



CITY OF DOVER

ENERGY ADVISORY COMMITTEE – MINUTES

Meeting Type: Regular Meeting
Meeting Location: Council Chambers
Meeting Date: **Monday, March 17, 2008**
Meeting Time: **5:30 pm**

Members Present: Chairman Eric Steltzer, Eric Kelsey, Brett Pasinella, Randy Overbey, Robin Estee, Elizabeth Goldman and Dona Layton were all present.

Welcome: Eric Steltzer called the meeting to order at 5:30 pm. Robin Estee volunteered to be the Secretary for this meeting.

Approval of Minutes: Minutes from the March 5th, 2008 meeting were reviewed. There being no amendments to be made, a motion was made by Dona Layton and seconded by Eric Kelsey to approve the minutes. Passed Unanimously.

Energy Action Plan:

The Energy Action Plan was reviewed by members present. Changes were made as follows:

Cover Page: Dover Energy Advisory Action Plan - Month and Year listed only

Page 3: *Add Economic Impact statement to last line of Introduction*

Add “,” after saving tax payers money in the Purpose section

Eric Kelsey to obtain the average monthly cost of a barrel of oil for February 2007 and March 2008 – Once that information is obtained add a statement under “Purpose”, “Since the establishment of the Dover Energy Advisory Committee in February 2007, the price of oil has risen from \$ _____ to over \$110 per barrel representing a _____ % increase”

Add to the “Purpose” paragraph the quote from Bob Varney “Every town in New Hampshire should have an energy committee.”

Page 4: Add “,” after windows and remove “and” on the first line

Page 5: Change “one third” to “33%” on the last line

Page 6: “Petroleum (Total)” to be replaced with “Other”, numbers changed as necessary. Remove “s” from produces on the last line

Page 7: Move “Electric Power” from bottom of graph to the top

Source to be added to the bottom of the page

Page 8: Each graph will be given its own page for easier reading

Page 9: Indent the paragraph starting “The city’s”

The traffic light data seems skewed Eric Steltzer is looking into those numbers.

Figure 4 title will have “May 04-May 07” added

Page 12: Figure 9’s “X” axis is different in this graph than the others. Eric Steltzer will change the other graphs to all look the same.

Figure 9 title will have “May 04-May 07” added

Page 14: “Subtotal Lighting” numbers will be bolded to provide consistency

Page 16: “2) c.” add “Distributing Checklist”

“2) d.” changed to “Inventory Public Buildings”



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- Forth line in last paragraph to reflect same verbiage as "2) b" for consistency*
- Page 18: "Transportation Solutions" second line in second paragraph delete the word "remain" or delete "still"*
Change "making it" to "making Dover" in that same line
Change "reach" to "get to" in the same line
Forth line in second paragraph, add "a" before "strengthened public..."
Remove ",," after "transportation," add "system." Then start next sentence "This will reduce oil dependence..."
- Page 19: Third line in first paragraph change "walkability" to "a walkable community"*
"Planning for Fuel Shortages" Eric Kelsey to work on this paragraph to add that Dover's plan should supplement the State's plan.
- Page 20: "Commodity Flow Survey" reference will be changed to list url as other references.*
- Page 22: "Figure 10" source to be in bigger print*
Seventh line in bottom paragraph ",," added after the word "planet"
- Page 24: First line in second paragraph "s" to be removed from "reveals"*
Third line in second paragraph "377" to be changed to "386 ppmv in 2007"
Third line in second paragraph add "d" to "experience"
- Page 25: First line in first paragraph add "d" to "experience"*
Second line in first paragraph change "Days with snow..." to "The average number of days with snow on the ground per year has decreased by 16 days."
Fourth line last paragraph add ",," after "days later"
- Page 27: Between paragraph one and two under "Appendix B: Peak Oil" remove the extra line and indent the paragraph.*
First line of paragraph one add "American" after "every aspect of"
Second line in second paragraph add ", growing" after "depend on the reliable"
- Page 28: Source to be added under Figure 15*
Third and Forth line in first paragraph change "(3.5 billion" to "(about 10 million barrels per day"
Forth line in second paragraph add "accurately" after "Hubbert"
- Page 29: First and second line in second paragraph under "Food" strike "to" in front of every action except "to run" and "to manufacture"*
Last line in second paragraph remove "the" between "bring" and "food"
Second line in paragraph titled "Transportation" change the word "smaller" to "small"
Add source to Figure 16



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Page 31: Remove bold print from “ACTION ITEMS”

Page 32: First bullet under “Community” change to read “Reduce vehicle miles traveled by encouraging”

Add statement to the effect “We highly recommend that the Dover Energy Advisory Committee continue as an advisory committee”

A motion was made by Randy Overbey, seconded by Eric Kelsey to accept this action plan with the listed amendments. Passed unanimously.

Other Topics: Eric Kelsey, Randy Overbey and Dona Layton all spoke at the most recent City Council meeting in support of the consultant that was presented. The Council voted unanimously to hire the consultant.

Robin Estee presented her resignation from the committee to Eric Steltzer (a copy is attached)

Eric Kelsey presented a media statement of an upcoming speaker on April 4th at 2 PM at UNH. Matthew Simmons will be speaking on “Peak Oil” (a copy is attached)

Brett Pasinella provided information of another speaker, Dennis Meadows, speaking to “Peak Oil” on March 27th during lunch time in the Memorial Union Building, Room 302

Next Meeting: There is no upcoming meeting scheduled. The plan is to speak, probably in April, in front of the City Council about the Energy Action Plan. Randy Overbey, Eric Kelsey and Liz Goldman all expressed interest in speaking to the Action Plan and providing personal testimonials about the Committee. The presentation will include information on the Action Plan, what it is by outlining the goals and key points. Additionally there will be some discussion about the performance contracts. There will not be much discussion on climate change. Ideally Eric Steltzer would like to have Mayor Myers sponsor a resolution to establish this committee as an advisory committee. There would then have to be a discussion about who the members are, how they are appointed, and if the current members are grandfathered.

Once the committee is established, Eric Steltzer would like to see the committee meet monthly versus bi-monthly.

Adjournment: A motion was made by Eric Kelsey and seconded by Liz Goldman to adjourn. The meeting was adjourned at 7:05 pm.