



CITY OF DOVER

NORTH END FIRE STATION BUILDING COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: Central Fire Station
Meeting Date: Thursday, December 10, 2007
Meeting Time: **5:30 pm**

MEMBERS PRESENT: Chairman Sam Allen; Retired Deputy Fire Chief Dick Hughes; FF Dave Hanna; Karen Weston, Matt Mayberry; City Councilman Harvey Turner.

MEMBERS ABSENT: Lt. Dave Lindh

STAFF PRESENT: Chief Perry Plummer; Assistant Chief Richard Driscoll; Clerk Typist Lynn Conway

OTHERS: Architect Chip Krause; Dick Conway

The Meeting was called to order by Chairman Sam Allen at 5:32 p.m.

1. Approval of Minutes

Motion by Sam Allen: To approve the minutes of November 8, 2007

Seconded by: Matt Mayberry

Passed by unanimous vote.

Harvey Turner requested that the minutes for November 26, 2007 reflect that he was in attendance for the bid opening.

Motion by Matt Mayberry: To approve the minutes of November 26, 2007 with the noted correction.

Seconded by: Dave Hanna

Passed by unanimous vote.

2. Update from CMK Architect Chip Krause

Chip Krause advised the committee that he was at the point where a contract could be executed with Ricci Construction. He updated the committee on his activity and contacts with the owner of Ricci Construction.

3. Review of Bid Options Exercised

Chief Plummer passed out a copy of the resolution that went before the city council. He reviewed the bid revisions with the committee, explaining line by line the bid reductions and alternatives. He also went over what items he would try to work back into the package by controlling the soft costs and keeping within the budget.

Chief Plummer is recommending that we move forward with the clerk of the works at a cost of approximately \$20,000.00.

Sam Allen asked for questions and comments from each of the committee members on the revisions made to the contract. Discussion followed to answer concerns and to clarify some items.

Motion by Matt Mayberry: To execute the contract with Ricci Construction with the agreed upon changes.

Seconded by: Harvey Turner



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4. Official Ground Breaking Schedule

Sam Allen would like to see equipment on the site working as soon as possible. Matt Mayberry suggested having the groundbreaking ceremony on a Wednesday. The committee settled on Wednesday, December 19 at 10:30 a.m. Chief Plummer will send out the invitations.

5. Old Business

Chief Plummer asked that the clerk of the works be discussed at the next meeting. Sam Allen suggested approaching the clerk of the works at the Woodman Park School to see if he would be interested in the job.

Chief Plummer said we are in the final stages of having the land deeded over to the city.

Matt Mayberry asked if a drawing and floor plan of the new station could be on display at city hall. Chief Plummer and Chip Krause will get that together.

6. New Business

None

7. Adjourn

Next meeting will be Thursday, December 27, 2007, 5:30 p.m. at Central Station

Motion by Karen Weston: To adjourn the meeting.

Seconded by: Dick Hughes

Passed by unanimous vote.

Meeting adjourned at 6:38 p.m.

Recording Secretary: Lynn Conway