



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Meeting Date: Monday, October 13, 2008
Meeting Time: **7:00pm**

CALL TO ORDER: Rich Thorpe called the meeting to order at 7:04 PM

ROLL CALL: In attendance: Gary Bannon, Rich Thorpe, Joe Tenuta, Mark Hyson, Greg Nesman, Brenda Smith, and Jerry Newcomb. Absent: Peter McKenney and John Towle

APPROVAL OF MINTUES: Jerry Newcomb made a clarification on the September 8, 2008 minutes to state that the Dover Soccer Association was the league that used the Kids Safe program and not Dover Little League. Gary Bannon made a clarification on the minutes that the program that Dover Recreation uses for coaches training is named Coach Smart not Start Smart. Also Gary made a clarification that the amount of 15,000 should be corrected to 4,000. Joe Tenuta made a motion to approve the minutes with the above stated clarifications noted. Greg Nesman seconded the motion. The motion passed by 5 votes in favor and 1 abstain.

CITIZENS' FORUM: Kent Cassidy, President of the Dover Soccer Association (DSA) is present for Citizens' Forum. Kent wanted to find out the procedure on getting approval for items such as aeration, seeding, and fertilization that DSA would like to get done to the two lower soccer fields at Shaw's Lane. DSA tried this past fall to get some soil samples taken but the ground was so hard they could only go down an inch, which was not good enough to get a sample. Gary Bannon told Kent that whatever DSA would like to get done to the soccer fields would needed to be checked with Community Services so that duplicate efforts are not made. Kent asked the Board to approve this money coming from DSA's Special Revenue fund. Gary Bannon stated that if the money from this fund was to be used then Gary and DSA would have to abide by the City's purchasing guidelines. Gary stated that he would work with DSA on what these requirements are. Kent stated that they would like to do the work in early November. Gary stated that the more detailed information that DSA could provide him on what actual work will be done would be the best. Brenda Smith asked if there was something in writing regarding the requirements of using the Special Revenue Funds. Gary stated that he would pull up the information and make it available. The estimated cost of the work for the Shaw's Lane soccer fields is approximately \$5, 633.

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Kent Cassidy asked what happens in an emergency situation if the prices change. Gary stated that the Board would have to be polled. Rich Thorpe made a motion that DSA could use their Special Revenue money for this project per the City's Purchasing Guidelines. Joe Tenuta seconded the motion. The motion passed by a unanimous vote.

REPORTS:

- A. ADVISORY BOARD:** Brenda Smith asked about the Applevale Park swing that still has not been fixed. Also Brenda mentioned that the area by the slide is dropping and may need to be looked at as well.

Greg Nesman asked if the Board and Gary would allow Dover Youth Football to line Morning Side Park tentatively for practices. Gary and the Board agreed as long as it was on a tentative basis.

Mark Hyson stated that he has tried to get a hold of the Presidents of the 18, 35, & 50 and Over Basketball Leagues to see if they would be willing to donate money from their respective revolving funds to help offset the costs of the Butterfield Gym Sign that is to be placed outside the front of the McConnell Center. Mark stated he will try again before the next meeting. The 50 and Over League has already donated \$450.00 towards this effort.

- B. Recreation Director:** Gary Bannon stated that woodchips have been installed at Woodman and Horne Street Playgrounds.

Gary was asked what the status of the boy that got shocked at Shaw's Lane Field was. Gary stated that the boy went to the Emergency Room at Wentworth Douglass the next morning after the incident and it was found that he suffered second degree burns. Gary stated that PSNH is investigating this incident. Gary stated an incident happened at Shaw's Lane approximately 3 years ago that involved a people getting a tingling sensation in their feet when they were near



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the transmission lines while the ground was wet. This brought to the attention of the City by Dover Soccer Association and Gary stated that, that incident was also investigated by PSNH.

Currently the parking lot is closed and when reopened it will be reconfigured, so that no one will be able to park by or underneath the power line pole. Gary stated he will continue to update all the leagues on the status of this issue.

Gary stated that the Shaw's Lane Concession Stand will be dedicated on Saturday, October 18, 2008 at 9 AM at Shaw's Lane. Gary invited the Board to attend.

Gary Bannon stated that the back of the McConnell center is all set now. There is no water leakage into the building. The internal roof drain has been re-routed and should be all set with water leakage in the roof drains as well.

Gary stated that there is a workshop on Capital Improvements coming up. He stated he will be asking for money for the Amanda Howard Park renovations, design money for the bath house at the Jenny Thompson Outdoor Pool, the study of the Dehumidification and Heating system at the Indoor Pool, and the annual request of \$75,000 for general park improvements.

Gary stated that the artificial turf replacement project on Dunaway field may be delayed. The School Departments portion of the project may be deferred to another year.

Gary stated that the Fall Recreation programs are underway and they are doing well. All the basketball programs sign ups are ongoing and it looks like the Woodman Park Gym will be back on line for this coming season.



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OLD BUSINESS:

- A. Butterfield Gym Dedication Status:** Gary Bannon stated that the front signage has been ordered. Also some of the indoor signs have been hung. The plaque will be hung later and covered so it can be unveiled during the basketball programs this fall once we set a date for a ceremony.
- B. Master Plan Update:** Rich Thorpe stated he had not heard anything for a while on this project. He stated he will get a status from Chris Parker, for the November 10th meeting.
- C. Dover Baseball Coaches Issues:** Jerry Newcomb stated that he has not heard any updated status from Bob Carrier on this issue.

NEW BUSINESS:

- A. Code of Ethics Development:** Rich Thorpe stated that he has sent out a letter to all the leagues looking to see if they have their own Code of Ethics/Conduct. Rich stated that this project be put on the agenda for the November 10th
- B. City Council Liaison:** Rich Thorpe stated that Bob Carrier is now the official City Council Liaison to the Recreation Advisory Board.
- C. Volunteer of the Year/Heyliger Award Ceremony:** Joe Tenuta asked if we were going to do an Awards ceremony this year or are we skipping a year. This issue and other related issues regarding the Heyliger Awards Ceremony will be tabled to the November 10th meeting.
- D. Liaisons:** Brenda Smith asked who oversees the organizations like Seacoast Swimming Association and Dover Youth Hockey. Brenda wondered where parents would go if they had problems with these types of organizations,



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since they are not directly affiliated with the City. Gary stated that both Seacoast Swimming Association and Dover Youth Hockey have a Recreation Advisory Board liaison assigned to them. Rich Thorpe stated that with our new members on board, we should look at revamping our liaison list. Rich handed out the current Liaison list to the board to review before the November 10th meeting. We will also address by-laws once we get into the new year.

Adjourn: Joe Tenuta made a motion to adjourn that meeting. Brenda Smith seconded the motion. The motion passed unanimously and the meeting was adjourned at 9:20 PM.

Respectfully submitted by,

Mark Hyson