

CITY OF
DOVER

ENERGY ADVISORY COMMITTEE-MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall
Meeting Date: January 29, 2008
Meeting Time: 5:30 pm

ENERGY ADVISORY COMMITTEE JANUARY 29, 2008 5:30 PM CITY COUNCIL CHAMBERS

Members Present: Chairman Eric Steltzer, Robin Estee, Elizabeth Goldman. City Manager Michael Joyal, Dona Layton and Eric Kelsey were excused; Randy Overbey and Brett Pasinella were absent.

THERE WASN'T A QUORUM FOR THIS MEETING

Welcome: Eric Steltzer called the meeting to order at approximately 5:45 pm. Robin Estee volunteered to be the Secretary for this meeting.

Approval of Minutes: No Minutes were approved due to a quorum not being present.

**Energy Action/
Plan:**

a. Run through of Portfolio Manager Data – Eric Steltzer advised that all the information sections have been uploaded into Portfolio Manager. It will take about one day for all the data to be accessible to the members. Eric Steltzer explained the graphs he is looking to add to the Action Plan. The graphs will show CO2 emissions, efficiency of buildings, cost on an annual basis and consumption of energy usage and changes. We hope to also be able to include the school data to show a full picture of entire City costs/usage.

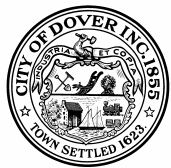
There was discussion of the format of the Action Plan. The Plan will start with some background information including the history of what Dover has done previously to cut costs/usages. There will be the Peak Oil Section. Then the data, with graphs, that will show the details of City usage/costs will be listed. In this section, there will be a subsection including ICLEI and the EPA Energy Star Challenge. This section will explain what each of these are, that the City joined both and the Inventory Tools used. The last section will be recommendations of the action plan. This section will also show projections of City usage, based on the 2.5 years of data and the projection of cost which will be based on similar information in the Rockingham Planning Commission Master Action Plan which shows 10 years of data so the projections will be more accurate. This format is subject to change with input from the committee members.

b. Discussion on Action Items – Eric Steltzer passed out a list he created of Action Items. The Committee as individuals will pick the top 3-10 Action Items they think are important to them and write three or four sentences on each Item chosen.

c. Overview of Priorities – Eric Steltzer passed out the survey list that had been compiled earlier this year that all the members, at that time, ranked in order of importance. Liz Goldman and Robin Estee need to provide their input as they were not members at that time. This information will then also be added to the Action Plan with how the priorities were set and what was chosen as most important.

Other Items: Eric Steltzer mentioned that the Intern had also put some water usage information in Portfolio Manager. This data will need to be verified by a committee member sometime within the next year. This information will not be part of the Action Plan, but will be used for future reference.

Next Meeting: The next meeting is scheduled for Monday, February 11, 2008 at 5:30 pm at City Council Chambers. This will be one of the most important “Action Plan” meetings so that by mid-March, prior to the 15th, the Plan can be completed.



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Adjournment: The (non-formal) meeting was adjourned at 7:00 pm.