

CITY OF DOVER

## DOVER ARENA COMMISSION-MINUTES

Meeting Type: Regular Meeting  
 Meeting Location: Dover Arena – 110 Portland Avenue, Dover, NH 03820  
 Meeting Date: **Tuesday, September 16, 2008**  
 Meeting Time: **7:00 pm**

Meeting called to order at 7:00 PM at the Sam Allen Conference Room.

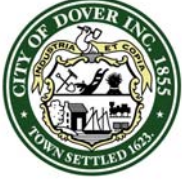
Commission Member	Title	9/16/08	8/19/08	7/15/08	6/17/08	5/20/2008	4/15/08
Gary Bannon	Recreation Director	X	X	X	X		X
Pat McNulty	Arena Manager	X	X	X	X	X	X
Dean Trefethen	Counselor Liaison		X	X			
Dave Goodwin	Arena Commission Chairperson	X	X	X		X	X
Jan Nedelka	Commission Member	X	X	X	X	X	X
Ron Huml	Commission Member	X	X	X	X	X	X
Marty Sullivan	Commission Member	X	X		X	X	
Gary Gilmore	Commission Member						
Larry Raiche	Alternate Commission Member		X			X	
Mike Joyal	City Manager			X			

- I. **Approval of the minutes:** Motion to accept August’s minutes was made by Jan Nedelka, seconded by Ron Huml.
- II. **Financial Statement:** The arena is posting revenues of \$70,664.16 for August with \$122,551.30 in expenses. For the year to date, the arena is posting revenues of \$136,439.59 with \$204,551.30 in expenses. Motion to accept the financial statement was made by Ron Huml, seconded by Marty Sullivan. That the committee is concerned about whether or not the revenues are where they need to be but we wont know for sure until next month it is because the billing cycle was changed from billing beforehand to now billing in arrears. Motion was made to approve that Ron Huml and seconded by Marty Sullivan.
- III. **Recreation Director’s Report:** Talked about Dover Seawolves and NH East no longer renting ice which we would lose revenue for the upcoming year. Motion to accept the Recreation Director’s report was made by Marty Sullivan, seconded by Ron Huml.
- IV. **Facility Manager Report:** Talked about the building getting older and had two pipes that burst in the beginning of the month. Is going to recommended that we look into shutting the rinks down from May to June to do maintenance on building and equipment during that time. Motion to accept the Arena Manager’s report was made by Ron Huml, seconded by Marty Sullivan.
- V. **Program and Marketing Position hiring process:** The posting date ended on September 8<sup>th</sup>. We received 84 applicants for the job. We will go through the application and narrow it down to 10 and then will have first round of interviews then get it down to 4 or 5 applicants and then do a second round of interviews. Motion was made by Ron Huml to accept the discussion on the Program and Marketing position.
- VI. **Other Business:** NONE

With no further business to discuss, motion to adjourn the meeting was made by Ron Huml, seconded by Marty Sullivan. The meeting was adjourned at 8:15PM.

Next meeting is set for October 21, 2008 at 7 p.m.

Submitted by: Lisa Berry  
 ARENA SECRETARY



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