

Arena Commission

Minutes of February 17, 2004

Meeting called to order 7:05PM at the Sam Allen Conference Room.

In attendance: Dave Goodwin, Ronald Huml, Tom Northey, Marty Sullivan, Gary Bannon, Nancy Comai, Pat McNulty and Brian Wilson. City Council Liaison, Darlene Colwell-Ellis.

- I. Follow –Up Nomination for positions of Chairman and Vice-chairman include: Dave Goodwin for Chairman and Tom Northey for Vice Chairman. Motion for Vice-chair nominated by Dave and seconded by Ronald Huml. Voted and accepted.
- II. Minutes from January 20, 2004 were read. Motion was made by Marty Sullivan to accept the Minutes as amended. Seconded by Ronald Huml. Voted and accepted.
- III. Financial Statements were presented by Gary Bannon for the period ending January 2003. Revenue for the month is at 170,000 while expenses are at 129,000. Expenses were high due to two months of electricity and a month of gas. Annual debt is going down to a 150,000 range. Will continue to work on improving the deficit by bringing in more revenue. Motion was made by Ronald Huml to accept the Financial Statements as read. Seconded by Tom Northey. Voted and accepted.
- IV. Recreation Superintendent’s Report given by Gary Bannon. Gary talked about the brochures going out to the public by mid April. Mentioned that he has submitted the budget and is waiting for a reply back. Also talked about being a support role to Nancy and Brian on programs and advertising. Motion was made by Marty Sullivan to accept the Recreation Superintendent’s report as read. Seconded by Ronald Huml. Voted and accepted.
- V. Program Supervisor’s report was given by Brian Wilson. Talked about numbers that was from the month of January he pulled together. Rented 21 more hours this year from last year. In the program 2003 6000 in revenue took in 04 took over 18,000 due to the new program which is the coed league. Public skaters numbers were the same in the month of January. The high school stick practice number doubled due to offering more of them during vacation. The only number that was low is adult stick practice at 250 customers last January and only had 110 customers this year. To bring more people in we are making a punch pass for stick practice. Coed League has five teams and is going well. Would like to pick up a woman’s league. Last week we started the Happy Helpers lessons only three children is in attendance would like the attendance to increase for the next session. Working on summer schedule and putting last touches to it. Motion was made by Tom Northey to accept the Program Supervisor’s report as read. Seconded by Ronald Huml Voted and accepted.
- VI. Marketing status report- Nancy Comai talked about breaking out the different segments of business and having a report done quarterly for each segment. She has sold 6 dasher boards this month and have 6 more proposals out to bring in more. Making plans to offer a meal plan for the camps that are coming in the summer. Motion was made by Tom Northey to accept the Marketing status report as read. Seconded by Ronald Huml. Voted and accepted.
- VII. Operations Report was give by Pat McNulty. He talked about the upcoming months being a busy time due to tournaments, keeping the facility cleaned. Mentioned that the ice in the Holt rink will come out at the end of March and the Foster rink will be out taken out on April 12. Motion was made by Tom Northey to accept the Operations report as read. Seconded by Marty Sullivan. Voted and accepted.

Other Business: NONE

With no further business to discuss, meeting was adjourned at 9:00 PM.

Next meeting is set for March 16, 2003; 7:00 PM

Submitted by: Lisa Berry
Arena Secretary