CITY OF DOVER

ENERGY ADVISORY COMMITTEE
MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	City Hall 2nd Fl Conference Rm – 288 Central Ave, Dover, NH 03820
Meeting Date:	**Tuesday, November 18, 2008**
Meeting Time:	**5:30 pm**

PRESENT: Eric Steltzer, Chair; Chris Parker, Liz Goldman; Shannon Hill.

Visitors: Jim Reale; Alan Krans; Annie Dove.

Meeting began at 5:32

1. Liz offered to be secretary.
2. Minutes from last meeting not available; approval vote tabled until next meeting.
3. Attorney Alan Krans discussed the use of email to do city business. Using the city email is preferred for three reasons: maintain personal email account privacy, NH constitution stipulates city business is to be open and transparent, and city email may provide user with legal immunity. No user of city email should have any expectation of privacy.
4. Eric, Dona, and Liz reported on their participation in StayWarmNH. It is hoped that future efforts will find households in greater need: the two houses DEAC helped winterize had most improvements already in place.
5. Chris Parker passed o DEAC comments on energy savings through reducing street lighting to Doug Steele. Steele found the comments useful and is arranging with PSNH to determine how to realize $25,000 in savings by reducing street lighting. Steele did not make a presentation to DEAC.
6. Andrew Most was not present so the website discussion was truncated. DEAC needs to establish the legal status of a DEAC website (relative to city site). Discussion covered what DEAC might do with a website—it could serve both as a "file cabinet" of projects in progress and as a public site for information, links to resources, tip sheets, and an account of things Dover has done to save energy.
7. Dona presented a brief history of DEAC for Jim, who is considering membership.
8. Next meeting was scheduled for December 16 at 5:30 in the second floor conference. The main topic will be consultation re energy services companies (ESCOs) who are bidding to perform energy savings for the city.
9. Adjournment (6:45)
    a. Motion: Liz Goldman Second: Dona Layton UA

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