



CITY OF DOVER

NORTH END FIRE STATION BUILDING COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: North End Fire Station Site
Meeting Date: **Thursday, August 21, 2008**
Meeting Time: **5:30 pm**

MEMBERS PRESENT: Chairman, Sam Allen; Retired Deputy Fire Chief Dick Hughes; FF Dave Hanna; City Councilperson, Karen Weston

MEMBERS ABSENT: Lt. Dave Lindh; Harvey Turner; Matt Mayberry

STAFF PRESENT: Chief Perry Plummer; Asst. Chief Richard Driscoll;

OTHERS: Architect, Chip Krause; Clerk of the Works, Mike Bliss

The meeting was called to order by Chairman Sam Allen.

1. Approval of minutes

Motion by Karen Weston: To approve the minutes of July 31, 2008

Seconded by: Dick Hughes

Passed by Unanimous vote.

2. Progress Report

Chief Plummer reported that everything is going well. The contractors are currently sheet rocking. The plexi-glass transom windows will be replaced with real glass because of the price increase due to cost of oil-based products. They should be installed in the next two weeks. The sewer line should be done in 7 to 10 days. The project is still within the planned timeline.

3. Budget Update

While digging for the sewer, the contractor has hit more ledge. Chief Plummer will transfer \$10,000.00 from the contingency line to the sewer line in the budget to cover any overrun on the cost. The project is still within budget.

4. Station Name Discussion

Sam Allen researched the issue of the naming of the station. The committee has no authority on this topic. Liberty Mutual had reserved the right to name the station and it will go before the council for approval. The committee can submit a name or names for recommendation for the council to consider. Discussion followed on the list of names Chief Plummer suggested in a handout.



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Chief Plummer will ask the city manager to have this topic on the city council's agenda for the September 10, 2008 meeting. The committee came to a consensus for a name of "Liberty North End Fire Station".

5. Sign Layout / Design

Dave Hanna suggested having the sign consistent with the Central and South End stations by having "City of Dover – Fire & Rescue, Dover, NH". Chief Plummer suggested that the street sign say "Headquarters" on it with the name of the station.

6. Color Sub Committee Update

Chip Krause showed the color sample for the counters, bathrooms, kitchen, walls, carpeting, door frames, folding partition, etc. for the committee to review and approve.

Motion by Dick Hughes: To approve the colors presented by the color sub-committee.

Seconded by: Sam Allen

Passed by Unanimous vote.

7. Old Business

Chief Plummer would like to discuss at the next meeting the plans for the grand opening for the station. Sam Allen would like input from the City Manager and the Mayor on the plans. Chief Plummer requested that Councilor Bob Keyes be named on the plaque for the building.

8. New Business

Jeff Spires from Spires Video Services would like to make an informational video with pictures and voice-over on the North End Fire Station project for the citizen's to view on channel 22. It would span from the citizen's need of services in the north end to the construction and completion of the fire station. Chief Plummer will get more information together for the committee.

Hudson fire chiefs came over to view the North End Station and talked to Chief Plummer about the process in building the project. They were very impressed with the quality, design and layout of the station. They were also very complimentary of the committee's work.



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9. Adjourn

Motion by Dick Hughes: To adjourn the meeting

Seconded by: Karen Weston

Passed by unanimous vote.

Recording Secretary: Lynn Conway