorse any of these artists.
4. Dover Public Art Protocol -Harvey would like to present a rough draft to the city council of the protocol. It was agreed upon that the draft needed to be worked on more prior to presenting it. Jane suggested that more art related information needed to be added. She used the Portland Oregon guidelines as an example and gave a copy that she had with notes on it to Harvey. Each member should review the protocol and bring it with their revisions to the next meeting.
5. Other Jane mentioned that we should have a policy regarding guest speakers/presenters to come to meetings. Harvey will have something posted on the website stating that people interested in presenting at the meeting need to contact him to set up a time. It was discussed that we should allow the first 15 minutes for guest speakers/presenters that are on the agenda. Cynthia asked if there was any way to change the time and day of the meeting. She suggested 6pm and another Monday -possibly the second Monday. It was mentioned that we should have a policy pertaining to members, attendance etc.

Next meeting is Monday February 4, 5:30pm at McConnell Center cafeteria.
Adjourn 6:50