



CITY OF DOVER

DOVER RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: McConnell Center, 61 Locust Street, Dover, NH 03820
Room 220
Meeting Date: Monday, December 8, 2008
Meeting Time: **7:00pm**

CALL TO ORDER: Rich Thorpe called the meeting to order at 7:00 PM

ROLL CALL: In attendance: Rich Thorpe, Gary Bannon, Joe Tenuta, Mark Hyson, Brenda Smith, Greg Nesman, Pete McKenney, John Towle, Jerry Newcomb, and City Council Liaison Bob Carrier.

APPROVAL OF MINTUES: Gary Bannon stated that he amended the November 10 minutes and with his amendments the minutes, Joe Tenuta made a motion to approve the amended minutes. Greg Nesman seconded the motion, and the motion passed unanimously.

CITIZENS' FORUM: Doug Steele, Community Services Director and Sharon Lucey, Facilities Supervisor with the City of Dover were present at the meeting this evening. Doug stated that he and Sharon were here tonight to see how the City and the Recreation Department can work together on managing the maintenance on all the fields. Sharon introduced herself and stated that she is new to her position, but has been with the City for 24 years. Sharon was previously in charge of the Meter Division for the Water Department. Sharon stated she is learning the ropes in her new position and she wanted to come to the meeting to meet the board members and to work with everyone on this topic. Doug stated that the City contracts out the mowing for Facilities and Grounds.

Gary Bannon stated that Ron Cole, a member of the Planning Board, is currently trying to set up a field committee and Gary stated he would follow up with the City and the Mayor on this new committee. Gary also stated that he now has a copy of the Master Plan for Recreation and he will have Chris Parker get copies out to all the Recreation Advisory Board members. These copies will be sent via e-mail and Gary is looking for any questions or comments from the Recreation Advisory Board members regarding the Master Plan to be sent back to him via e-mail and he will compile all the questions.

REPORTS:

- A. Advisory Board:** Greg Nesman stated that he was contacted by Mike Gamache who is the Director of the Oyster River Youth Association, (ORYA). Greg stated that ORYA wants to start a Grade 5/6 and 7/8 Football League. Greg stated he would find out more about this and will update the board.



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Mark Hyson stated that the Dover Youth Softball League, (DYSL), is in the process of getting a permanent shed for Shaw's Lane from Roger Hayden from Hayden Sports in Durham. Once it is official that DYSL will get this shed, then DYSL will need to know where they can place the shed.

Rich Thorpe stated he has contacted the National Recreation and Park Association, (NRPA), with regards to memorandum of understanding and they said they will help us in researching for this information. Rich Thorpe said he will keep on top of this and will let the board know of his progress.

- B. Recreation Director, Gary Bannon:** Gary stated that he received a copy of the Recreation Master Plan last week and it is 75 pages. The process will be that he will get copies to the Recreation Advisory Board Members and would like to have any questions from the board members sent back to Gary via e-mail. He would like to have a usable working document by January 12, 2009.

Gary stated he followed up with the Dog Ordinance and he handed out the new code to all the board members.

The Recreation Department had their Annual Tree Lighting and Gary stated that things went very smoothly. He stated there were over 100 people. Gary went on to state that the basketball and other fall programs are going well. The Junior High Girls Basketball program did not run due to lack of interest. There were only four girls that came for tryouts.

OLD BUSINESS:

- A. Butterfield Gym Dedication Plans:** The program is set for Saturday, December 13, at 10 AM.
- B. Code of Ethics Development:** Rich sent out a letter to all the leagues to see if they have written Code of Ethics in place. The cheerleaders were the only group that have not responded back to Rich. Rich asked the board that now we have the information what is the



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next step? Where are we going with this? Jerry Newcomb stated that he would start working on a draft for the City wide code of conduct.

- C. Awards Program:** Gary stated he would send out the letters to the leagues for nominations for the Heyliger Awards and ask the league for their contribution to the program.

NEW BUSINESS:

- A. Nomination for McConnell Advisory Committee:** Gary stated that the McConnell Advisory Committee meets every fourth Monday of every month and they have an eleven member board. They are looking for one of the Recreation Advisory Board members to be on this board. Brenda Smith stated she would be interested in being on the committee. The board voted unanimously to have Brenda represent the board on this committee.
- B. Bellamy Field Project:** Gary stated that he met with Peter Wotton and Laurie Verville on delaying the irrigation project bid for the Bellamy 2 and 3 fields until Bellamy 1 has been looked at and decided on what the next step is for all the fields. Gary said he would like to have a formal plan from Dover Youth Football on what they want to get done to Bellamy 1.
- C. Budget Development:** The budget is due on January 9, 2009 to the City Manager. Gary is meeting with his staff to work on the budget. The Recreation Department will be trying to stay level funded. Gary stated that the McConnell Center budget is currently on budget for this past fiscal year. Gary also stated that the Maglaras project is being looked at very closely. Gary stated his intentions were to try to keep this project on the CIP list.

ADJOURN: Joe Tenuta made a motion to adjourn the meeting. John Towle seconded the motion. The motion passed by a unanimous vote and the meeting adjourned at 8:59 PM.

Respectfully submitted by,

Mark Hyson



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