



CITY OF DOVER

## DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820  
Meeting Date: Monday, July 14, 2008  
Meeting Time: **7:00pm**

Due to technical difficulties with the recorder, there are only written minutes.

**CALL TO ORDER:** Bob Carrier called the meeting to order at 7:04 PM

**ROLL CALL:** In attendance: Gary Bannon, Bob Carrier, Rich Thorpe, Mark Hyson, Peter McKenney, Joe Tenuta, John Towle, Greg Nesman, and Brenda Smith.

**APPROVAL OF MINTUES:** Peter McKenney made a motion to approve the minutes from June 9, 2008. Rich Thorpe seconded the motion. The motion passed by a unanimous vote.

**CITIZENS FORUM:** Dave Akridge – President of Dover Little Green Football. Dave did not speak during this time; since we will be talking about the Dover Youth Football programs later in the meeting we tabled his comments until then.

### REPORTS:

**A: ADVISORY BOARD:** Rich Thorpe stated that during his monitoring of the parks that he is assigned to, he has noticed that there a lot of people using the fields and that he has seen no damage at Hancock Park.

Joe Tenuta stated that he has also seen a number of people using the parks and fields, outside of the organized sports programs.

Brenda Smith asked that the swing at Applevale Park be looked at because it needs to get fixed. Gary Bannon stated that he would let Dave Trudell know about it and will see that it gets fixed.

Bob Carrier stated that he received an e-mail from Dorothy Shanahan that the Woodman Park Playground needs to be fixed. There are concrete footings exposed and other safety concerns. Woodman park was built by a volunteer group through the Woodman Park PTA however, the city is supposed to maintain the park. Gary Bannon stated he received a call from John Gamache from the School Department asking for



CITY OF DOVER

## DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820  
Meeting Date: Monday, July 14, 2008  
Meeting Time: **7:00pm**

information about playground surfacing material. Gary stated that he will look at what needs to get fixed.

Mark Hyson asked if the City had a Certified Playground Inspector that goes around and inspects the parks and Gary Bannon stated that Stan Thorpe is the City's Playground Inspector.

**B: Recreation Director:** Gary Bannon stated that the summer programs are going well. The Recreation Department is in its 4<sup>th</sup> week of Playground and Camp programs. The attendances at the playgrounds are full at 130 participants. Due to siblings they took a few extra participants. There are currently six kids on the waiting list.

Gary stated that the Recreation Department is working with the Police Department regarding the Teen Program and that this program is just getting going. This year will be an experiment year with only 25 kids as the maximum for the program. They currently have approximately half of the 25 in the program. The program runs for a week at a time and during that week three days will be trips and 2 days will be localized programs within the City. The Recreation Department and the Police Department is currently working out the budget for this program.

Gary stated that the Hancock Park sign is in and the plaque for the residents is being installed with the sign. Bob Carrier asked everyone to look at the Hancock Park sign and see if we like this style so that all the parks in the City can be done like this. There will be some plantings going in and around the sign and the park. There are six maple trees and several shrubs that still need to be planted. Gary stated that Facilities and Grounds have been busy and if they cannot plant the trees he may have to hire an outside company to do the plantings. The Hancock Neighborhood will be having a block party on August 16 from 11 Am – 1 PM and the Recreation Advisory Board is invited to attend.



CITY OF DOVER

## DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820  
Meeting Date: Monday, July 14, 2008  
Meeting Time: **7:00pm**

Gary stated that Longhill Park is getting some use. There is a small group from Liberty Mutual that has been playing Cricket at the park on Saturday mornings. This is just pick-up and not a league and they are not promoting this to outside the group. Due to the parking constraints at the park they are car pooling to Longhill.

Gary stated that both the indoor and outdoor pools are up and running. The outdoor pool has seen 3 swim meets so far and there will be two more this summer. Due to budget constraints the Indoor Pool is closed after 1 PM, Monday – Friday and is only open 9 AM – 12 N on the weekends. Brenda Smith stated that she is disappointed in the turf damage that has been done to the Guppy Park area due to the RV's that have been parking up there for the swim meets. Gary Bannon stated that he would look into this.

### **OLD BUSINESS:**

**Shaw's Lane Building Progress:** Work is being continued on the building. The bathroom is up and running this week. The pavement has been done and the motion sensor lights are in. However, there is a partition for the outside of the bathroom doors has yet to be completed. DSA and DYSL have been working together, to put in appliances in the building.

