



**CITY OF DOVER**

## CEMETERY BOARD - MINUTES

Meeting Type: Special Meeting  
Meeting Location: Pine Hill Cemetery - 131 Central Avenue, Dover, NH 03820  
Meeting Date: **Tuesday, Jan. 13, 2009**  
Meeting Time: **7:00 PM**

Attendees: Board Members: Rob Marggraf, Bob Whiting, Bill Knowles, Otis Perry and Belinda Labourdette. Cemetery Coordinator: Nancy Gagne. Excused: Grover Tasker and Roland Hofemann.

1. Meeting began at 7:10pm.
2. Meeting was called to order and information that was discussed at the December meeting related to the Columbarium was reviewed. Including: popular urn sizes being larger than what the cremation industry calls “standard”, the model of the interior of the current niche size quoted in the original proposals that was provided by Mr. Marggraf, and the inability to fit two popular urns in this niche space. This illustration prompted the Board to request Mrs. Gagne to inquire of Eickhof and Watertown about the availability and pricing of the niche size used at the Veteran’s cemetery, 14x10x18.
3. The Board proceeded to discuss the questions prepared by Mrs. Gagne referring to the revised figures and previously received quotes provided by Eickhof and Watertown to arrive at the attached bid request. This request will be sent to each member of the Board for review and upon agreement forwarded to the City Purchasing Agent to be prepared to go out to bid. The Board has requested that the final proposal be forwarded back to the Board for review prior to posting.
4. Motion to adjourn made by Mr. Knowles and seconded by Mr. Marggraf. Motion accepted.
5. Meeting adjourned 8:25pm.

Respectfully Submitted by Mrs. Labourdette