



CITY OF DOVER

## DOVER ARENA COMMISSION-MINUTES

Meeting Type: Regular Meeting  
 Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820  
 Meeting Date: **Tuesday, July 15,2008**  
 Meeting Time: **7:00 pm**

Meeting called to order at 7:00 PM at the Sam Allen Conference Room.

Commission Member	Title	7/15/08	6/17/08	5/20/2008	4/15/08	3/18/08	2/19/08
Gary Bannon	Recreation Director	X	X		X	X	X
Pat McNulty	Arena Manager	X	X	X	X	X	X
Dean Trefethen	Counselor Liaison	X					
Dave Goodwin	Arena Commission Chairperson	X		X	X	X	X
Jan Nedelka	Commission Member	X	X	X	X	X	X
Ron Huml	Commission Member	X	X	X	X	X	X
Marty Sullivan	Commission Member		X	X		X	
Gary Gilmore	Commission Member						
Larry Raiche	Alternate Commission Member			X			
Mike Joyal	City Manager	X					

- I. **Approval of the minutes:** Motion to accept June’s minutes was made by Jan Nedelka, seconded by Ron Huml.
- II. **Financial Statement:** The arena is posting revenues of \$82,010.51 for June with \$163,773.62 in expenses. For the year to date, the arena is posting revenues of \$1,535,628.54 with \$1,407,392.97 in expenses. Motion to accept the financial statement was made by Ron Huml, seconded by Jan Nedelka.
- III. **City Manager’s Presentation:** Wanted to go over the year end with the Arena Commission. Talked about the debt to the general fund and would like to get support from the Arena Commission to go to the council to restructure the financial situation of the Arena. Would like to present to the Council that the Arena being absorbed into the general fund and losing the enterprise status.
- IV. **Recreation Director’s Report:** Working to combine the job criteria for the Sales and Marketing and the Program Supervisor’s position. Motion to accept the recreation director’s report was made by Ron Huml, seconded by Jan Nedelka.
- V. **Facility Manager Report:** In the process of getting ready to put the ice in on the Foster rink .We need to address some maintenance issues on pumps in the system. Zamboni has been serviced and ready for the upcoming season. Dowling, our refrigeration contractor will be in the first week of August to do the maintenance on the chillers. Chix with Stix is 98 % full with 28 players. Intro to Youth we have 22 kids participating. Our Camp Kool program is averaging 40 kids per week. Nike Bauer Company gave us posters to advertise in our locker rooms and for posting the posters we get \$1000 for doing the promotion. Scheduled a show that end of June the revenue for the show was \$5,000. Motion to accept the facility manager’s report was made by Ron Huml, seconded by Jan Nedelka.
- VI. **Position Description Discussion:** Looking to combine the Program Supervisors and Marketing Manager’s positions. Waiting for approval to combine the two positions.
- VII. **Other Business:** Discussed the Great Bay Figure Skating Club has proposed to run our Learn to Skate program in the upcoming season. Motions to accept the presentation was made by Ron Huml, seconded by Jan Nedelka.



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With no further business to discuss, motion to adjourn the meeting was made by Ron Huml, seconded by Jan Nedelka. The meeting was adjourned at 8:55 PM.

Next meeting is set for August 19, 2008 at 7 p.m.

Submitted by: Lisa Berry  
**ARENA SECRETARY**