**SUMMARY — ARTS COMMISSION - AGENDA**

Meeting Type: Arts Commission
Meeting Location: McConnell Center Cafeteria
Meeting Date: **Monday, August 11th, 2008**
Meeting Time: **6:15 pm**

6:25 meeting commenced.

Members Attending: Harvey Turner, Jane Hamor, Gail Tanner, Connie Roy, Jeff Johnson

Members Absent: Esilda Corbin, Kim Schuman

1. Summary writer : Jeff Johnson.

2. Approved meeting summary from July 14 and June 9 meetings.

3. Guests - None

4. Dover Public Art Protocol Resolution.

This draft has been given to the Mayor for his review. The committee selected available dates to meet with the Mayor to discuss his feedback on the Protocol draft. Harvey to contact the Mayor and decide upon a meeting date.

5. Arts Commission Mission Statement and task description in the Dover Code.

The draft documents were not available for this meeting as originally planned. The committee discussed tasks needed to complete the mission statement. Placed this item on the agenda for the September meeting. Once it is complete, it needs to be sponsored by a member of the Council, and approved by the City Council for placement into the Dover Code.

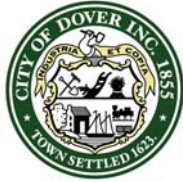
6. Arts Commission Web Page.

It was determined that the City IT department may have lost information on the web page due to a changeover to a different server. Once site is up and running, committee will choose an administrator to review site content. Email accounts have been set up for Arts Commission members, but no passwords have been given. Members are to follow up individually with the City office to secure passwords.

7. Arts Commission Membership, Currently 2 Vacancies.

The committee discussed two potential candidates for membership and will continue to search for potential candidates over the next 2-3 months in order to present them to the Appointments Committee at their next meeting. Jane to contact Kim regarding potential candidate with ties to the Children's Museum.

8. Arts Commission Matters of Interest.

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The committee has been given document templates in MS Word to use for all Arts Commission documentation including agendas and summaries.

The committee discussed future responsibilities and initiatives of the Arts Commission once the Arts Protocol and Mission Statement are submitted and approved by the City Council. These include:

1. Remain as an advisory committee to the City of Dover
2. Maintain the Arts Protocol
3. Promote the arts in Dover and McConnell Center and work closely with the McConnell Center committee.

7:25 meeting adjourned.