



CITY OF DOVER

DOWNTOWN PARKING FACILITY AD-HOC STEERING COMMITTEE - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Council Conference Room –
288 Central Avenue, Dover, NH
Meeting Date: Thursday April 17, 2008
Meeting Time: **4:00 PM**

Members Present: Kirt Schuman, Michelle Sawyer, Joyce El Kouarti, Cheryl Murphy, Tony McManus, George Maglaras, Pam Simpson, Mayor Scott Myers, City Manager Mike Joyal

Members Absent: Linda Hagen, Peter Schmidt

Meeting commenced at 4:00 pm.

1. Introduction

Mayor Myers convened the first organizational meeting of the committee and reviewed the charge provided to the committee. Discussion ensued regarding the need to identify and recommend a funding methodology that did not rely on the City's local property taxes for building and operating a parking facility.

2. Election of Officers

After discussing the prerogative of appointing members not present for committee assignment, nominations for Chair and Vice Chair positions were solicited. Nominations for Kirt Schuman as Chair and Michelle Sawyer as Vice-Chair made Maglaras and seconded McManus. Unanimous.

3. Review of Downtown Parking Facility and Management Study

Copies of the study were provided to committee members for review. General overview of the findings and recommendations was provided followed by general discussion

4. Organizational Information

City Manager Joyal reviewed the materials included in the packet sent previously to committee members including, Right to Know requirements, Ethics provisions, and use of City e-mail system. Arrangements will be made for committee members to have access to City e-mail account for distribution of official information and agendas. Also proposed committee rules were provided to be acted upon at forthcoming meeting.

5. Future Actions

Committee members agreed to invite representatives from Concord and Portsmouth to next meeting in order to address questions concerning the funding methodology used for parking facilities in their communities. Mayor Myers agreed to establish contact with Concord's Mayor and Manager Joyal agreed to contact Portsmouth City Manager for representation from their community. Members asked to review report and discussion on future actions would continue at next meeting. Next meeting scheduled for Thursday April 24, 2008 at 4:00 pm.

6. Adjourned at approximately 5:45 pm.