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# City of Dover, New Hampshire

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

## MEMORANDUM

<b>TO:</b>	<b>Planning Board Members</b>
<b>FROM:</b>	<b>Planning Staff</b>
<b>DATE:</b>	<b>June 6, 2003</b>
<b>SUBJECT:</b>	<b>Staff recommendations for agenda items for the June 10, 2003 Planning Board Meeting</b>

**ITEM #3: Application for a minor lot line adjustment of land for Doug Dodd, (Owner Paul Martel) Assessor's Map I, Lots 47-7 & 47-2, zoned R-12, located on Benjamin Way/Danielle Ln. (P03-29)**

The Planning Department recommends that the minor lot line adjustment plat be approved with the following conditions:

1. Add the owner's signatures to the plat.
2. Provide the Planning Department with a digital version of the final plat.
3. Revise the plat to add two GIS coordinate points.

**ITEM #4: Application for a Minor Subdivision of land for William Hoginski, Assessor's Map F, Lot 18M, zoned R-40, located on Westwood Circle (1 lot)(P03-30)**

The Planning Department recommends that the minor subdivision plat be approved with the following conditions:

1. Add the owner's signatures to the plat.
2. Provide the Planning Department with a digital version of the final plat.
3. Add the surveyor's signature to the final plat.
4. Revise the plat by adding to note #11 the square footage of upland for lot 18M.
5. Revise the plat by revising note #5 to add that the property is within the Secondary Groundwater Protection District.
6. Revise the plat by deleting the lot lines that are labeled "former lot lines".
7. Revise the plat to add two GIS coordinate points.
8. Revise the plat to identify the ownership of the small triangle of land located next to L3.
9. Provide the Planning Department with a copy of the NH Department of Environmental Services Subdivision Permit and add the permit number to the plat.

**ITEM #5: Application for a site review of land for GC/AAA Associates, Assessor's Map 38, Lot 11, zoned B-3, located at 903 Central Avenue. (P03-27).**

The Planning Department recommends that the application be accepted, the public hearing be opened, and the application be tabled so that outstanding issues regarding drainage can be addressed and a site walk by the Planning Board can be scheduled, if necessary.

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**ITEM #6: Old Business**

**ITEM #7: New Business**