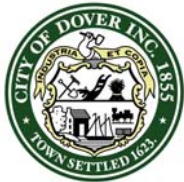


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, October 2, 2008**
Meeting Time: **4:00pm**

1. **CALL TO ORDER ---** The meeting was called to order by Board Chair Susan Story Galt at 4:10pm. Attending were Michael Egan, Arthur Corte and Library Director Cathleen Beaudoin. Excused absences included Ann Schultz, Carol Boc and Assistant Library Director Sandra Erdmann.
2. **MINUTES --- SEPTEMBER 4, 2008 ---** The minutes of the September meeting were accepted unanimously on a motion by Michael Egan, seconded by Arthur Corte.
3. **REPORT OF THE LIBRARY DIRECTOR (SEPTEMBER) ---** The Report of the Library Director for the month of September was read by Ms. Beaudoin and accepted unanimously by the Board on a motion by Arthur Corte, seconded by Michael Egan.
4. **CORRESPONDENCE ---** Ms. Galt asked if all had received copies of the NHLTA newsletter. Everyone had received this in the mail. Ms. Beaudoin passed out pamphlets from the Bill & Melinda Gates Foundation on "Keeping Your Community Connected."
5. **OLD BUSINESS**
 - A. **Building repairs ---** Other than repairs mentioned in her Report for September, Ms. Beaudoin also alerted the Trustees that the front granite steps will need repainting next year and that the building elevator will be tested for its coordination with smoke detectors in December---a new State of NH regulation.
 - B. **Carpet replacement ---** Final measurements are being developed and a bid proposal will come out later this fall for replacement of carpeting on several staircases and foyers.
 - C. **EPDM roof repair ---** Two bids were received for the parapet wall roof repair and the award will come soon for this repair.
 - D. **Weeding, moving and shifting of collections ---** This annual summer project has been concluded.
6. **NEW BUSINESS**
 - A. **"Turning the Page" Gates Conference, Portland ME ---** Ms. Beaudoin reported her Attendance and next month we will hear from Trustee Ann Schultz about her experience there.
 - B. **Collectibles Booksale ---** This mini-antiquarian sale will run through at least October. These are discarded Basement Collection books too valuable to put in the October booksale for \$2.00.
 - C. **Email Acceptable Use Policy ---** As the City just passed a new "Acceptable Use" policy for city email account holders, it was confirmed the Library Board, as yet, does not use email to conduct its business. The possibility of this will be discussed next month.



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D. **Friends' New Officers** --- Newly elected in September were Chair Ann Corte, Vice-Chair Sharon Reynolds, Treasurer Jim Rock, and Secretary Phyllis Johnson.

E. **Friends' donations** --- 2 kick stools, presentation cart, digital photo frame, piano light, lectern light, drapes for Story Room and T.S. office, museum pass to Canterbury Shaker Village (value ca. \$850)

7. **UPCOMING PROGRAMS**

Wed., Oct. 8: Friends of the Library meeting, 1pm
Mon., October 13: Library closed for Columbus Day holiday
Oct. 4, 11, 18: free Saturday matinee film showings, 2pm
(*Iron Man; Little Mermaid: Ariel's Beginning; Indiana Jones & Kingdom of Crystal Skull*)
Tues., Oct. 21: Friends program, *The Art of the Actor*, David Kaye, 7pm
Sat., Oct. 25: Booksale begins (cardholders only on 1st day)

8. **ITEMS OF CONCERN**

There were none.

9. **ADJOURNMENT**

The meeting was adjourned at 4:40pm on a motion by Art Corte, seconded by Michael Egan.

10. **NEXT MEETING DATE**

THURSDAY, NOVEMBER 6, 2008 @ 4:00PM

**RESPECTFULLY SUBMITTED,
CATHLEEN BEAUDOIN**