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ARTS COMMISSION – AGENDA SUMMARY

Meeting Type: Arts Commission
Meeting Location: McConnell Center Cafeteria
Meeting Date: **Monday, November 10th, 2008**
Meeting Time: **6:15 pm**

6:15 pm. meeting commenced.

Members Attending: Harvey Turner, Jeff Johnson, Jane Hamor, Kim Schuman, Esilda Corbin, Gail Tanner, Connie Roy.

1. Summary writer: Jeff Johnson.

Note: Committee switched order of agenda to accommodate guests

2. Guests: Alan Krans, Dover City Attorney
Annie Dove, IT Dept Director, City of Dover

Dover City E-mail (originally item #4)

Committee members were each given envelopes containing login/password information and instructions on using the City e-mail system. Mr. Krans and Ms. Dove also presented the Acceptable Use Policy of the e-mail system which members were asked to read, sign, and return to Mr. Krans. Ms. Dove gave a brief explanation on certain features of the e-mail system.

Public Arts Acquisition and Management Policy (originally item #6)

Mr. Krans presented a version of the Policy in which he edited and reorganized some of the information into more concise sections. He asked the committee to further define the terms "Public Art" and "Historical Significance". He tasked the committee to make those edits and review document to be certain that nothing was overlooked or left out of the Mr. Krans' revised draft.

3. Approved meeting summaries for September 8 and October 13, 2008 with one minor change to the attendance on Oct. 13.

4. Public Arts Acquisition and Management Policy Resolution.

The committee discussed including the definition of "Artwork" and reviewed the document for typographical errors.

Due to the changes presented by Mr. Krans to the Public Arts Acquisition and Management Policy, the committee spent the remainder of the meeting time discussing those edits. It was decided to hold a



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special meeting on November 24, 2008 to finish the edits to the Policy, Resolution, and cover the following items which were NOT addressed during this meeting:

- Find volunteers to go to the next City Council Meeting and speak at Citizens Forum to introduce items 5 and 6 to the City Council.
- Arts Commission Mission Statement and task description in the Dover Code.
- Dover Document, Guidelines for Street Performers and Street Artists.
- Arts Commission Web Page. Dover Artists Data Collection
- Arts Commission Matters of Interest.

Meeting adjourned at 7:55 PM.