



CITY OF DOVER

## AD-HOC CABLE ACCESS COMMITTEE – MINUTES

Meeting Type: Regular Meeting  
Meeting Location: City Council Conference Room  
Meeting Date: **Thursday, May 29, 2008**  
Meeting Time: **5:00 pm**

Members present: Parks Christianbury, Audra Lurvey, Doug Dede, Michael Joyal, Sarah Fisher, guests Doris Grady, John O'Connor, Rick Callaghan

1. Approval of Minutes
  - a. 5/15/08 Organizational Minutes  
AL moved PC 2<sup>nd</sup> to approve minutes  
Passed unanimously
2. Old Business
  - a. Review and approve committee rules  
AL moved DD 2<sup>nd</sup> approve rules  
Passed unanimously
3. New business
  - a. Discuss McConnell Center Access Studio fit out options  
Guests John O'Connor and Doris Grady
    - Discussed positives and negatives of different possibilities of new studio locations (DHS vs McConnell Center)
    - Discussed history of cable agreement and intentions of new Cable Franchise agreement
    - Discussed quote from BPS for fit-out of four rooms (includes drywall, drop ceiling, electrical outlets, basically creating a box) \$236,000. We will be looking for a better price by going out to bid.  
AL moved to issue an RFP SF 2<sup>nd</sup>  
Passed unanimously
    - Discussed specs for broadcast center fit-out (wireless vs wired)
    - The committee should take a trip to existing studios to see what is available
    - We may be able to save some money by using students to install the equipment instead of having it installed by a vendor
  - b. Availability and requirements to secure School Building Aid
    - Must apply to the state for approval
4. Next meeting schedule
5. Adjourn - AL motion to adjourn at 6:25 pm SF 2<sup>nd</sup>. Passed unanimously.