Gary Bannon stated that there needs to be a Memorandum of Understanding written between the City and the Organizations that are going to use the building. Gary stated that he will work on the MOU with the City Attorney. Mark Hyson stated that he believes the two organizations have already started working on such a document. Mark suggested that Gary get in touch with DSA and DYSL to take a look at what they have already.

Mark Hyson also suggested that Gary take a look at the M.O.U. that was done with Dover Baseball when they built their concession stand at Woodman Park. Gary Bannon and Bob Carrier both stated that there was no M.O.U. done for the concession stand at



CITY OF DOVER

## DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820  
Meeting Date: Monday, July 14, 2008  
Meeting Time: **7:00pm**

Woodman Park. Mark Hyson stated that these types of requests from the City and the Recreation Department need to be done across the board for all organizations. These M.O.U's need to be done for all the organizations in town use facilities that are on City property including, but not limited to; concession stands, fields, buildings, etc...

Mark stated that this needs to be clear cut for all leagues because currently leagues are confused on what is their responsibility and what is the City's responsibility when it comes to maintenance, enhancement, etc...

Bob Carrier stated that they will have Buddy Ball again at Shaw's Lane field on July 26. This is a program for Special Needs athletes and Dover Baseball works with Dover Youth Softball, Dover Little League and Dover Soccer Association on this program. The time will be from 8 AM – 1 PM.

John Towle asked if the track at Shaw's Lane could be connected instead of running from the track onto grass and then back onto the track.

**Master Plan Update:** The Master Plan committee covered a lot of ground. They compiled a lot of data on spreadsheets on the usage on all the Recreation Facilities in the City. They have gone around and taken a picture of every park and listed the needs of every park. The committee is close to a full report to the City by the end of this month.

**Butterfield Gym Dedication Status:** There was another meeting in June of the McConnell Center Advisory Committee. Ernie Clark presented at this meeting with his thoughts on the Butterfield Gym Signage and Dedication. It was agreed by both the McConnell Center Advisory Committee and the Tenants Committee that an exterior front lawn sign could be implemented. Kevin Goodwin is currently working on the signs.

### NEW BUSINESS:



CITY OF DOVER

## DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820  
Meeting Date: Monday, July 14, 2008  
Meeting Time: **7:00pm**

**Football Program Memorandum of Understanding Status:** Gary Bannon handed out the revised M.O.U. that was started between Dover Youth Football and Dover Little Green. This agreement was created with the assistance of and is endorsed by the Dover Recreation Department and the Dover Recreation Advisory Board. Gary also handed out copies of e-mails from Greg Nesman – President of Dover Youth Football and the original M.O.U.

Dave Akridge – President of Dover Little Green stated that he had issues with how this M.O.U. was finalized and the miscommunication between the organizations. Dave stated that Dover Little Green was under the impression that after a meeting where hands were shaken that Dover Little Green would give up their Grade 5 program and per the original M.O.U. that the two organizations would follow up on the compromise agreement which provide for separating the age groups each program served. Based on that understanding, the draft of that M.O.U. was sent out by Gary Bannon in early May. Since there was a lag time from the last meeting, there was a difference of opinion on the intent to hold off on the merger even though it had been tentatively agreed to in March. Greg Nesman stated that Dover Youth Football thought there was no merger happening. However, discussion continued about a merger by parties not involved directly in the negotiations that confused the issue. This created the illusion that the Plan B agreement drafted got put aside so that others could continue to attempt to merge. Dave Akridge stated that Dover Little Green gave up there Grade 5 program in good faith and they thought the Plan B agreement was in place for this year. Since Dover Youth football walked away from that agreement there is a question Dover Little Greens ability to trust Dover Youth Football for future plans. Gary Bannon stated that he e-mailed out the revised M.O.U. in May and had not heard back from the organizations. Currently both organizations are at an impasse because of the communication breakdown. A special meeting will be scheduled with both organizations and Gary.

**Code of Ethics Development:** Tabled to August 11, 2008 meeting.



CITY OF DOVER

## DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting  
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820  
Meeting Date: Monday, July 14, 2008  
Meeting Time: **7:00pm**

**ADJOURN:** Joe Tenuta made a motion to adjourn that meeting. Rich Thorpe seconded the motion. The vote was unanimous and the meeting was adjourned at 9:18 PM.

Respectfully submitted by,

Mark Hyson