



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Office of the City Manager –
288 Central Avenue, Dover, NH
Meeting Date: Thursday, November 6, 2008
Meeting Time: **4:30 PM**

Members Present: Chair Tim Dargan, Brian Gottlob, Peter Hamblett, Steve Wyrsh, Marc Weinstein, Mark Geuther, Mayor Scott Myers, City Manager Mike Joyal

Members Absent: Michelle Sawyer, Phil Rinaldi, Bob Paolini, George Maglaras

Others Attending: City Attorney Allan Krans, IT Director Annie Dove, David Choate Grubb & Ellis

Meeting commenced at 4:30pm.

City Attorney Krans and IT Director Dove reviewed the City's acceptable use policy for management information technology systems and services. Members were advised of policy to utilize City's e-mail system and procedures for utilizing City e-mail account.

1. Approval of Minutes

a. 10/9/08 Minutes

Motion made Hamblett/Geuther - Unan - to approve minutes

2. Old Business:

a. Status Report:

Marketing and Real Estate Services for Enterprise Park

David Choate provides update regarding relatively sound condition of commercial financing and slowing of sale/lease transactions. Advises of contractor doing site exploration at Enterprise Park on behalf of potential business relocation

Downtown Parking Facility

City Manager Joyal advises of parking facility finance committee's recent meeting with Chamber of Commerce Government Affairs Committee and pending review of pay and display vendor proposals.

Waterfront Development

City Manager Joyal advises of forthcoming CWDAC meeting to finalize design criteria this coming Monday evening.

3. New Business

a. DRED Economic Development Resources

Representative from DRED was unable to attend and reschedule for future meeting

b. New/Existing Business Contacts

City Manager Joyal advises of ongoing construction off Locust Street in anticipation of move by Agility Mfg from Maple Street. Also, recent notification of relocation and downsizing of local manufacturer.



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c. Amend Bylaws – Proposal to change quorum and voting requirement:

“A quorum shall consist of a majority of the voting Directors. All actions shall be authorized by resolutions of the board passed on the affirmative votes of at least a majority of the Directors present and voting provided majority of those voting reside in Dover.”

Motion made Geuther/Weinstein - Unan - to adopt first sentence as presented

Motion made Gottlob/Wyrsh – Unan – amend wording of second sentence as reflected above

d. Other

Mayor Myers advised of public hearing next week relating to construction of Washington Street Bridge over Cocheco.

4. Non-Public Session as Per RSA 91-A:3 Acquisition, Sale, or Lease of Property (if necessary)

None

5. Adjourn

Meeting adjourned at approximately 6:00 pm